



## Minutes

### Housing York Inc. Board of Directors

September 2, 2020  
Electronic Meeting

Directors: W. Emmerson, J. DiPaola, V. Hackson, D. Hamilton, J. Heath,  
I. Lovatt, T. Mrakas, S. Pellegrini, M. Quirk, J. Taylor, T. Vegh

Staff: D. Balneaves, P. Casey, K. Chislett, C. Clark, J. DeGagne,  
C. Goodeve, K. Hobbs, C. Ibarra, S. Kennedy, B. Macgregor,  
K. Milsom, R. Profitt, J. Scholten, K. Strueby, M. Willson

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#### A. Call to Order

The Housing York Inc. Board meeting was called to order at 9 a.m. with Mayor Taylor in the Chair.

#### B. Disclosures of Interest

None

#### C. Approval of Minutes

**Moved by** Mayor Mrakas

**Seconded by** Regional Councillor Heath

That the Board confirm the Minutes of the Housing York Inc. Board of Directors meeting on June 3, 2020.

**Carried**

**D. Presentations**

**D.1 Housing York Inc. Activity Update**

**Moved by** Regional Councillor Heath

**Seconded by** Regional Councillor Hamilton

That the Board receive the presentation by Kathy Milsom, General Manager, Housing York Inc.

(See Item E.1)

**Carried**

**E. Communications**

**E.1 Housing York Inc. Activity Update**

**Moved by** Regional Councillor Heath

**Seconded by** Regional Councillor Hamilton

That the Board receive the memorandum dated August 19, 2020 from Kathy Milsom, General Manager, Housing York Inc.

**Carried**

**F. Reports**

**F.1 Quarterly Contract Awards, Including Emergency Purchases and Purchase of Additional Deliverables – April 1, 2020 to June 30, 2020**

**Moved by** Mayor Lovatt

**Seconded by** Mayor Hackson

That the Board adopt the following recommendation in the report dated August 20, 2020 from the General Manager recommending that:

1. The Housing York Inc. Board of Directors receive this report for information.

**Carried**

**F.2 2020 Mid-Year Financial Update**

**Moved by** Mayor Lovatt

**Seconded by** Mayor Hackson

That the Board adopt the following recommendation in the report dated August 20, 2020 from the General Manager and Chief Financial Officer recommending that:

1. The Board of Directors receive this report for information.

**Carried**

**F.3 Consolidated Contract Extensions**

**Moved by** Mayor Lovatt

**Seconded by** Mayor Hackson

That the Board adopt the following recommendations in the report dated August 20, 2020 from the General Manager recommending that:

1. The Board authorize extensions of the agreements between Housing York Inc. and each of the vendors listed in Private Attachment 1 for the terms described in the attachment.
2. The President be authorized to renew and execute options to extend the agreements for up to the maximum term described in Private Attachment 1, provided that the vendors have performed the services to the satisfaction of the President and the renewal amount is within the approved annual budget.

**Carried**

**G. Other Business**

None

**H. Private Session**

The Board resolved into Private Session at 9:13 a.m. to consider the following:

**H.1 Private Memorandum - After Hours Coverage Update**

**H.2 Private Attachment 1 to Item F.3 - Consolidated Contract Extensions**

The Board resumed in public session at 9:25 a.m.

**I. Adjournment**

There being no further business, the Board adjourned at 9:25 a.m.

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Carol Clark  
for Christopher Raynor, Secretary

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John Taylor  
Chair