

Delegation of Authority during Council Recess in 2018
June 29 - September 5, September 21 - November 14, November 16 - December 12

Corporate Services		
Contract and Description		
P-18-09 Supply, delivery and installation of new systems furniture Delegated authority was used in this instance because the total cost of the contract exceeded \$2,000,000. The Purchasing Bylaw requires Council approval to award contracts awarded under Request for Proposals where the total cost exceeds \$2,000,000. *Three plan takers responded, all saying that they did not submit bids because they would not be able to bid competitively. This procurement represents good value as it is in line with historic pricing for similar goods and services. Term: Five years ending October 17, 2023	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	No. of Bids	1*
	Contractor	Salix Systems Limited, in association with Teknion Limited
	Amount Awarded under Delegated Authority	\$6,091,746.90
	Estimated Value of Contract	\$6,091,746.90
Corporate Services	TOTAL	\$6,091,746.90

Legal and Court Services		
PO92832 Provision of audio visual equipment for video testimony capabilities in Provincial Offences Courts, including maintenance and support *This direct purchase was initially adopted by Regional Council on April 19, 2018. The original contract was awarded to Justice Video Network, however, it was subsequently determined that the contract should have been awarded to Bell Canada instead. Delegated authority was used to change the name of the vendor because Council authority is required to amend a resolution previously adopted by Council. The name of the vendor was changed from Justice Video Network to Bell Canada. There is no financial impact arising out of this use of delegated authority. Term: September 20, 2018 - April 30, 2023	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Direct Purchase*	Initially authorized by Clause 15 in Report No. 7 of Committee of the Whole adopted by Regional Council on April 19, 2018
	Contractor	Bell Canada
	Previously Approved Amount	\$680,000.00
	Increase Authorized under Delegated Authority	\$0.00
	Estimated Value of Contract	\$680,000.00
Legal and Court Services	TOTAL	\$0.00

Community & Health Services		
PO90028 Scheduled preventative maintenance to fire alarms, sprinklers, pumps, extinguishers and hood systems at the Maple Health Centre Delegated authority was used to authorize additional funds, in excess of the contingency and scope permitted under the Region's Purchasing Bylaw. Council approval is required to authorize additional contingency or scope above the thresholds mandated under the Purchasing Bylaw. The additional funds are required for repairs that arose as a result of the inspections conducted under this contract. *The previously approved amount of \$7,199.00 pertains to the original contract price, with a fixed term of two years expiring on March 31, 2019. Term: Two years ending March 31, 2019	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Contractor	Tyco Integrated Fire & Security Canada
	Previously Approved*	\$7,199.00
	Increase Authorized under Delegated Authority	\$5,915.50
	Estimated Value of Contract	\$13,114.50

T-16-76 Supply and delivery of health care supplies to the Region's Long Term Care Homes (Newmarket Health Centre and Maple Health Centre) Delegated authority was used to authorize additional funds, in excess of the contingency and scope permitted under the Region's Purchasing Bylaw. Council approval is required to authorize additional contingency or scope above the thresholds mandated under the Purchasing Bylaw. The additional funds are required as a result of an increase in the demand for long term care health care supplies for the following reasons: - unanticipated equipment breakdowns, - unplanned influenza outbreaks, and; - increase in variety of products ranging from hip protectors to lancets *The previously approved amount of \$316,461.28 pertains to the original contract price, with a term of three years expiring on September 30, 2019. A new tender and subsequent contract will be issued next year to accommodate the variety of health care supplies required. Term: Three years ending September 30, 2019	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Contractor	Medical Mart Supplies Limited
	Previously Approved*	\$316,461.28
	Increase Authorized under Delegated Authority	\$158,230.68
	Estimated Value of Contract	\$474,691.96
Product Standard Approval Panasonic CF-54 ruggedized laptops, office docking stations and vehicle docking stations Delegated authority was used to authorize the Panasonic CF-54 products as a Regional standard for Paramedic Services and Public Health for the period from January 1, 2019 to December 31, 2021. The total value of purchases over this period will not exceed \$60,000. Council approval is required because the authorization of the Panasonic CF-54 products as a standard will result in a direct purchase where the estimated value of the contract exceeds \$150,000. *The previously approved amount of \$96,034.00 pertains to the original purchase of Panasonic CF-54 products under Purchase Order 92156. Term: Three years ending December 31, 2021		
	Bylaw No. 2018 - 51	To prevent interruption in service delivery
	Previously Approved*	\$96,034.00
	Increase Authorized under Delegated Authority	\$60,000.00
	Estimated Value of Contract	\$156,034.00
Community and Health Services	TOTAL	\$224,146.18
TOTAL Awards		\$6,315,893.08

Note: Dollars shown excludes HST

Definitions:

'Amount' pertains to the current contract price awarded under delegated authority

'Estimated Value of Contract' pertains to the potential dollar value of the contract, i.e. 'previously approved' plus 'Amount' plus 'increase'

'Increase' pertains to the estimated value of the increase authorized under delegated authority