

**Minutes**  
**Audit Committee**

January 16, 2020  
Committee Room A  
17250 Yonge Street, Newmarket

Members: W. Emmerson, R. Grossi, V. Hackson, I. Lovatt, T. Mrakas,  
S. Pellegrini, G. Rosati, T. Vegh

Staff: D. Basso, A. Bianchi, P. Casey, P. Freeman, R. Gould, K. Hobbs,  
R. Huetl, P. Jankowski, Dr. K. Kurji, D. Kuzmyk, J. Li,  
B. Macgregor, J. Magill, E. Mahoney, L. Mirabella, J. Petrungaro,  
M. Rabeau

Other: K. Travers

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**A. Call to Order**

The Audit Committee meeting was called to order at 1:00 p.m.

**B. Election of Chair**

Regional Councillor Vegh nominated Mayor Hackson for the position of Chair of the Audit Committee for 2020. There being no further nominations, Mayor Hackson was acclaimed as Chair.

**C. Election of Vice Chair**

Regional Chair Emmerson nominated Regional Councillor Grossi for the position of Vice Chair of the Audit Committee for 2020. There being no further nominations, Regional Councillor Grossi was acclaimed as Vice Chair.

**D. Disclosures of Interest**

None

**E. Presentations**

**E.1 KPMG Audit Planning Report**

Audit Committee recommends receipt of the presentation by Kevin Travers, KPMG LLP.

(See Item F.1)

**F. Communications**

**F.1 KPMG Audit Planning Report**

Audit Committee recommends receipt of the communication from Kevin Travers, KPMG LLP, dated November, 2019.

**G. Reports**

**G.1 Audit Services Branch Report**

Audit Committee recommends adoption of the following recommendation in the report dated December 20, 2019 from the Acting Director of Audit Services:

1. Council receive this report for information.

**H. Other Business**

**H.1 Recognition of Paul Duggan, former Director of Audit Services**

As the first Audit Committee meeting following the passing of Paul Duggan, former Director of Audit Services, the Audit Committee expressed gratitude and thanks for his work with the Committee. Mr. Duggan dedicated 19 years of service to the Region, providing exceptional advice to Council, Audit Committee, senior management and many of the local municipalities. Audit Committee will miss Paul's professionalism and good-natured approach to life.

**I. Private Session**

Audit Committee resolved into private session at 1:29 p.m. At 1:36 p.m. Audit Committee resumed in public session and reported the following:

**I.1 Private Attachments to Item G.1 - Tables C and D of Attachment 6 - Audit Services Branch Report - Security of Regional Property**

Audit Committee received the private attachments referred to in Item H.1.

**I.2 Human Resources Matter - Update on Director of Audit Services Position - Labour Relations**

Audit Committee received a verbal update.

**J. Adjournment**

The Audit Committee meeting adjourned at 1:37 p.m.