

**Ministry of Children, Community and Social Services
Children with Special Needs Division | Early Child Development Branch**

2019-20 FISCAL YEAR-END SETTLEMENT

**Preschool Speech and Language Program
Infant Hearing Program
Blind-Low Vision Program
Healthy Babies Healthy Children Program
Pre and Post Natal Nurse Practitioner Program
School-Based Rehabilitation Services**

This page must bear the original signature of the Chief Executive Officer and the Chair, Board of Directors.

The Comparative Statement of Revenue and Expenditures detailed in this settlement is certified as the net allowable claim from the Ministry of Children, Community and Social Services, for the above-noted program(s), and is submitted by:

The Regional Municipality of York

Transfer Payment Recipient (organization name)

Dr. Karim Kurji - Chief Executive Officer/
Medical Officer of Health

Date

Wayne Emmerson - Chair, Board of Directors

Date

HEALTHY BABIES HEALTHY CHILDREN
 EARLY CHILD DEVELOPMENT BRANCH
 CHILDREN WITH SPECIAL NEEDS DIVISION
 MINISTRY OF CHILDREN COMMUNITY AND SOCIAL SERVICES
 2019-20 YEAR-END SETTLEMENT

BOARD OF HEALTH:
 COMPARATIVE STATEMENT OF REVENUE AND EXPENDITURES
 FOR THE YEAR ENDING March 31, 2020

York Region Community and Health Services Department

Report only revenue and expenditures specific to funding provided by the Ministry of Children, Community and Social Services for Healthy Babies Healthy Children.

REVENUE	Authorized Budget \$	Actual Revenue/Expenses \$	Variance UNDERSPENT (OVERSPENT)	Ministry Use
MCCSS Funding	5,502,041	5,502,041	-	
Interest Income (Non-Retainable)			-	
Other Income - Retainable (specify, from Page 3)		-	-	
Other Income - Non-Retainable (specify)			-	
TOTAL REVENUE	5,502,041	5,502,041	-	
EXPENSES				
Total Salaries & Wages (from Page 2)	3,959,959	4,681,795	(721,836)	
Employee Benefits (from Page 2)	1,194,488	1,341,336	(146,848)	
Total Salaries/Benefits	5,154,447	6,023,131	(868,683)	
Contract Services (from Page 2)	-	-	-	
Total Operating Costs (from Page 2)	347,594	436,343	(88,750)	
Total One-Time Expenses (from Page 4)	-	-	-	
TOTAL EXPENDITURES	5,502,041	6,459,474	(957,433)	
Surplus/(Deficit)	-	-		

RECONCILIATION OF CASH FLOW

	Actual \$	Ministry Use
Total cash received from MCCSS (January 1, 2019 to December 31, 2019 and January 1, 2020 to March 31, 2020)	5,502,041	
Add:		
Cash deducted from cash flow in Settlement of amount owed to MCCSS.		
Cash deducted from cash flow resulting from MCCSS Audit for prior year(s) 20__/__/__.		
Deduct:		
Additional cash received from MCCSS in settlement of amount owed to program for prior year(s) 20__/__/__, 20__/__/__.		
Additional cash received from MCCSS resulting from MCCSS Audit for prior year(s) 20__/__/__.		
Total Funding Applicable to 2019-20 Operations	5,502,041	-

Please Note: Any "Actual \$" entered must be positive, even if they represents funds recovered by the ministry.

HEALTHY BABIES HEALTHY CHILDREN
 EARLY CHILD DEVELOPMENT BRANCH
 CHILDREN WITH SPECIAL NEEDS DIVISION
 MINISTRY OF CHILDREN COMMUNITY AND SOCIAL SERVICES
 2019-20 YEAR-END SETTLEMENT
 FOR THE YEAR ENDING March 31, 2020

BOARD OF HEALTH:

[York Region Community and Health Services Department](#)

	Complement (FTE)		Approved Budget \$	Actual Expenses \$	Actual Expenses to support critical services and needs in relation to COVID-19*	COVID-19 - Provide reason/use of funds
	Budget	Actual				
1a. Salaries & Wages - Unionized						
Management						
Public Health Nurses	27.0	27.5	2,385,050	2,714,497		
Lay Home Visitors	10.8	11.0	578,091	696,497		
Social Workers	2.0	2.4	168,828	225,647		
Administration: Program Support	1.5	2.0	80,291	104,053		
Administration: ISCIS Data Entry Support	5.0	4.9	281,552	315,327		
Administration: ISCIS Release Support						
Other Professional (specify)						
Other Non-Professional (specify)						
Total Salaries & Wages - Unionized	46.3	47.7	3,493,812.06	4,056,022.66	-	-
Employee Benefits - Unionized			1,073,304.87	1,173,712.75		
1b. Salaries & Wages - Non unionized						
Management	3.5	4.1	466,147	625,772		
Public Health Nurses						
Lay Home Visitors						
Social Workers						
Administration: Program Support						
Administration: ISCIS Data Entry Support						
Administration: ISCIS Release Support						
Other Professional (specify)						
Other Non-Professional (specify)						
Total Salaries & Wages - Non unionized	3.5	4.1	466,147.27	625,772.32	-	-
Employee Benefits - Non unionized			121,183	167,623		
2. Contract Services						
Other Professional (specify)						
Other Non-Professional (specify)						
Lay Home Visitors						
Administration: ISCIS Release Support						
Total Contract Services	-	-	-	-	-	-
3. Operating Costs						
Office Supplies			6,282	4,456		
Office Equipment			6,282	3,828		
Professional Development & Training			29,526	30,292		
Travel			81,667	116,036		
Public Awareness/Promotion			30,582	13,095		
Program Resources			96,483	92,626		
Computer costs for ISCIS			92,906	171,011		
Audit			3,866	5,000		
Other (specify)						
Other (specify)						
Total Operating Costs			347,594	436,343	-	-

*If there is a surplus for the fiscal year 2019-20 and have COVID-19 related pressures, the surplus may be used to off-set COVID-19 pressures.

Please identify any spending towards COVID-19 pressures in column E with a detailed explanation in column F.

The surplus may be applied to the COVID-19 expenses incurred up to March 31, 2020.

Eligible COVID-19 expenses are as follows:

- Materials required to manage COVID-19 related issues
- Backfilling of positions of people who were required to self-isolate or self-quarantine
- Supporting the purchase of equipment, cleaning/sanitizing supplies, and/or to meet the increased need for expanded mobile services (i.e. cell phones/data plans to support virtual service delivery)

HEALTHY BABIES HEALTHY CHILDREN
 EARLY CHILD DEVELOPMENT BRANCH
 CHILDREN WITH SPECIAL NEEDS DIVISION
 MINISTRY OF CHILDREN COMMUNITY AND SOCIAL SERVICES
 2019-20 YEAR-END SETTLEMENT
 RETAINABLE INCOME
 FOR THE YEAR ENDING March 31, 2020

BOARD OF HEALTH:

[York Region Community and Health Services Department](#)

Expenditures that offset Retainable Income. Expenditures must also be included in page 2.	FTE Actual	Actual Expenses \$	Ministry Use
1a. Salaries & Wages - Unionized			
Management			
Public Health Nurses			
Lay Home Visitors			
Social Workers			
Administration: Program Support			
Administration: ISCIS Data Entry Support			
Administration: ISCIS Release Support			
Other Professional (specify)			
Other Non-Professional (specify)			
Total Salaries & Wages - Unionized	-	-	-
Employee Benefits - Unionized			
1b. Salaries & Wages - Non unionized			
Management			
Public Health Nurses			
Lay Home Visitors			
Social Workers			
Administration: Program Support			
Administration: ISCIS Data Entry Support			
Administration: ISCIS Release Support			
Other Professional (specify)			
Other Non-Professional (specify)			
Total Salaries & Wages - Non unionized	-	-	-
Employee Benefits - Non unionized			
2. Contract Services			
Other Professional (specify)			
Other Non-Professional (specify)			
Lay Home Visitors			
Administration: ISCIS Release Support			
Total Contract Services	-	-	-
3. Operating Costs			
Office Supplies			
Office Equipment			
Professional Development & Training			
Travel			
Public Awareness/Promotion			
Program Resources			
Computer costs for ISCIS			
Audit			
Other (specify)			
Other (specify)			
Total Operating Costs		-	-
TOTAL EXPENDITURES (equals Retainable Income)	-	-	-

Retainable Income includes the following:

- general donations.
- any monies received for capital purposes (e.g. specific donations, endowments, bequests).
- fund raising where the revenue is generated through activities not involving the use of ministry resources.
- interest revenue arising from the investment of retainable revenue.
- other grants or subsidies received for activities not ordinarily funded by the ministry.

HEALTHY BABIES HEALTHY CHILDREN
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 CHILDREN WITH SPECIAL NEEDS DIVISION
 MINISTRY OF CHILDREN COMMUNITY AND SOCIAL SERVICES
 2019-20 YEAR-END SETTLEMENT
 ONE-TIME GRANT EXPENSES - DETAIL
 FOR THE YEAR ENDING March 31, 2020

BOARD OF HEALTH: [York Region Community and Health Services Department](#)

One-Time Grant Expenses	Approved Budget \$	Actual Expenses \$	Ministry Use
1a. Salaries & Wages, and Benefits Unionized			
(specify)			
(specify)			
1b. Salaries & Wages, and Benefits Non unionized			
(specify)			
(specify)			
2. Contract Services			
(specify)			
(specify)			
3. Operating Costs			
(specify)			
(specify)			
(specify)			
Total One-Time Grant Expenses	-	-	-

VARIANCE EXPLANATIONS
 FOR THE YEAR ENDING March 31, 2020

Variance Explanations	
Salaries & Wages:	(721,836)
Salary variance is due to additional contribution York Region made to ensure service level requirements under the OPHS are met. Salary spending is inline with approved regional budget.	
Employee Benefits:	(146,848)
(Reflects the Salaries & Wages as well as changes in OMERS.)	
Benefit variance is due to additional contribution York Region made to ensure service level requirements under the OPHS are met. Benefit spending is inline with approved regional budget.	
Operating Costs:	(88,750)
Operating cost variance is due to additional contribution York Region made to ensure service level requirements under the OPHS are met. Operating cost spending is inline with approved regional budget.	
One-Time Expenses:	-