



September 29, 2021

Email: regionalclerk@york.ca

Mr. Christopher Raynor, Regional Clerk
Regional Municipality of York
17250 Yonge Street
Newmarket, Ontario L3Y 6Z1

Dear Mr. Raynor,

Re: Staff Report SRCFS.21.055 – Options to fill the vacancy in the Office of the Mayor

Richmond Hill City Council, at its special meeting held on September 29, 2021, adopted the following resolution:

- a) That Council appoints Ward 6 Councillor, Godwin Chan as an alternate member of Regional Council pursuant to Subsection 267(2) of the *Municipal Act, 2001*, to act as an alternative Member of Regional Council until the vacancy in the Office of Mayor of Richmond Hill is filled permanently;
- b) That the Clerk be directed to notify the Regional Clerk of the appointment of Ward 6 Councillor, Godwin Chan as an alternate member of Regional Council pursuant to Subsection 267(2) of the *Municipal Act, 2001*.

If you have any questions, please feel free to contact me at (905) 771-9996, ext. 2529.

Yours sincerely,

A handwritten signature in black ink, appearing to read "S. Huycke".

Stephen M.A. Huycke
Director of Legislative Services/City Clerk

Attachment