



## Minutes

### Housing York Inc. Board of Directors

June 3, 2020  
Electronic Meeting

Directors: W. Emmerson, V. Hackson, D. Hamilton, J. Heath, I. Lovatt,  
T. Mrakas, M. Quirk, G. Rosati, J. Taylor, T. Vegh

Staff: D. Balneaves, L. Bigioni, P. Casey, K. Chislett, C. Clark,  
C. Goodeve, K. Hobbs, C. Ibarra, B. Macgregor, K. Milsom,  
L. Mirabella, R. Profitt, A. Reid, J. Scholten, M. Willson

Other: K. Travers (KPMG)

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#### A. Call to Order

The Housing York Inc. Board meeting was called to order at 9:02 a.m. with Mayor Taylor in the Chair.

#### B. Disclosures of Interest

None

#### C. Approval of Minutes

**Moved by** Regional Councillor Heath

**Seconded by** Mayor Hackson

That the Board confirm the Minutes of the Housing York Inc. Board of Directors meeting on May 6, 2020.

**Carried**

**D. Presentations**

**D.1 Housing York Inc. Monthly Activity Update**

**Moved by** Regional Councillor Heath

**Seconded by** Regional Chair Emmerson

That the Board receive the presentation by Kathy Milsom, General Manager, Housing York Inc.

(See Item E.1)

**Carried**

**D.2 2019 Housing York Inc. Annual Report, Property Management Highlights, Financial Statements and Annual Information Return**

**Moved by** Regional Councillor Heath

**Seconded by** Mayor Quirk

That the Board receive the presentation by Kathy Milsom, General Manager, Michelle Willson, Chief Financial Officer and Kerry Hobbs, Director, Housing Operations, Housing York Inc.

(See Item F.1)

**Carried**

**E. Communications**

**E.1 Housing York Inc. Activity Update**

**Moved by** Regional Councillor Heath

**Seconded by** Regional Chair Emmerson

That the Board receive the memorandum dated May 22, 2020 from Kathy Milsom, General Manager, Housing York Inc.

**Carried**

**F. Reports**

**F.1 2019 Housing York Inc. Annual Report, Property Management Highlights, Financial Statements and Annual Information Return**

**Moved by** Regional Councillor Heath

**Seconded by** Mayor Quirk

That the Board adopt the following recommendations in the report dated May 22, 2020 from the General Manager and the Chief Financial Officer:

1. The Board of Directors receive this report and approve the accompanying Housing York Inc. 2019 Highlights (Attachment 1) as part of Housing York Inc.'s Annual Report for submission to York Region, as Service Manager and sole shareholder of the Corporation.
2. The Board approve the 2019 Financial Statements and Notes for Housing York Inc. and submit them as part of Housing York Inc.'s Annual Report to York Region, as Service Manager and sole shareholder of the Corporation (Attachment 2).
3. The Board approve the 2019 Annual Information Return for the Housing York Inc. Provincial Reform Program and submit it to York Region, as the Service Manager and sole shareholder of the Corporation (Attachment 3).

**Carried**

**F.2 2020 Mortgage Renewal - Heritage East in the Town of Newmarket**

**Moved by** Regional Councillor Vegh

**Seconded by** Mayor Lovatt

That the Board adopt the following recommendations in the report dated May 20, 2020 from the General Manager and the Chief Financial Officer:

1. The Housing York Inc. Board authorize the Ministry of Municipal Affairs and Housing to act on Housing York Inc.'s behalf to negotiate the mortgage renewal, in accordance with the provisions of the attached resolution (see Attachment 1) provided by the Ministry of Municipal Affairs and Housing, for Heritage East, located at 349/351 Crowder Boulevard, Town of Newmarket.
2. The Board pass the attached resolution recommendation.
3. The Board authorize the President to execute the necessary agreements and documents required by the lender to amend or renew the mortgage.

4. The Board authorize the Secretary to certify the attached resolution and provide copies to the Ministry of Municipal Affairs and Housing and the Lender.

**Carried**

### **F.3 Property Management System Contract Renewal**

**Moved by** Regional Councillor Rosati

**Seconded by** Mayor Hackson

That the Board adopt the following recommendations in the report dated May 21, 2020 from the General Manager and the Chief Financial Officer:

1. The Board authorize Housing York Inc. to renew the agreement between Housing York Inc. and the vendor listed in Private Attachment 1 for an additional term of up to five years.
2. The President be authorized to renew and execute the agreement annually with the vendor as set out in Private Attachment 1, provided that the vendor has performed the services to the satisfaction of the President and the renewal amount is within the approved annual budget.

**Carried**

### **G. Other Business**

None

### **H. Private Session**

The Board did not resolve into Private Session.

Motion to resolve into Private Session to consider the following:

#### **H.1 Private Attachment 1 to Item F.3 - Property Management System Contract Renewal**

That the Board received the private attachment.

**Moved by** Regional Councillor Rosati

**Seconded by** Mayor Hackson

**Carried**

**I. Adjournment**

There being no further business, the Board adjourned at 10:16 a.m.

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Carol Clark  
for Christopher Raynor, Secretary

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John Taylor  
Chair