

**November 2021**  
**Contract Awards and Amendments Requiring Council Approval**

**Table 1**  
**Community and Health Services**

**Stream 1: New direct purchases over \$150,000**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Integrated Business Services	\$ -	3 years, with two optional 1 year terms	\$ 196,490.00	\$ 196,490.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				

**Stream 2: Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 14,070,420.00	5 years	\$ 14,670,000.00	\$ 28,740,420.00
<b>Provider</b>	Demers Ambulance Manufacture				
<b>Description</b>	<p>Provision of new ambulances for Paramedic Services. Demers is the only vendor certified by the Ministry of Health that can provide Paramedic Services' ambulance/vehicle type, as well as the specific parts and maintenance services for the ambulance conversion box. In September 2017 Paramedic Services received Council approval (Clause 17 in Report 12) for the standardization of the Fleet for a 5 year term.</p> <p>The purchase of this good/service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)). and is related to a service/product standardization.</p> <p>Growth-related ambulance purchases are funded through a combination of Development Charges (90%) and the Vehicle Replacement Reserve (10%) through the tax levy. For replacement ambulances, the Ministry of Health provides approximately 50 percent funding for the amortization of ambulances based on the previous years approved budget. The five year contract term with Demers will provide best value for the following reasons:</p> <ul style="list-style-type: none"> <li>- Early payment rebates.</li> <li>- Up to 20% discount on parts.</li> <li>- Trade-in option for decommissioned ambulances that will provide values that are 40-50% higher than historical net proceeds from auction.</li> <li>- Annual increases limited to CPI.</li> <li>- Preferred build dates.</li> <li>- Reimbursement cost of labour costs for warranty repairs performed by Paramedic Services' Fleet Technicians; current reimbursement rate is \$106.00/hr</li> <li>- Priority access to the supply of chassis when there is an industry shortage; currently there is a global shortage of automotive computer chips.</li> </ul> <p>York Region Paramedic services is one of the few agencies that has not been effected by this shortage due to the existing legal agreement specific to priority access. The initial contract with Demers was competitely procurement through a RFT, in which they were the only compliant bid. Since then, ambulance manufacturers across Canada have merged into one entity called "Demers Braun Crestline"; which is the only manufacturer certified to sell Type 3 ambulances in Ontario.</p> <p>The current contract term ends December 31, 2022.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 1,750,000.00	5 years	\$ 1,000,000.00	\$ 2,750,000.00
<b>Provider</b>	Demers Ambulance Manufacture				
<b>Description</b>	<p>Provision of parts, repairs and maintenance of ambulances and hybrid vehicles for Paramedic Services. In September 2017 Paramedic Services received Council approval (Clause 17 in Report 12) for the standardization of the Fleet for a 5 year term which includes the supply and delivery of parts, repairs, maintenance of ambulances and hybrid systems.</p> <p>The purchase of this good/service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)). and is related to a service/product standardization.</p> <p>The current contract term ends December 31, 2022.</p>				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 958,500.00	6 months	\$ 88,000.00	\$ 1,046,500.00
<b>Provider</b>	Fortech Automotive				
<b>Description</b>	<p>Provision of maintenance and repair services for ambulance and emergency response vehicles.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however due to the complexity of this procurement, a competitive procurement process could not be accommodated in time. As such, a short term non-standard extension/increase is required to meet critical business needs.</p> <p>The original contract was competitively procured through a RFP. Staff are presently working with the Procurement Office on the issuance of an RFP, to be released to the market in the November/December 2021 timeframe with an expected contract award in late Q3/2022.</p> <p>Given that the request is to extend the current contract by six months, best value is assured by continuing to secure the required services from Fortech Automotive until the new contract is awarded.</p> <p>The current contract term ends May 31, 2022.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 400,000.00	5 years	\$ 500,000.00	\$ 900,000.00
<b>Provider</b>	Goodyear Canada Incorporated				
<b>Description</b>	<p>Provision of Winter Rated All Season Tires. Switching to an alternative manufacturer will result in the need to match tires as per manufacturer recommendations and increase tire costs as a brand change of one tire will require that all 6 tires on an ambulance be replaced. Mismatching tires can cause safety and drive ability issues for the operator as well as significant premature tire wear.</p> <p>The purchase of this good/service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The current contract term ends October 31, 2022.</p>				
<b>Branch</b>	Public Health	\$ 75,000.00	2 years	\$ 38,000.00	\$ 113,000.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	<p>Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.</p>				
<b>Branch</b>	Public Health	\$ 27,000.00	1 year, with two optional 1 year terms	\$ 45,000.00	\$ 72,000.00
<b>Provider</b>	J Walker Psychotherapy Professional Corporation				
<b>Description</b>	<p>Provision of Critical Incident Group Debriefing/Critical Incident Stress Management (CIGD/CISM) to staff in Public Health and other branches of Community and Health Services.</p> <p>The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The current contract term ends December 31, 2021.</p>				
<b>Branch</b>	Public Health	\$ 71,561.00	2 years	\$ 15,000.00	\$ 86,561.00
<b>Provider</b>	Medela Canada Inc				
<b>Description</b>	<p>Provision of breastfeeding supplies to support breastfeeding and infant feeding for clients who seek services and support via our Breastfeeding Clinics within our Healthy Growth and Development Programs in CFHD. The Region has existing Medela equipment in all Breastfeeding Clinics, and this vendor offers a complete inventory of supplies compatible with the current equipment.</p> <p>The purchase of this good/service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The current contract term ended on February 2, 2017.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 41,300.00	20 months	\$ 15,143.00	\$ 56,443.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	<p>Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ -	4 month	\$ -	\$ -
<b>Provider</b>	Motion LP Inc.				
<b>Description</b>	<p>Provision of mobility aids for the residents of York Region's Long Term Care Homes.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however The Region does not incur any expenses as each resident is responsible for direct payment to Motion LP Inc.</p> <p>The original contract was competitively procured through a RFP. Staff are presently working with the Procurement Office on the issuance of a RFP, to be released to the market in the November/December 2021 timeframe with an expected contract award in Q3/2022.</p> <p>Given that the request is to extend the current contract by four months, best value is assured by continuing to secure the required services from Motion LP Inc. until the new contract is awarded.</p> <p>The current contract term ends April 30, 2022.</p>				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 958,500.00	6 months	\$ 88,000.00	\$ 1,046,500.00
<b>Provider</b>	Mr. M's Auto Service Centre				
<b>Description</b>	<p>Provision of vehicle maintenance and repair services for Paramedic Services.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated due to COVID-19, the Region experienced significant delays in the hiring of procurement resources, resulting in delays to competitive procurements. As such, this requested non-standard extension/increase is required to meet critical business activities.</p> <p>The goal, as an outcome the RFP process, is to award 10 contracts for the provision of vehicle maintenance and repair services for Paramedic Services. Due to the complexity of the evaluation process, which includes Bidder site visits, it is anticipated that the overall evaluation and contract award process will take approximately 10 months. Therefore, the request is to extend the current contract by 6 months to November 30, 2022. The original contract was competitively procured through a RFP. Staff are presently working with the Procurement Office on the issuance of a RFP, to be released to the market in the October/November 2021 timeframe with an expected contract award in late Q3/2022. Given that the request is to extend the current contract by six months, best value is assured by continuing to secure the required services from Mr. M's Auto Service Centre until the new contract is awarded.</p> <p>The current contract term ends May 31, 2022.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 400,000.00	3 years, with two optional 1 year terms	\$ 400,000.00	\$ 800,000.00
<b>Provider</b>	Rowland Emergency Vehicle Products Incorporated				
<b>Description</b>	<p>Supply and delivery of anti-idle systems, technology and maintenance for Paramedic Services. The system allows the fleet to operate as a fully functional mobile platform for patient care while saving fuel and reducing greenhouse gas emissions and engine idle hours.</p> <p>The purchase of this good/service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The anti-idle system supplied by Rowland Emergency Vehicle Products Inc. is designed to control and monitor engine idling to maintain ambulance interior temperatures for onboard medications and patient care equipment, including batteries and chargers. The system allows the fleet to operate as a fully functional mobile platform for patient care while saving fuel and reducing greenhouse gas emissions and engine idle hours.</p> <p>Direct Purchase authority to extend the current contract for a period of five years, and increase the value, is required to maintain existing units and to purchase new units in order to standardize the fleet.</p> <p>Rowland Emergency Vehicle Products Inc. is the only vendor in the market capable of providing a full-time anti-idle solution that meets Paramedic Services' minimum requirements. The minimum requirements include integration with the auxiliary heater on the ambulance and a real time web-based system performance monitoring; this ensures that patient care is not compromised while maximizing opportunities for fuel and carbon savings. Funding in the amount of \$573,100.00 was received from the Federation of Canadian Municipalities (FCM) through the Government of Canada for the startup of this project.</p> <p>Rowland Emergency is the only authorized ambulance manufacturer dealer for parts and service in Ontario. There is no other vendor that can provide the level of integration required to achieve savings.</p> <p>The current contract term ends October 31, 2022.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 4,783,300.00	3 years	\$ 3,344,869.30	\$ 8,128,169.30
<b>Provider</b>	Stryker Canada ULC				
<b>Description</b>	<p>Supply and delivery of cardiac monitors, accessories, maintenance and repair.</p> <p>The purchase of this service cannot be competitively procured as there is only one entity reasonably capable of providing the deliverable (Bylaw no. 2017-30, Section 10.1 (b)).</p> <p>Staff will ascertain the nature of the market and the availability of suitable products, services and technology offerings through the issuance of an RFI in Q2/2023. Following the receipt of RFI submissions, staff will determine next steps with respect to a competitive bid process.</p> <p>Given that the request is to extend the current contract by 3-years, best value is assured by continuing to secure the required products and services from Stryker Canada ULC until the new contract is awarded.</p> <p>The current contract term ends June 30, 2022.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 5,601,997.44	2 years	\$ 2,240,780.00	\$ 7,842,777.44
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	<p>Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.</p>				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 210,762.01	6 months	\$ 16,729.68	\$ 227,491.69
<b>Provider</b>	Unisync Group Ltd.				
<b>Description</b>	<p>Provision of polar fleece jackets for Paramedic Services. As per the Collective Agreement, Paramedic Services is required to provide staff with an annual uniform allowance.</p> <p>Unisync Group Ltd. provides polar fleece jackets for Paramedic Services staff. As per the Collective Agreement, Paramedic Services is required to provide staff with an annual uniform allowance. Due to COVID-19, the Region experienced significant delays in the hiring of procurement resources, resulting in delays to competitive procurements. As such, this requested non-standard extension/increase is required to meet critical business activities. Request for Proposal P-21-09, for the supply and delivery of tactical pants, polar fleece jackets and shirts, closed on June 22, 2021. As the anticipated award timeframe is Q2/2022, a 6-month extension, to May 17, 2022, is requested.</p> <p>The purchase of this good cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The current contract term ends November 17, 2021.</p>				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 424,800.00	6 months	\$ 88,000.00	\$ 512,800.00
<b>Provider</b>	Victoria Square Service Centre				
<b>Description</b>	<p>Supply and delivery of vehicle maintenance and repair services for Paramedic Services.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated due to COVID-19, the Region experienced significant delays in the hiring of procurement resources, resulting in delays to competitive procurements. As such, this requested non-standard extension/increase is required to meet critical business activities.</p> <p>The goal, as an outcome the RFP process, is to award 10 contracts for the provision of vehicle maintenance and repair services for Paramedic Services. Due to the complexity of the evaluation process, which includes Bidder site visits, it is anticipated that the overall evaluation and contract award process will take approximately 10 months. Therefore, the request is to extend the current contract by 6 months to November 30, 2022.</p> <p>The original contract was competitively procured through a RFQ. Staff are presently working with the Procurement Office on the issuance of a RFP, to be released to the market in the October/November 2021 timeframe with an expected contract award in late Q3/2022 followed by a one to two month Contractor transition/orientation process.</p> <p>Given that the request is to extend the current contract by six months, best value is assured by continuing to secure the required services from Victoria Square Service Centre until the new contract is awarded.</p> <p>The current contract term ends May 31, 2022.</p>				

**Stream 3: Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 152,020.00	2 years	\$ 78,000.00	\$ 230,020.00
<b>Provider</b>	Custom Home Interiors				
<b>Description</b>	<p>Supply and delivery of furniture for Paramedic Services Stations.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated due to the program area's COVID-19 related priorities.</p> <p>The original contract was competitively procured through a RFP. Staff will be working with the Procurement Office on the issuance of a RFP, to be released to the market in the Q3/2023 timeframe with an expected contract award in Q1/2024.</p> <p>Given that the request is to extend the current contract by two years, best value is assured by continuing to secure the required services from Custom Home Interiors until the new contract is awarded.</p> <p>The current contract term ends February 28, 2022.</p>				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 100,000.00	1 year	\$ 20,000.00	\$ 120,000.00
<b>Provider</b>	Graphic Solutions Incorporated				
<b>Description</b>	<p>Provision of vehicle branding services for Paramedic Vehicles.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated due to COVID-19 pandemic related priorities in Paramedic and Seniors Services the release of a Request for Quotation was delayed.</p> <p>In order to adhere to the Ministry of Health and Long Term-care Ontario Provincial Land Ambulance and Emergency Vehicle Response Standard, and to maintain compatibility with the existing vehicles, Paramedic Services requires a direct purchase contract with Graphic Solutions Inc. The Standard mandates that specific decals be placed on the exterior of paramedic vehicles to ensure high visibility. Graphic Solutions Inc. was the original supplier under the contract with Rowland Emergency Inc. as approved by Council in September 28, 2018; Standardizing Ambulance Fleet Procurement.</p> <p>A Request for Quotation will be issued in Q3/2022 with an expected award timeframe of Q1/2023. The increase, and one-year extension, is required to meet critical business activities.</p> <p>Given that the request is to extend the current contract by one-year, best value is assured by continuing to secure the required services from Graphic Solutions Incorporated until the new contract is awarded.</p> <p>The current contract term ends February 22, 2022.</p>				
Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Paramedic and Seniors Services	\$ 28,020.00	4 months	\$ 10,000.00	\$ 38,020.00
<b>Provider</b>	Kone Inc.				
<b>Description</b>	<p>Provision of Elevating Device Preventative Maintenance and on Demand Services at the Newmarket and Maple Health Centres.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated as RFP P-21-55.</p> <p>For Elevating Device Preventative Maintenance and on Demand Service at Residential Buildings and Long-Term Care Facilities for The Regional Municipality of York, Housing York Inc. and Joint Venture Non-Profit Housing Partners, was released on October 12th, 2021. As it is not expected that the award of the contract will be finalized before the end date of the current contract with Kone Inc., a 4-month term extension is requested.</p> <p>Given that the request is to extend the current contract by four months, best value is assured by continuing to secure the required services from Kone Inc. until the new contract is awarded.</p> <p>The current contract term ends November 30, 2021.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 503,784.00	1 year	\$ 39,050.00	\$ 542,834.00
<b>Provider</b>	Neptune Security Services Inc.				
<b>Description</b>	<p>Provision of patient watch security guard services to the Newmarket and Maple Health Centres.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated due to COVID-19, the Region experienced significant delays in the hiring of procurement resources, resulting in delays to competitive procurements. As such, this requested non-standard extension/increase is required to meet critical business activities.</p> <p>A high degree of cognitive impairment and a loss of intellect can often affect a resident's ability to care for or protect themselves. In acute cases, a resident may exhibit extreme responsive and/or unpredictable behaviors, putting themselves or others at risk of harm, which is beyond the usual scope of service and care provided by staff at both Long-Term Care Homes. As arrangements to transfer an identified resident to an appropriate provider for assessment, treatment and management of such extreme responsive and/or unpredictable behaviors takes time, patient watch security guard services are required for a specific duration. The services provided by the assigned security guards contribute to maintaining a safe environment for residents, staff and visitors.</p> <p>The costs associated with the provision of security guard services are reimbursable under the Ministry's High Intensity Needs Funds claims-based process.</p> <p>The original contract was competitively procured through a RFP. As the new RFP is scheduled to be released in September of 2022 and is not expected to be awarded until late Q1/2023, a one-year extension, to March 19, 2023, is requested.</p> <p>Given that the request is to extend the current contract by one-year, best value is assured by continuing to secure the required services from Neptune Security Services Inc. until the new contract is awarded.</p> <p>The current contract term ends March 19, 2022.</p>				
<b>Branch</b>	Paramedic and Seniors Services	\$ 925,000.00	3 years, with two optional 1 year terms	\$ 600,000.00	\$ 1,525,000.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	<p>Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.</p>				

Summary of Requests			
Description		Number of Requests	Estimated* Cost**
Stream 1	New direct purchases over \$150,000	1	\$ 196,490.00
Stream 2	Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured	15	\$ 22,549,521.98
Stream 3	Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options	5	\$ 747,050.00
Stream 4	Extensions/increases for existing direct purchase contracts over \$150,000	0	\$ -
<b>Totals</b>		<b>21</b>	<b>\$ 23,493,061.98</b>

**Table 2  
Corporate Services**

**Stream 3: Extension/increase for an existing contract, previously competitively procured,  
which does not have any, or has exhausted all, renewal options**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Human Resources	\$ 1,625,542.40	1 year	\$ 122,750.00	\$ 1,748,292.40
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				

Summary of Requests			
Description		Number of Requests	Estimated* Cost**
Stream 1	New direct purchases over \$150,000	0	\$ -
Stream 2	Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured	0	\$ -
Stream 3	Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options	1	\$ 122,750.00
Stream 4	Extensions/increases for existing direct purchase contracts over \$150,000	0	\$ -
<b>Totals</b>		<b>1</b>	<b>\$ 122,750.00</b>

**Table 3  
Environmental Services**

**Stream 1: New direct purchases over \$150,000**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Operations, Maintenance and Monitoring	\$ -	5 years	\$ 1,031,920.00	\$ 1,031,920.00
<b>Provider</b>	Aquafy Water Technologies Inc.				
<b>Description</b>	<p>Provision of Emergency Shut-off Valve Systems which includes the supply parts and equipment, technical support, maintenance, calibration, replacement, and operator training services, as needed. It is recommended that emergency shut off valves be included in all chlorine gas facilities as per the Region's design guidelines and as a proactive health and safety control measure against chlorine gas leaks.</p> <p>The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)) and there is only one entity reasonably capable of providing the deliverable (Bylaw no. 2017-30, Section 10.1 (b)).</p> <p>As this is a new direct purchase, there is no contract/contract term in place.</p>				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
Branch	Provider		Contract Term	Contract Value	
Capital Planning and Delivery	SUEZ Water Technologies & Solutions Canada	\$ -	2 year (warranty period)	\$ 411,800.00	\$ 411,800.00
<b>Description</b>	<p>Supply of ZeeWeed (ZW1000) membrane modules to maintain the tertiary treatment system performance at Keswick Water Resources Recovery Facility during cold weather and to increase system reliability, enhance process integrity and ensure environmental compliance. The two-year contract term above reflects the warranty period required, not the contract term.</p> <p>The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>As this is a new direct purchase, there is no contract/contract term in place.</p>				

**Stream 2: Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
Branch	Provider		Contract Term	Contract Value	
Operations, Maintenance and Monitoring	Electrical Safety Authority	\$ 229,338.75	5 years	\$ 202,031.40	\$ 431,370.15
<b>Description</b>	<p>Supply of mandatory electrical inspection for all electrical maintenance performed at all Regional Water and Wastewater facilities. It is required, as per the Ontario Electrical Safety Code O.Reg 164/99, that these facilities are inspected at least once annually.</p> <p>The purchase of this service cannot be competitively procured as there is only one entity reasonably capable of providing the deliverable (Bylaw no. 2017-30, Section 10.1 (b)). Electrical Safety Authority is the only regulatory body in Ontario that conducts inspections related to the Electrical Safety Code. The value of this extension is in securing the inspection services the Region requires to comply with regulatory requirements.</p> <p>The current contract term ends July 31, 2022.</p>				
Environmental Promotion and Protection	Product Care Association (PCA)	\$ -	2 years	\$ -	\$ -
<b>Description</b>	<p>The operation of the Municipal Hazardous or Special Waste (MHSW) Program previously operated by Stewardship Ontario ceased as of October 1, 2021. Hazardous and Special Products (HSP) producers are now individually responsible for requirements set out under the regulation. Product Care Association (PCA) is a registered producer Responsibility Organization (PRO) and has indicated their willingness to continue working with the Region and amend the existing agreement to address the windup of the MHSW program and transition to the HSP Regulation and material funded in the new regime. This amending agreement is necessary to ensure continuity of service under the new regulations and it's expiry will line up with the current operating contract so staff can streamline services at that time. The Region will continue to contract with PCA and receive funding from them for collection of HSP material at the depots. The estimated value of revenue anticipated is \$500,000.</p> <p>The purchase of this service does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated due to the short timeline allowed for the transition of the Municipal Hazardous or Special Waste Program, which was announced by The Government of Ontario on June 8, 2021.</p> <p>The current contract term ended September 30, 2021.</p>				
Operations, Maintenance and Monitoring	TEAM-1 Academy Inc.	\$ 620,994.66	9 months	\$ 50,000.00	\$ 670,994.66
<b>Description</b>	<p>Supply of labour, material and equipment to deliver health and safety training for staff.</p> <p>The purchase of this good does not fall within any exemptions and does not meet the "direct purchase" requirements of the Purchasing Bylaw, however a competitive procurement process could not be accommodated. Due to the COVID-19 pandemic, the Region experienced significant delays in the hiring of procurement resources, resulting in critical delays to competitive procurements. As such, non-standard extensions/increases to existing contracts and short-term direct purchases to meet critical business activities are required.</p> <p>The current contract term ends March 31, 2022.</p>				

**Summary of Requests**

Description	Number of Requests	Estimated* Cost**
Stream 1 New direct purchases over \$150,000	2	\$ 1,443,720.00
Stream 2 Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured	3	\$ 252,031.40
Stream 3 Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options	0	\$ -
Stream 4 Extensions/increases for existing direct purchase contracts over \$150,000	0	\$ -
<b>Totals</b>	<b>5</b>	<b>\$ 1,695,751.40</b>

**Table 4**  
**Finance**

**Stream 2: Extensions/increases over a 5-year term for any existing contract,  
previously directly or competitively procured**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Information Technology Services	\$ 3,496,250.05	5 years	\$ 3,500,000.00	\$ 6,996,250.05
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Information Technology Services	\$ 2,371,035.99	3 years	\$ 1,031,000.00	\$ 3,402,035.99
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Controllership Office	\$ 86,253.00	1 year	\$ 6,400.00	\$ 92,653.00
<b>Provider</b>	Coutts & King				
<b>Description</b>	Provision of professional writing services for the 2021 Treasurer's Report.  The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).  The current contract term ends December 31, 2021.				
<b>Branch</b>	Information Technology Services	\$ 7,793.50	5 years	\$ 45,500.00	\$ 53,293.50
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Controllership Office	\$ 50,000.00	1 year	\$ 10,000.00	\$ 60,000.00
<b>Provider</b>	Paragon Appraisals Limited				
<b>Description</b>	Provision of appraisal services to provide expert assessment of vehicles and equipment and damaged sustained. The purpose for appraisal is to assess the vehicle integrity (to repair or not), to verify the cost of the repair, and to validate that the damage has resulted from the described incident. Recent unexpected changes to the Region's automobile insurer agreement necessitates maintaining current vendors for vehicles damage claims until arrangements for vetting criteria of future potential vendors can be completed with insurers in 2022.  The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).  The current contract term ends December 31, 2021.				
<b>Branch</b>	Strategy and Transformation	\$ 1,201,455.60	1 year	\$ -	\$ 1,201,455.60
<b>Provider</b>	Ricoh Canada Inc.				
<b>Description</b>	The lease and servicing of the digital printer fleet to continue to provide printing services in the Regional Municipality of York's Print Shop. There are funds remaining under the original purchase order, however approval is required to expend the amount of \$604,365 to cover the cost of the one year extension of the contract.  The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).  The current contract term ends December 22, 2021.				
<b>Branch</b>	Information Technology Services	\$ 371,242.37	20 months	\$ 75,000.00	\$ 446,242.37
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Information Technology Services	\$ 1,768,337.36	3 years	\$ 756,000.00	\$ 2,524,337.36
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Information Technology Services	\$ 159,614.00	1 year	\$ 95,000.00	\$ 254,614.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Information Technology Services	\$ 30,940.00	5 years	\$ 35,000.00	\$ 65,940.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				



Summary of Requests			
Description		Number of Requests	Estimated* Cost**
Stream 1	New direct purchases over \$150,000	0	\$ -
Stream 2	Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured	10	\$ 5,553,900.00
Stream 3	Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options	0	\$ -
Stream 4	Extensions/increases for existing direct purchase contracts over \$150,000	0	\$ -
<b>Totals</b>		<b>10</b>	<b>\$ 5,553,900.00</b>

**Table 5**  
**Legal and Court Services**

**Stream 2: Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Court Services	\$ 47,359.15	2 years, with three optional 1 year terms	\$ 75,018.00	\$ 122,377.15
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Court Services	\$ 54,796.63	2 years, with three optional 1 year terms	\$ 48,485.00	\$ 103,281.63
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				

**Stream 3: Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Court Services	\$ 7,200.00	2 years, with three optional 1 year terms	\$ 15,000.00	\$ 22,200.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Court Services	-	1 year	-	-
<b>Provider</b>	Transcription Services Roster				
<b>Description</b>	<p>Transcription services through the Transcription Services Roster.</p> <p>The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The current contract term ends December 31, 2021.</p>				

**Stream 3: Extensions/increases for existing direct purchase contracts over \$150,000**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Court Services	\$ 147,914.50	1 year	\$ 20,116.00	\$ 168,030.50
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				

Summary of Requests			
Description		Number of Requests	Estimated* Cost**
Stream 1	New direct purchases over \$150,000	0	\$ -
Stream 2	Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured	2	\$ 123,503.00
Stream 3	Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options	2	\$ 15,000.00
Stream 4	Extensions/increases for existing direct purchase contracts over \$150,000	1	\$ 20,116.00
<b>Totals</b>		<b>5</b>	<b>\$ 158,619.00</b>

**Table 6**  
**Transportation Services**

**Stream 1: New direct purchases over \$150,000**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Transportation and Infrastructure Planning	\$ -	5 years	\$ 215,975.00	\$ 215,975.00
<b>Provider</b>	Eco-Counter				
<b>Description</b>	<p>Supply of pedestrian and cyclist sensors which monitors pedestrian and cyclist traffic. The sensors will be deployed at key locations to support the Sustainable Transportation Program.</p> <p>The purchase of this service cannot be competitively procured as there is only one entity reasonably capable of providing the deliverable (Bylaw no. 2017-30, Section 10.1 (b)). Staff have conducted market research on products available to capture both pedestrian and cycling data and concluded that there is only one entity reasonably capable of providing the required deliverable. Additionally, York Region currently has a number of existing eco-counters from the same vendor and having all of the data collection in the same format and available at the same time provides efficiencies and saves staff time.</p> <p>As this is a new direct purchase, there is no contract/contract term in place.</p>				
<b>Branch</b>	Transit	\$ -	3 years	\$ 518,200.00	\$ 518,200.00
<b>Provider</b>	The Control Institute				
<b>Description</b>	<p>Provision of training services for Special Constables and Enforcement Staff including basic training, new recruit training, and annual recertification training.</p> <p>The purchase of this service cannot be competitively procured as there is only one entity reasonably capable of providing the deliverable (Bylaw no. 2017-30, Section 10.1 (b)). York Region Transit Enforcement requires legislated training for Special Constables on a new and annual basis. Staff completed an RFP in 2020, which resulted in only one bidder, and previous RFP's have also only resulted in the same bidder. Staff Completed an EOI in 2021 that again only resulted in the same one and only interested vendor. Staff have completed multiple stages to inquire from the market on possible providers; however, only one vendor has been identified.</p> <p>As this is a new direct purchase, there is no contract/contract term in place.</p>				

**Stream 2: Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Business Planning and Technology	\$ 117,373.12	5 years	\$ 100,000.00	\$ 217,373.12
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Transit	\$ 3,338,319.48	1 year	\$ 523,268.73	\$ 3,861,588.21
<b>Provider</b>	Aqua Tech Solutions Inc.				
<b>Description</b>	<p>Provision of site preparation services, excavation services, and installation of concrete transit pads, sidewalks, and sidewalk links at YRT bus stops. The existing contract annual increase of 2.5% is well below recent market trends for similar procurements released during the COVID-19 pandemic.</p> <p>The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The current contract term ends December 31, 2021.</p>				
<b>Branch</b>	Business Planning and Technology	\$ 314,310.00	5 years	\$ 765,731.00	\$ 1,080,041.00
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Capital Planning and Delivery	\$ 410,308.00	4 years	\$ 12,000.00	\$ 422,308.00
<b>Provider</b>	EXP Services Inc.				
<b>Description</b>	Provision of material testing services for services during the warranty and closeout period of the 2nd Concession reconstruction project.  The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).  The current contract term ended on December 31, 2018.				
<b>Branch</b>	Capital Planning and Delivery	\$ 1,538,298.48	5 years	\$ 650,000.00	\$ 2,188,298.48
<b>Provider</b>	GHD Limited				
<b>Description</b>	Provision of additional consulting engineering services for the detailed design of a new midblock road crossing of Highway 404 between 16th Avenue and Major Mackenzie Drive in the City of Richmond Hill and City of Markham to complete the design, obtain regulatory approvals, allow for co-ordination with works by others and tender the construction contract in late 2022.  The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).  The current contract term ends December 31, 2021.				
<b>Branch</b>	Transportation and Infrastructure Planning	\$ 533,977.50	2 years	\$ 95,000.00	\$ 628,977.50
<b>Provider</b>	WSP				
<b>Description</b>	Provision support, maintenance and enhancement of the Travel Demand Forecasting Model used to forecast transportation network load and usage based on a number of input parameters which is used for planning studies that require transportation network analysis.  The purchase of this service cannot be competitively procured as there is only one entity reasonably capable of providing the deliverable (Bylaw no. 2017-30, Section 10.1 (b)). WSP implemented the Travel Demand Forecasting Model as part of an competitive RFP award. WSP has considerable knowledge invested in the model code and is able to efficiently continue maintaining and enhancing the capability. Continued use of WSP services will avoid implementation delays, additional procurement costs, and costs to transfer the code and onboard a new consultant to provide a similar service.  The current contract term ends January 12, 2022.				

**Stream 3: Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Business Planning and Technology	\$ 276,972.00	5 years	\$ 43,222.50	\$ 320,194.50
<b>Provider</b>	See note in "Description" field				
<b>Description</b>	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.				
<b>Branch</b>	Capital Planning and Delivery	\$ 2,300,242.00	1 year	\$ 192,970.94	\$ 2,493,212.94
<b>Provider</b>	Stantec Consulting				
<b>Description</b>	Provision of additional detailed design services for the widening and reconstruction of Yonge Street from Davis Drive to Green Lane, in the Town of Newmarket and Town of East Gwillimbury to complete the design, obtain regulatory approvals, allow for co-ordination with works by others and start construction in 2022.  The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).  The current contract term ends December 31, 2023.				

**Stream 4: Extensions/increases for existing direct purchase contracts over \$150,000**

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Transit	\$ 280,539.66	6 months	\$ 100,893.28	\$ 381,432.94
<b>Provider</b>	Engie Services Inc.				
<b>Description</b>	Provision of janitorial supplies and services for the purpose of enhanced cleaning at YRT bus operations, maintenance and storage facilities. The approval for this request is required for the Region to continue to provide enhanced cleaning services at the four Region owned bus operations, maintenance, and storage facilities without a disruption to the service plan.  The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).  The current contract term ends December 31, 2021.				

Purchase Overview		Previously Approved Contract Value	Council Approval Required		Total Contract Value
			Contract Term	Contract Value	
<b>Branch</b>	Transit	\$ 1,085,400.00	1 year	\$ 648,000.00	\$ 1,733,400.00
<b>Provider</b>	SQM Janitorial Services Inc.				
<b>Description</b>	<p>Provision of COVID-19 disinfection services at YRT Facilities. YRT has initiated a process to disinfect all commonly touched surfaces at YRT Terminals and VivaNext Stations to reduce the chances of transmitting/contracting COVID-19.</p> <p>This service does not fall within any exemption or direct purchase requirements of the Procurement Bylaw but cannot be competitively procured at this time. COVID-19 protocols do not allow for multiple service providers to be attending the same Regional premises at the same time (ex. cleaning and disinfection). Therefore, disinfection services have been amalgamated with cleaning services, in order to allow one vendor to provide these services at YRT facilities. Staff are currently working on a new tender to be released in 2022.</p> <p>The current contract term ends December 31, 2021.</p>				
<b>Branch</b>	Capital Planning and Delivery	\$ 220,130.00	1 year	\$ 167,050.00	\$ 387,180.00
<b>Provider</b>	Thurber Engineering Limited				
<b>Description</b>	<p>Provision of geotechnical inspection and liaison services during construction of a retaining wall on Yonge Street (Y.R.01), approximately 300M south of Holland Landing Road in the Town of East Gwillimbury.</p> <p>The purchase of this service cannot be competitively procured as compatibility with existing equipment, facilities or services is of paramount consideration (Bylaw no. 2017-30, Section 10.1 (a)).</p> <p>The current contract term ends December 31, 2021.</p>				

### Summary of Requests

Description	Number of Requests	Estimated* Cost**
Stream 1 New direct purchases over \$150,000	2	\$ 734,175.00
Stream 2 Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured	6	\$ 2,145,999.73
Stream 3 Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options	2	\$ 236,193.44
Stream 4 Extensions/increases for existing direct purchase contracts over \$150,000	3	\$ 915,943.28
<b>Totals</b>	<b>13</b>	<b>\$ 4,032,311.45</b>

**Table 7  
Overall Summary**

Stream 1 New direct purchases over \$150,000	5	\$ 2,374,385.00
Stream 2 Extensions/increases over a 5-year term for any existing contract, previously directly or competitively procured	36	\$ 30,624,956.11
Stream 3 Extension/increase for an existing contract, previously competitively procured, which does not have any, or has exhausted all, renewal options	10	\$ 1,120,993.44
Stream 4 Extensions/increases for existing direct purchase contracts over \$150,000	4	\$ 936,059.28
<b>Totals</b>	<b>55</b>	<b>\$ 35,056,393.83</b>

\* Estimated cost calculations factor in annual cost adjustments and forecasted changes in user, business and operational requirements.

\*\* The required funding is included in the responsible department's 2020 budget and the approved 2021-2022 operating outlook, and will be included in future budgets

\*\*\* This amount reflects the total value spent to date on this purchase, as no contract agreement was previously completed for this purchase for unknown reasons. Following Council approval of the requested extension/increase, staff will work to complete a formal agreement with the vendor to ensure full process transparency.