

## ATTACHMENT 1

### YORK REGION PARAMEDIC SERVICES AMBULANCE DONATIONS – GUIDELINES

1. All requests received are held for up to twelve (12) months and presented in an annual report to Council in April of any calendar year, detailing all requests received. Council will consider the merits of all requests received.
2. Requests are required to be submitted by January 31 of any calendar year. Requests submitted after that time will be considered the following year.
3. A maximum of two ambulances will be available for consideration each year.
4. Any expense for shipping, permits and related costs must be covered by the organization receiving the donation.
5. If successful in their request, prior to accepting the donation, the organization will be required to acknowledge, in writing, that the Regional Municipality of York makes no representations or warranties regarding the vehicle and that they are assuming ownership on an “as is” basis.
6. Donations will only occur to registered charitable, not-for-profit or humanitarian aid organizations of sound repute and generally aligned with the services supported by York Region.
7. Organizations must also follow general guidelines, as outlined by the [Community Investment Fund](#) that relate to not being affiliated with a political or religious organization and must adhere to and support the Ontario Human Rights Code.
8. Paramedic and Seniors Services require a Request for Consideration of [Ambulance Donation Form](#) be completed by the requestor, which will be provided to an applicant on request.
9. A record of all correspondence will be kept on file, including the date requests were acknowledged with the attached [Ambulance Donation Form](#).
10. The [Ambulance Donation Form](#) must be signed by a person having authority on behalf of the requesting organization.