



Report of the General Manager

Quarterly Contract Awards - July 1, 2021 to September 30, 2021

Recommendation

The Housing York Inc. Board of Directors receive this report for information.

Summary

This report advises the Housing York Inc. (HYI) Board of Directors (the Board) of all contracts over \$100,000 awarded by the General Manager or President from July 1, 2021 to September 30, 2021, as required by [Purchasing Bylaw No.1-18](#).

For the period July 1, 2021 to September 30, 2021 the following contracts were awarded:

- Four contracts were awarded by the General Manager from July 1, 2021 to September 30, 2021
- One contract was awarded by the President from July 1, 2021 to September 30, 2021

Background

The Purchasing Bylaw requires quarterly reporting to the Board on contract awards over \$100,000

Purchasing Bylaw No.1-18 requires contract awards to be reported quarterly to the Board. The Purchasing Bylaw also requires goods and services exceeding \$100,000 to be purchased through a request for proposal or request for tender.

The General Manager has the authority to award contracts provided that:

- The request for tender award is made to the lowest successful compliant bidder and the total cost does not exceed \$500,000
- The request for proposal award total cost does not exceed \$500,000

The President has the authority to award contracts provided that:

- The request for tender award is made to the lowest successful compliant bidder and the total cost does not exceed \$1,000,000
- The request for proposal award total cost does not exceed \$1,000,000

In procurements where only one bid is received, management must confirm the bid represents good value. Evidence of good value can be:

- Consistency with pre-tender scope of work and cost estimates
- Consistency with previous similar contracts
- Consistency with prices obtained by other municipalities for similar goods and services

Analysis

The General Manager has authority to award contracts up to \$500,000

Table 1 provides the contracts awarded by the General Manager from July 1, 2021 to September 30, 2021. The vendors identified in the contract award in Table 1 submitted the lowest compliant bids.

Table 1
General Manager Contract Awards
July 1, 2021 to September 30, 2021

Contract Description		
T-20-199 – Vinyl siding replacement at Trinity Square, 37 Bates Way in the City of Markham Supply all labour, materials and equipment and transportation to complete the vinyl siding replacement at Trinity Square Term: 90 working days from Notice to Commence Work. Anticipated start August 2021	Number of Bids	7
	Vendor	Danval Construction Company
	Budget Estimate	\$370,000.00
	Bid Amount	\$411,405.00
Contract Description		
T-21-16 – Waterproofing for leak remediation at Armitage Gardens, 200 Eagle Street in the Town of Newmarket Supply all labour, materials and equipment and transportation to complete the waterproofing for leak remediation at Armitage Gardens Term: 80 working days from Notice to Commence Work Anticipated start November 2021	Number of Bids	5
	Vendor	Brook Restoration Ltd.
	Budget Estimate	\$350,000.00
	Bid Amount	\$305,942.00

Contract Description		
<p>T-21-17 – Roof replacement at Northview Court, 37 North Street, Sutton, in the Town of Georgina</p> <p>Supply all labour, materials and equipment and transportation to complete the roof replacement at Northview Court</p> <p>Term: 60 working days from Notice to Commence Work</p> <p>Anticipated start September 2021</p>	Number of Bids	10
	Vendor	Proteck Roofing & Sheet Metal
	Budget Estimate	\$270,000.00
	Bid Amount	\$274,559.50
Contract Description		
<p>T-21-40 – Emergency power generator replacement at Founders Place, 540 Timothy Street in the Town of Newmarket</p> <p>Supply all labour, materials and equipment and transportation to complete the emergency power generator replacement at Founders Place</p> <p>Term: 120 working days from Notice to Commence Work</p> <p>Anticipated start October 2021</p>	Number of Bids	8
	Vendor	Amp Power Ltd.
	Budget Estimate	\$360,000.00
	Bid Amount	\$379,000.00

The President has authority to award contracts up to \$1,000,000

Table 2 provides the contract awarded by the President from July 1, 2021 to September 30, 2021. The vendor identified in the contract award in Table 2 submitted the lowest compliant bid.

Table 2
President Contract Awards
July 1, 2021 to September 30, 2021

Contract Description		
T-21-19 – Front porch step repairs and railing replacements at 43 units at Mulock Village, 507 Needler Crescent in the Town of Newmarket Supply all labour, materials and equipment and transportation to complete the front porch step repairs and railing replacements at Select units at Mulock Village Term:100 working days from Notice to Commence Work Anticipated start September 2021	Number of Bids	5
	Vendor	Adems Restoration
	Budget Estimate	\$530,000.00
	Bid Amount	\$660,250.00

As a result of COVID-19, the construction industry has been forced to adapt to significant challenges. The continued materials supply issues and increased demand for construction work due to the backlog of projects created from work shutdowns, has resulted in significant cost increases.

These construction impacts are evident in the bid submissions received. The 2021 project budgets were identified prior to the COVID -19 impacts and do not reflect the resulting additional costs.

Financial Considerations

HYI's 2021 Capital Program is developed through the identification of specific project requirements and associated project budgets. For projects where the bid amount exceeds the project estimate, there are sufficient funds available in the 2021 Capital Program through the deferral of some projects due to the impacts of the pandemic or confirmation of funding from other levels of government, and efficiencies from other projects in the program. There are no other financial implications.

Local Impact

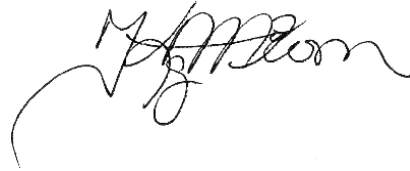
The contracted work ensures HYI properties are well maintained.

Conclusion

The General Manager has delegated authority to award tender and proposal contracts up to \$500,000 under [Purchasing Bylaw No.1-18](#). The contract awards identified in Table 1 are in compliance with the Purchasing Bylaw and the authority delegated by the Board. The contracts awarded by the General Manager from July 1, 2021 to September 30, 2021, have a total value of \$1,370,906.50. The President has delegated authority to award contracts up to \$1,000,000.

The contract awarded by the President from July 1, 2021 to September 30, 2021, has a total value of \$660,250.

For more information on this report, please contact Josh Scholten, Director, Housing Development and Asset Strategy at 1-877-464-9675 ext. 72004. Accessible formats or communication supports are available upon request.



Recommended by:

Kathy Milsom
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Approved for Submission:

Katherine Chislett
President, Housing York Inc.

September 22, 2021

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