

Delegation of Authority During Council Recess 2020
June 25, 2020 to September 24, 2020

Table 1
Office of the Chief Administrative Officer

PO 95854 Procurement of consulting services to review organizational effectiveness and efficiency, current structure and governance/management model, and the alignment and scope of departmental responsibilities through a professional and impartial review. Delegated authority was used in this instance as Council authority is required to award a purchase where the value is over \$150,000. This approval was required during Council recess to support timely completion of the project. Term: 4 months; September - December 2020	Bylaw No. 2017-30	Authorization of a purchase where to do so is in the best interest of the Region
	Contractor	Ernst & Young LLP
	Type	Contract award through Request for Quotation
	Previously Approved*	\$0.00
	Authorized under Delegated Authority	\$194,000.00
	Estimated Total Value of Contract, including all renewals	\$194,000.00
Community and Health Services		TOTAL \$194,000.00

Table 2
Corporate Services

PR 7952 Procurement of additional electrical, communication and security work at 17150 Yonge Street to accommodate updated business needs. Delegated authority was used in this instance as Council authority is required to award a direct purchase where the value exceeds \$150,000. This approval was required during Council recess to ensure that the project completion date was met to ensure the project's completion. Term: 5 months; August 2020 - December 2020	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Contractor	OZZ Electric Inc.
	Type	Direct purchase
	Previously Approved*	\$0.00
	Authorized under Delegated Authority	\$597,163.00
	Estimated Total Value of Contract	\$597,163.00
PR7955 Procurement of furniture relocation and installation services at 17150 Yonge Street. Delegated authority was used in this instance as Council authority is required to award a direct purchase where the value exceeds \$150,000. This approval was required during Council recess for timely completion of the project. Term: 5 months; August 2020 - December 2020	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Contractor	Office Move Pro
	Type	Direct purchase
	Previously Approved*	\$0.00
	Authorized under Delegated Authority	\$858,630.25
	Estimated Total Value of Contract	\$858,630.25
Corporate Services		TOTAL \$1,455,793.25

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Table 3
Environmental Services

P-19-251 Procurement of design, site inspection and contract administration for the Georgina Water Treatment Plant mussel control system and site works located in the Town of Georgina. Delegated authority was used in this instance as Council authority is required where a request for proposal has been issued and the total cost of the contract exceeds \$2,000,000. This approval was required during Council recess to ensure the Region's duty of care obligation for its facilities. Term: Anticipated completion date July 2026	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Contractor	CH2M Hill Canada Limited
	Type	Contract award
	Previously Approved*	\$0.00
	Authorized under Delegated Authority	\$5,210,749.00
	Estimated Total Value of Contract	\$5,210,749.00
P-20-85 Procurement of hydrogen sulphide corrosion control services in treatment of sewage flows in the Town of Newmarket, Town of Aurora and the City of Richmond Hill. Delegated authority was used in this instance as Council authority is required where a request for proposal has been issued and the total cost of the contract exceeds \$2,000,000. This approval was required during Council recess to address the urgency of addressing high levels of hydrogen sulphide levels causing significant corrosion and odour issues affecting the surrounding area and community. Term: Anticipated completion date October 2023	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Contractor	USP Technologies
	Type	Contract award
	Previously Approved*	\$0.00
	Authorized under Delegated Authority	\$2,036,100.00
	Estimated Total Value of Contract	\$2,036,100.00
Environmental Services	TOTAL	\$7,246,849.00

Table 4
Finance

PO 91524 This procurement is for the supply and delivery of office supplies. The Region requires office supplies to support its day-to-day operations and to maintain business activities. Delegated authority was used in this instance as Council authority is required for approval where the renewal and increase exceed \$150,000. This approval was required during Council recess to support the Region's day-to-day operations and business activities. Term: 2 years; September 1, 2020 - August 31, 2022	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Contractor	Staples Advantage Canada
	Type	Renewal and Increase
	Previously Approved*	\$1,083,078.70
	Authorized under Delegated Authority	\$1,371,511.17
	Estimated Total Value of Contract	\$2,454,589.87
Finance	TOTAL	\$1,371,511.17

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Table 5
Summary of All Departments

Office of the Chief Administrative Officer	\$194,000.00
Community and Health Services	\$140,800.00
Corporate Services	\$1,455,793.25
Environmental Services	\$7,246,849.00
Finance	\$1,371,511.17
All Departments	TOTAL \$10,408,953.42

*Note: Dollars shown excludes HST

Definitions:

"Amount" pertains to the current contract price awarded under delegated authority

"Estimated Value of Contract" pertains to the potential dollar value of the contract,
i.e. 'previously approved' plus 'Amount' plus 'increase'

"Increase" pertains to the estimated value of the increase authorized under delegated authority