

***DRAFT #2***  
*April 21, 2021*

Financial Statements of

**HOUSING YORK INC.**

And Independent Auditors' Report thereon

Year ended December 31, 2020

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Housing York Inc.

### ***Opinion***

We have audited the financial statements of Housing York Inc. (the Entity), which comprise:

- the balance sheet as at December 31, 2020
- the statement of revenue and expenditures for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with the financial reporting provisions of Section 80(2) of the Housing Services Act, 2011 and guidance in its application issued by the Housing Branch of the Regional Municipality of York.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

***Emphasis of Matter - Financial Reporting Framework***

We draw attention to Note 1 in the financial statements, which describes the applicable financial reporting framework and the purpose of the financial statements.

As a result, the financial statements may not be suitable for another purpose.

Our opinion is not modified in respect to this matter.

***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions of Section 80(2) of the Housing Services Act, 2011 and guidance in its application issued by the Housing Branch of the Regional Municipality of York, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

***DRAFT***

Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Canada

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# HOUSING YORK INC.

## **DRAFT** Balance Sheet

December 31, 2020, with comparative information for 2019

	2020	2019
<b>Assets</b>		
Current assets:		
Cash	\$ 3,272,994	\$ 2,759,085
Accounts receivable:		
Rents	478,773	340,318
Harmonized sales tax	202,241	290,094
Other	61,830	83,963
Prepaid expenses	656,858	588,608
	<u>4,672,696</u>	<u>4,062,068</u>
Restricted cash and investments:		
Rental deposits	945,716	852,486
Insurance Reserve	180,000	180,000
Operations Reserve	500,000	500,000
Strategic Initiatives Reserve	3,764,895	2,791,583
Emergency Housing Reserve	3,496,685	3,217,643
Working Capital Reserve	3,500,000	3,500,000
Capital Reserve	12,941,999	8,943,550
Operating fund investments	2,051,866	2,065,504
	<u>27,381,161</u>	<u>22,050,766</u>
Property holdings (note 2)	213,485,576	219,227,939
Furniture and fixtures	2,290,551	2,290,551
	<u>\$ 247,829,984</u>	<u>\$ 247,631,324</u>

	2020	2019
<b>Liabilities, Reserves and Shareholder's Equity</b>		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 3,417,655	\$ 3,743,818
Deferred revenue	1,529,680	1,407,560
Amounts due to Regional Municipality of York, without interest or terms of repayment	2,276,582	1,382,319
<u>Current portion of mortgages payable (note 3)</u>	<u>5,935,471</u>	<u>11,152,907</u>
	13,159,388	17,686,604
Building financing:		
Loan agreements (note 3)	15,720,909	16,341,622
<u>Mortgages payable (note 3)</u>	<u>33,970,468</u>	<u>34,495,395</u>
	49,691,377	50,837,017
Reserves and shareholder's equity (note 4):		
Reserve for Capital Repair and Replacement	12,941,999	8,943,550
Reserve for Insurance	180,000	180,000
Reserve for Operations	500,000	500,000
Reserve for Strategic Initiatives	3,764,895	2,791,583
Reserve for Emergency Housing	3,496,685	3,217,643
Reserve for Working Capital	3,500,000	3,500,000
<u>Shareholder's equity</u>	<u>160,595,640</u>	<u>159,974,927</u>
	184,979,219	179,107,703
	<u>\$ 247,829,984</u>	<u>\$ 247,631,324</u>

See accompanying notes to financial statements.

On behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

# HOUSING YORK INC.

## **DRAFT** Statement of Revenue and Expenditures

Year ended December 31, 2020, with comparative figures for 2019

	2020 Budget	2020 Actual	2019 Actual
Revenue:			
Rental	\$ 22,880,673	\$ 22,956,458	\$ 21,149,590
Non-rental	1,221,851	1,439,037	1,446,582
Government subsidies (note 5)	17,187,186	18,373,180	18,877,027
	41,289,710	42,768,675	41,473,199
Expenditures:			
Mortgage payments (note 3)	9,351,071	9,331,419	8,813,237
Administration and maintenance	14,397,436	14,042,774	13,534,506
Property taxes	3,425,940	3,446,671	3,181,559
Utilities	4,065,125	3,786,262	3,524,105
Insurance	570,960	598,194	513,640
Bad debts	75,974	81,333	16,449
Contribution to Capital Reserve (note 4)	8,129,963	9,066,479	8,648,177
Contribution to Emergency Housing Reserve (note 4)	415,000	619,873	1,278,373
	40,431,469	40,973,005	39,510,046
Excess of revenue over expenditures before the undernoted	858,241	1,795,670	1,963,153
Transfer to Reserves:			
Capital Reserve (note 4)	429,114	932,004	985,670
Emergency Housing Reserve (note 4)	–	15,156	74,865
Insurance Reserve (note 4)	–	(83,494)	14,417
Strategic Initiatives Reserve (note 4)	429,127	932,004	888,201
	858,241	1,795,670	1,963,153
Excess of revenue over expenditures	\$ –	\$ –	\$ –

See accompanying notes to financial statements.

# HOUSING YORK INC.

## **DRAFT** Statement of Cash Flows

Year ended December 31, 2020, with comparative figures for 2019

	2020	2019
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenditures	\$ —	\$ —
Amortization of income-producing properties which does not involve cash	5,742,363	5,559,174
Shareholder contribution from principal repayments	620,713	1,972,378
Cash contributions to/from reserves	5,250,803	1,368,849
Change in non-cash operating working capital:		
Accounts receivable	(28,469)	117,567
Prepaid expenses	(68,250)	(53,418)
Accounts payable and accrued liabilities	(326,163)	(876,834)
Deferred revenue	122,120	10,793
Amounts due to Regional Municipality of York	894,263	528,905
	<u>12,207,380</u>	<u>8,627,414</u>
Financing activities:		
Mortgage principal repayment	(5,742,363)	(5,559,174)
Loan agreements principal repayment	(620,713)	(1,972,378)
	<u>(6,363,076)</u>	<u>(7,531,552)</u>
Investing activities:		
Restricted cash and investments:		
Rental deposits	(93,230)	(17,920)
Reserve fund deposits	—	7,565,974
Reserve fund investments	—	3,234,386
Strategic Initiatives Reserve	(973,312)	(888,201)
Emergency Housing Reserve	(279,042)	(875,010)
Capital Reserve	(3,998,449)	(8,943,550)
Operating fund investments	13,638	(2,065,504)
	<u>(5,330,395)</u>	<u>(1,989,825)</u>
Increase (decrease) in cash	513,909	(893,963)
Cash, beginning of year	2,759,085	3,653,048
Cash, end of year	<u>\$ 3,272,994</u>	<u>\$ 2,759,085</u>
Supplemental cash flow information:		
Property holdings received by donation	\$ —	\$ 33,924,437
Property loan agreements assumed	—	12,480,000

See accompanying notes to financial statements.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements

Year ended December 31, 2020

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Housing York Inc. (the "Corporation") was incorporated in accordance with Section 182 of the Ontario Business Corporations Act on January 1, 2003. The Regional Municipality of York (the "Region") is the sole shareholder of the Corporation.

On March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. Since the first quarter of 2020, the COVID-19 pandemic has impacted the global economic environment due to government-imposed lockdowns and social distancing requirements. The economic conditions and Corporation's response to the COVID-19 pandemic had an operational and financial impact on the Corporation. The full extent of the financial impact is currently indeterminable due to the evolving nature of the COVID-19 pandemic.

## 1. Significant accounting policies:

### (a) Basis of presentation:

The financial statements have been prepared in accordance with accounting policies that comply with Section 80(2) of the Housing Services Act, 2011 (the "Act") and guidance in its application issued by the Housing Branch of the Region. Canadian generally accepted accounting principles ("Canadian GAAP") has been interpreted to mean Canadian public sector accounting standards and the 4200 standards for government not-for-profit organizations.

The basis of accounting used in these financial statements materially differs from Canadian GAAP because:

### (i) Amortization:

Beginning in 2012, amortization is not provided on property holdings and furniture and fixtures over the estimated useful lives of these assets. This currently includes Tom Taylor Place, Leeder Place Family Shelter, Kingview Court Expansion, Mackenzie Green, Lakeside Residences, Sutton Youth Services, Richmond Hill Hub and 275 Woodbridge Avenue.

Amortization is not provided on Provincial Reform Program property holdings over the estimated useful lives of these assets but rather at a rate equal to the annual principal repayments on these mortgages.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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## 1. Significant accounting policies (continued):

### (ii) Income-producing properties:

Income-producing properties that were transferred to the Public Housing Program on December 14, 2000 by the Province of Ontario are carried at a nominal value of \$1 as the fair value of the properties was not readily available at the time of the transfer.

Income-producing properties that are reported for the Provincial Reform Program include land, buildings, equipment and other capitalized costs and are recorded at cost, net of any government grants or contributions.

As described in the Act, costs incurred by the Provincial Reform Program to modernize or improve existing income-producing properties, which have the effect of extending the useful life of the property or increasing its value, are funded from the Capital Repair and Replacement Reserve. In 2018, a Capital Repair and Replacement Reserve was established for the Public Housing Program. The Regional Housing Program is expected to be self-sustaining and funds its own Capital Repair and Replacement Reserve through surplus operating funds.

During 2004, the Region implemented the Regional Housing Program which the Corporation manages on behalf of the shareholder. A long-term lease agreement was created for each leased property. The land, building and equipment for the leased sites are not reflected in the Corporation's book of accounts.

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Property	Addition year	Ownership type
Armitage Garden	2004	Leased
Blue Willow	2006	Leased
Tom Taylor Place	2008	Owned
Kingview Court Expansion	2011	Owned
Mapleglen Residences	2012	Leased
Mackenzie Green	2013	Owned
Lakeside Residences	2014	Owned
Belinda's Place Women Shelter	2015	Leased
Richmond Hill Hub	2016	Owned
Sutton Youth Services	2017	Owned
275 Woodbridge Avenue	2019	Owned

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The sites owned by the Corporation are recorded on the books at transfer costs between the shareholder and the Corporation.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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## 1. Significant accounting policies (continued):

(iii) Other property holdings:

- (a) The Corporation owns the Blue Door Shelters site, a non-revenue-producing property location with multiple buildings that serve as emergency shelters.
- (b) In 2009, the Corporation added a new family shelter building known as Leeder Place Family Shelter to the Blue Door Shelters site. The old Leeder Place Family Shelter has been closed and its disposition is under review.
- (c) In 2015, the Corporation added a new women's shelter building known as Belinda's Place Women Shelter. The building is owned by the Region and the land is leased by the Corporation from the Town of Newmarket. The facility is operated by the Salvation Army. Social Services provide funding for the administration and maintenance costs.
- (d) In 2016, the Corporation added a new building known as the Richmond Hill Hub. The building features 202 mixed units and a youth shelter. The building is owned by the Corporation and 360 Kids operates the youth shelter. Social Services provide funding for the administration and maintenance costs of the youth shelter.
- (e) In 2017, the Corporation added a new youth shelter known as Sutton Youth Services. The building is owned by the Corporation and operated by the Salvation Army. Social Services provide funding for the administration and maintenance costs.

(iv) Appropriations to/from Capital Repair and Replacement Reserve fund:

Appropriations to/from the Capital Repair and Replacement Reserve fund are reported on the statement of revenue and expenditures. Expenditures made from Capital Repair and Replacement Reserve fund are reported within this fund and not on the statement of revenue and expenditures. Interest income earned on investments of Capital Repair and Replacement Reserve fund is credited directly to the Capital Repair and Replacement Reserve fund and is not reported on the statement of revenue and expenditures. In 2019, the capital investment and bank account were closed. Interest income earned on investments is now allocated and reported as a transfer to reserve on the statement of revenue and expenditures.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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## 1. Significant accounting policies (continued):

### (v) Financial instruments:

Financial instruments are recorded at fair value on initial recognition.

Under Program Instruction 2008-02 issued by the Region, the Corporation subsequently records its investments at book value. Gains or losses associated with capital reserve investments are recognized at redemption.

Financial instruments are adjusted by transaction costs incurred on acquisition and financing costs.

All financial assets are assessed for impairment on an annual basis. When a decline is determined to be other than temporary, the amount of the loss is reported in the statement of revenue and expenditures.

Long-term debt is recorded at cost.

### (b) Other reserve funds:

In 2017, the Corporation established a reserve fund strategy and operating surplus policy. These funds are specifically restricted for working capital, strategic initiatives and operations. These are discussed further in note 4.

### (c) Bad debts:

The funding formula does not recognize a provision for doubtful accounts. Therefore, bad debts are recognized as an expense in the year that write-off has occurred. The Corporation applies a tenant management policy, which indicates that former tenant arrears that meet certain criteria are eligible for write-off annually.

### (d) Operations:

As at December 31, 2020, the portfolio consists of 36 multi-residential buildings, five emergency shelter sites, and five condominium units. Daily operations of the shelter sites are provided by Blue Door Shelter, Salvation Army and 360 Kids through an operating agreement.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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## 1. Significant accounting policies (continued):

### (e) Subsidy reconciliation - operating subsidies:

The Corporation is subsidized for certain occupancy costs relating to Provincial Reform Program and Public Housing Program properties administered by the Corporation. Surplus funding will be allocated to reserves according to the operating surplus strategy. The Regional Housing Program is not eligible to receive operating subsidy.

The final subsidy amount to be received by the Corporation for the current fiscal year will not be determined until the Service Manager reviews the Corporation's financial and statistical returns. Corporation's management considers the subsidy receivable (payable) to include all appropriate adjustments for non-allowable costs. Any adjustments to the subsidy will be accounted for in the year it is determined.

### (f) Furniture and fixtures:

Furniture and fixtures are recorded at cost.

### (g) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the year. Actual results could differ from those estimates.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

## 2. Property holdings:

	2020	2019
Incoming-producing properties:		
Land	\$ 25,232,345	\$ 25,232,345
Buildings	96,232,555	96,232,555
	<u>121,464,900</u>	<u>121,464,900</u>
Less accumulated amortization	81,558,964	75,816,601
Net book value	<u>\$ 39,905,936</u>	<u>\$ 45,648,299</u>
Other properties:		
Land	\$ 16,547,935	\$ 16,547,935
Buildings	157,791,697	157,791,697
	<u>174,339,632</u>	<u>174,339,632</u>
Less accumulated amortization	759,992	759,992
Net book value	<u>\$ 173,579,640</u>	<u>\$ 173,579,640</u>
Total property holdings:		
Land	\$ 41,780,280	\$ 41,780,280
Buildings	254,024,252	254,024,252
	<u>295,804,532</u>	<u>295,804,532</u>
Less accumulated amortization	82,318,956	76,576,593
Net book value	<u>\$ 213,485,576</u>	<u>\$ 219,227,939</u>

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

## 3. Mortgages payable:

(a) Mortgages payable applicable to buildings in the Provincial Reform Program:

Property	Particulars	2020	2019
Glenwood Mews	Mortgage payable, bearing interest at 1.73% per annum with blended monthly payments of \$33,908, maturing November 1, 2024	\$ 1,539,940	\$ 1,917,745
Keswick Gardens	Mortgage payable, bearing interest at 6.996% per annum with blended monthly payments of \$70,011, maturing January 1, 2025	4,118,467	4,654,351
Springbrook Gardens	Mortgage payable, bearing interest at 5.912% per annum with blended monthly payments of \$87,877, maturing January 1, 2024	5,320,160	6,040,985
Mulock Village	Mortgage payable, bearing interest at 2.105% per annum with blended monthly payments of \$71,887, maturing March 1, 2022	5,049,184	5,797,479
Heritage East	Mortgage payable, bearing interest at 2.150% per annum with blended monthly payments of \$74,365, maturing October 1, 2025	5,410,545	6,185,478
Hadley Grange	Mortgage payable, bearing interest at 3.124% per annum with blended monthly payments of \$40,646, maturing February 1, 2028	3,130,431	3,514,527
Brayfield Manor	Mortgage payable, bearing interest at 5.940% per annum with blended monthly payments of \$70,757, maturing July 1, 2028	5,192,324	5,719,845
Oxford Village	Mortgage payable, bearing interest at 1.830% per annum with blended monthly payments of \$14,781, maturing June 1, 2025	1,508,846	1,657,236
Rose Town	Mortgage payable, bearing interest at 1.880% per annum with blended monthly payments of \$39,771, maturing December 1, 2022	936,087	1,391,169
Trinity Square	Mortgage payable, bearing interest at 2.315% per annum with blended monthly payments of \$68,160, maturing March 1, 2025	4,756,747	5,456,314
Thornhill Green	Mortgage payable, bearing interest at 2.540% per annum with blended monthly payments of \$37,451, maturity December 1, 2022	2,943,208	3,313,173
		39,905,939	45,648,302
Less current portion		5,935,471	11,152,907
		\$ 33,970,468	\$ 34,495,395

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

### 3. Mortgages payable (continued):

Principal repayments are as follows:

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2021	\$ 5,935,471
2022	9,650,729
2023	6,863,777
2024	6,827,248
2025	7,570,342
Thereafter	3,058,372
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	\$ 39,905,939

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#### (b) Tom Taylor Place:

Tom Taylor Place, a 50-unit facility in the Town of Newmarket, opened on October 1, 2008. The building was constructed by the Region through the New Affordable Housing Program, which offers funding partnerships with the federal and provincial governments. The building is owned by the Corporation; however, the financial reporting does not fall under the Act like the other income-producing properties owned by the Corporation.

The Corporation purchased the land for this building in January 2006 for \$315,000. Financing for the building was structured in 2009, which includes Regional debentures and other loan agreements which are described below:

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Amounts payable to shareholder (i)	\$ 4,434,000
Less payments to shareholder	(1,394,459)
Federal forgivable loan (ii)	1,400,000
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	4,439,541
Shareholder contribution (iii)	3,720,635
Additional shareholder contribution (iv)	1,394,459
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	\$ 9,554,635

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# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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### 3. Mortgages payable (continued):

- (i) The amount payable to the shareholder is made up of two components:

A long-term loan in the amount of \$2,334,000 is repayable to the Region from rent revenue generated at the building. The Region has debentured this amount on the Corporation's behalf. Repayment terms are based on a 30-year amortization schedule. Principal payments to date of \$486,306 (2019 - \$430,029) have been made to the shareholder.

The remaining amount payable to shareholder is \$2,100,000 for a second debenture financed by the Region. Under the New Affordable Housing Program, the province flows funds to the Corporation which, in turn, forwards the funds to the Region to pay the debenture. These provincial contributions are forgivable advances subjected to similar terms and conditions applicable to federal forgivable loan as discussed below. The term of the Regional debenture is 20 years. Principal payments to date of \$908,153 (2019 - \$804,573) have been made to the shareholder.

- (ii) The federal forgivable loan of \$1,400,000 is provided through the Canada-Ontario New Affordable Housing Program agreement. This loan is to be fully forgiven on the last day of the month at the end of the term of the loan. The term of the loan is 20 years maturing in 2028 and the amounts are forgiven provided all terms and conditions of the agreement are satisfied by the Corporation. The loan is interest-bearing with the interest rate, being the higher of the average posted rate offered by major Canadian lending institutions for a commercial first mortgage having a five-year term, plus 2% or the interest rate applicable to the first mortgage registered against title to the property, plus 2%. The interest, however, is to be fully forgiven on an annual basis provided all terms and conditions of the agreement are satisfied by the Corporation.
- (iii) The shareholder contribution in the amount of \$3,720,635 represents a gift from the Region to the Corporation to fully finance the cost of the Tom Taylor Place not covered by the Canada-Ontario New Affordable Housing Program.
- (iv) The additional shareholder contribution in the amount of \$1,394,459 (2019 - \$1,234,602) represents the debenture payments to date to the shareholder.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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### 3. Mortgages payable (continued):

(c) Blue Door Shelters - Leeder Place Family Shelter:

The new Leeder Place Family Shelter, with a construction cost valued at \$2,836,826, was developed by the Region on existing lands owned by the Corporation. It was gifted to the Corporation without any financing obligations.

(d) Kingview Court Expansion:

Kingview Court Expansion, a 39-unit facility in the Town of King, opened on October 26, 2011. The building was constructed through the New Affordable Housing Program, which offers funding partnerships with the federal and provincial governments by the Region with a cost of \$7,847,469, including \$98,644 in furniture and fixtures. The building is owned by the Corporation and it was gifted without any financing obligations. The financial reporting does not fall under the Act like the other income-producing properties owned by the Corporation.

(e) Mackenzie Green:

Mackenzie Green, a 140-unit facility in the Town of Richmond Hill, opened on March 15, 2013. The building was constructed with funding provided through: Canada-Ontario Affordable Housing Program 2009 Extension \$16,800,000; York Region Investing in Ontario Funding \$11,011,000; Developing Opportunities for Ontario Renters Funding \$2,409,000; and Social Housing Development Charges Reserve \$1,350,871. The building is owned by the Corporation and it was gifted with a \$5,850,000 financial obligation serviced through tenants rent. The Region has debentured this amount on the Corporation's behalf. Repayment terms are based on a 30-year amortization schedule. Principal payments to date of \$860,739 (2019 - \$737,776) have been made to the shareholder.

The financial reporting is similar to the other properties not covered by the Act. In 2019, a one-time adjustment of \$5,112,224 was recorded to recognize the outstanding financial obligation.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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### 3. Mortgages payable (continued):

(f) Lakeside Residences:

Lakeside Residences, a 97-unit facility in the Town of Georgina, was purchased on June 15, 2014. The building was constructed with funding provided through: Investment in Affordable Housing for Ontario Program \$12,489,748; York Region Investing in Ontario Funding; \$5,788,386; York Region Social Housing Development Reserve \$1,178,795 and the Sundry Revenue account \$17,393. The building is owned by the Corporation and it was gifted with no financial obligation. The financial reporting is similar to the other properties not covered by the Act.

(g) Belinda's Place Women Shelter:

Belinda's Place Women Shelter is a women's shelter that was built by the Region on land leased from the Town of Newmarket. This building is owned by the Region and the land is leased by the Corporation. A third party provider operates the facility through an operating agreement. This building features 28 emergency beds and nine transitional units.

(h) Richmond Hill Hub:

Richmond Hill Hub, a 202-unit facility in the Town of Richmond Hill, opened on January 28, 2016. The building is owned by the Corporation and it was gifted without any financing obligations. It features a youth shelter which is operated by a third party provider.

(i) Sutton Youth Services:

Sutton Youth Services is an emergency youth shelter. Ownership was transferred by the Region in 2017 and is operated by a third party provider through an operating agreement. This building features 16 long term beds and 10 short term beds.

(j) 275 Woodbridge Avenue:

275 Woodbridge Avenue, a 162 unit facility in the City of Vaughan, opened December 8, 2019. The building was constructed with funding provided through: Federal and Provincial funding \$13,683,000, Regional Reserves \$23,939,000 and Region debentures \$6,630,000. The building is owned by the Corporation. Repayment terms are based on a 10 year term, with the option to refinance for an additional 10 years. The financial reporting is similar to the other properties not covered by the Act. Principal payments to date of \$337,893 (2019 - nil) have been made to the shareholder.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

## 4. Reserve funds:

In addition to the Capital Reserve fund that has always been maintained by the Corporation, the Board of Directors have approved additional reserves for specified purposes.

### (a) Capital Repair and Replacement Reserve fund:

In accordance with the Act, the use of the Capital Repair and Replacement Reserve fund is limited to the replacement, enhancement or repair of existing capital assets, or the purchase of new capital assets for the Provincial Reform Program. Funding for capital expenditures is obtained through the Region, through the subsidy payment process, and through an annual operating surplus sharing agreement.

In 2018, the Corporation implemented a fiscal and operating surplus strategy. The fiscal strategy establishes a consolidated capital reserve to be shared by all three programs. In addition, 50% of the year-end surplus will be allocated to the Capital Repair and Replacement Reserve fund.

In 2019, the capital investment and bank account were closed. Interest income earned on investments is now allocated and reported as a transfer to reserve from operations.

The Corporation has a 10-year capital plan for managing expenses from capital reserves, which has been approved through a separate process.

	2020	2019
Balance, beginning of year	\$ 8,943,550	\$ 9,337,912
Contribution to reserve:		
Operating	5,189,089	5,048,177
Region	3,600,000	3,600,000
	8,789,089	8,648,177
Transfer to reserve from operations	932,004	985,670
Interest earned	236,082	148,604
Capital expenditures	(5,958,726)	(10,176,813)
Net activity	3,998,449	(394,362)
Balance, end of year	\$ 12,941,999	\$ 8,943,550

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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## 4. Reserve funds (continued):

### (b) Insurance Reserve:

The Corporation maintains property insurance on all buildings through the Social Housing Services Corporation. This is a pooled insurance program available for housing providers in Ontario.

The Corporation takes all reasonable measures to mitigate insurance claims through aggressive risk management strategies. However, the unpredictable nature of insurance claims has the potential to create unforeseen impacts on operating expenses on a year-over-year basis as frequency and severity of incidents cannot be forecasted.

As an alternative to using operating funds on an as-required basis for insurance-related costs, the Board of Directors approved the establishment of a reserve fund to facilitate a more predictable draw on operating expenses.

Insurance costs related to deductibles on claims and small settlements will be paid from the Insurance Reserve fund. The combination of the insurance policy and the Insurance Reserve fund provides financial protection from catastrophic loss.

	2020	2019
Balance, beginning of year	\$ 180,000	\$ 180,000
Transfer to (from) reserve from (to) operations	(83,494)	14,417
Claims paid, net of recoveries	83,494	(14,417)
Net activity	–	–
Balance, end of year	\$ 180,000	\$ 180,000

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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## 4. Reserve funds (continued):

### (c) Operations Reserve:

Management established a Contingency Fund for maintenance costs for three properties: Mackenzie Green, Lakeside Residences and Richmond Hill Hub. In 2017, the Corporation adopted a new reserve strategy and operating surplus policy. The Operations Reserve has now been expanded to ensure funding is available for unplanned expenditures and revenue shortfalls for all properties. Prior year shelter surplus contributions were transferred to the Emergency Housing Reserve as part of this strategy. The Operations reserve is funded through annual allocations from the operating surplus to a limit of \$500,000.

	2020	2019
Balance, beginning and end of year	\$ 500,000	\$ 500,000

### (d) Strategic Initiatives Reserve:

Management established a Strategic Initiatives Reserve to fund strategic priorities for the Corporation. The reserve will be funded through annual allocations from the operating surplus. In 2020, the Board of Directors approved increasing the limit of \$3,500,000 to \$5,000,000.

	2020	2019
Balance, beginning of year	\$ 2,791,583	\$ 1,903,382
Transfer to reserve from operations	932,004	888,201
Interest earned	41,308	—
Balance, end of year	\$ 3,764,895	\$ 2,791,583

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

## 4. Reserve funds (continued):

### (e) Emergency Housing Reserve:

In 2015, management established a furniture replacement fund specifically designated for furniture enhancements at the various emergency and transitional housing facilities owned by the Corporation and operated by Social Services. In 2017, the reserve was renamed the Emergency Housing Reserve and has expanded to include capital repairs and operating expenditures for all emergency housing facilities.

	2020	2019
Balance, beginning of year	\$ 3,217,643	\$ 2,342,633
Contribution to reserve	619,873	1,278,373
Transfer to reserve from operations	15,156	74,865
Direct costs	(355,987)	(478,228)
Net activity	279,042	875,010
Balance, end of year	\$ 3,496,685	\$ 3,217,643

### (f) Working Capital Reserve:

In 2017, management established a working capital reserve to ensure funds are available to facilitate timely payment of invoices. The reserve will be funded through annual allocations from operating surpluses to a limit of \$3,500,000.

	2020	2019
Balance, beginning and end of year	\$ 3,500,000	\$ 3,500,000

### (g) Shareholder's equity:

Tom Taylor Place, a 50-unit facility in the Town of Newmarket was gifted to the Corporation with \$5,834,000 in loan agreements. The debenture payments to date of \$1,394,459 (2019 - \$1,234,602), represents an increase in the shareholder's equity.

# HOUSING YORK INC.

## **DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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#### 4. Reserve funds (continued):

Mackenzie Green was constructed by the Region and was gifted to the Corporation with a \$5,850,000 financing obligation serviced through tenants' rent. As amortization is not provided on Mackenzie Green, the contribution of Mackenzie Green was recognized as a direct increase in shareholder's equity in the amount of \$37,420,871. In 2019, a one-time reduction of \$5,850,000 was made to recognize the original financial obligation. Principal repayments to date of \$860,739 (2019 - \$737,776) represent an increase in shareholder's equity.

Lakeside Residences was constructed by the Region and was gifted to the Corporation. As amortization is not provided on Lakeside Residences, the contribution of Lakeside Residences is recognized as a direct increase in the shareholder's equity in the amount of \$19,405,805.

Richmond Hill Hub was constructed by the Region and was gifted to the Corporation. As amortization is not provided on Richmond Hill Hub, the contribution of Richmond Hill Hub is recognized as a direct increase in the shareholder's equity in the amount of \$57,323,809.

Sutton Youth Services is recognized as a direct increase in shareholder's equity in the amount of \$1,372,697.

275 Woodbridge Avenue was constructed by the Region and was gifted to the Corporation. As amortization is not provided on 275 Woodbridge Avenue, the contribution is recognized as a direct increase in the shareholder's equity in the amount of \$33,924,437. Principal repayments to date of \$337,893 (2019 - nil) represent an increase in shareholder's equity.

	2020	2019
Balance, beginning of year	\$ 159,974,927	\$ 129,928,112
Shareholder contribution from building transfers	–	33,924,437
Shareholder contribution from principal repayments	620,713	1,972,378
Financial obligation assumed	–	(5,850,000)
<b>Balance, end of year</b>	<b>\$ 160,595,640</b>	<b>\$ 159,974,927</b>

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

## 5. Related party transactions:

(a) During the year, the Corporation received net subsidies as summarized below:

	2020	2019
Subsidies:		
Provincial Reform Program	\$ 6,091,912	\$ 6,358,536
Public Housing Program	3,402,468	3,319,485
Other	8,698,846	9,507,236
	18,193,226	19,185,257
Less surplus subsidy payable (receivable) to System Service Manager	(179,954)	308,230
	\$ 18,373,180	\$ 18,877,027

The Region provided contracted services of personnel, rental of office space and other administrative costs. The cost of these services, aggregating \$8,288,939 (2019 - \$8,019,571), was charged to administration and maintenance.

(b) Buildings in the Regional Housing Program are financed by the Region. The collection of tenants' rent is used to pay the financing costs and the Corporation issued payments to the Region to fund the debentures payable. The payments issued for Armitage Garden, Blue Willow Terrace, Tom Taylor Place, Mapleglen Residences and Mackenzie Green amounted to \$2,038,379 (2019 - \$1,527,922).

## 6. Financial risks and concentration of credit risk:

(a) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations, resulting in a financial loss. The Corporation is exposed to credit risk with respect to the accounts receivable and cash.

The Corporation assesses, on a continuous basis, accounts receivable and writes off any amounts that are not considered to be collectible during the year. The maximum exposure to credit risk of the Corporation at December 31, 2020 is the carrying value of these assets.

# HOUSING YORK INC.

**DRAFT** Notes to Financial Statements (continued)

Year ended December 31, 2020

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## 6. Financial risks and concentration of credit risk (continued):

### (b) Liquidity risk:

Liquidity risk is the risk that the Corporation will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Corporation manages its liquidity risk by monitoring its operating requirements. The Corporation prepares a budget to ensure it has sufficient funds to fulfill its obligations.

Accounts payable and accrued liabilities are generally due immediately within receipt of an invoice.