



**Minutes**  
**Audit Committee**

January 21, 2021  
Electronic Meeting

Members: W. Emmerson, J. DiPaola, R. Grossi, V. Hackson, D. Hamilton,  
I. Lovatt, T. Mrakas, S. Pellegrini, T. Vegh

Staff: D. Basso, L. Bigioni, P. Casey, P. Freeman, C. Goodeve,  
P. Jankowski, J. Li, B. Macgregor, J. Magill, E. Mahoney,  
L. Mirabella, M. Morris

Other: K. Travers

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**A. Call to Order**

The Audit Committee meeting was called to order at 11:57 a.m.

**B. Election of Chair**

Regional Chair Emmerson nominated Regional Councillor Hamilton for the position of Chair of the Audit Committee for 2021. There being no further nominations, Regional Councillor Hamilton was acclaimed as Chair.

**C. Election of Vice Chair**

Regional Chair Emmerson nominated Regional Councillor Grossi for the position of Vice Chair of the Audit Committee for 2021. There being no further nominations, Regional Councillor Grossi was acclaimed as Vice Chair.

**D. Disclosures of Interest**

None

**E. Presentations**

**E.1 KPMG Audit Planning Report**

Audit Committee recommends receipt of the presentation by Kevin Travers, KPMG LLP.

(See Item F.1)

**E.2 Audit Services Branch Charter**

Audit Committee recommends receipt of the presentation by Michelle Morris, Director of Audit Services.

**E.3 Audit Services 2021 Risk Based Work Plan**

Audit Committee recommends receipt of the presentation by Michelle Morris, Director of Audit Services.

**F. Communications**

**F.1 KPMG Audit Planning Report**

Audit Committee recommends receipt of the communication from Kevin Travers, KPMG LLP, dated November, 2020.

**G. Reports**

**G.1 Audit Services Branch Report**

Audit Committee recommends adoption of the following recommendation in the report dated November 27, 2020 from the Director of Audit Services:

1. Council receive this report for information.

**G.2 Audit Services Branch Charter**

Audit Committee recommends adoption of the following recommendation in the report dated November 27, 2020 from the Director of Audit Services:

1. Regional Council approve the Audit Services Branch Charter (Attachment 1).

**G.3 2021 Risk Based Work Plan**

Audit Committee recommends adoption of the following recommendation in the report dated November 27, 2020 from the Director of Audit Services:

1. Regional Council approve the Audit Services Branch's 2021 Risk-Based Work Plan (Attachment 1).

**H. Other Business**

None

**I. Private Session**

None

**J. Adjournment**

The Audit Committee meeting adjourned at 12:51 p.m.