



To: Committee of the Whole
Meeting Date: September 14, 2023
From: Laura Mirabella
Commissioner of Finance and Regional Treasurer
Re: Contract Awards from April 1, 2023, to June 30, 2023

This memorandum advises Council of procurement activities pursuant to Section 6.2(g) of the [Procurement Bylaw 2021-103](#) (“the Bylaw”).

Private Attachment 1 to this memorandum will be considered in private session as the items within it are related to the security of Regional property, pursuant to Section 239(2) (a) of the *Municipal Act, 2001*.

The Procurement Office is responsible for coordinating reports to Council related to reportable procurement activities, as per Section 6.2(g) of the Bylaw

The Bylaw requires that the following procurement activities are reported on to Council:

- Standard procurements awarded through a competitive process (“Competitive awards”), including renewal terms (“Renewals”), with a total contract value of \$100,000 and over, as per Section 15.4 of the Bylaw,
- Non-standard procurements awarded through a direct purchase (“Direct purchase awards”), with a total contract value of over \$100,000 and up to \$500,000, as per Section 16.3 of the Bylaw,
- Non-standard procurements awarded through an emergency purchase (“Emergency purchases”), at any contract value, as per Section 17.6 of the Bylaw,
- Scope changes/additional deliverables (“Fast Tracks”), awarded at any contract value, as per Section 21.8 of the Bylaw.

From April 1, 2023 to June 30, 2023, 88 purchases in the value of \$151,943,223 were conducted in compliance with the Bylaw:

- 53 Competitive awards worth \$139,973,725
- 5 Direct purchase awards worth \$1,525,634
- 1 Emergency purchases worth \$145,607
- 11 Fast Tracks worth \$3,854,832
- 18 Renewals worth \$6,443,425

Contract Awards between April 1, 2023 to June 30, 2023, have a total volume of 88 and value of \$151,943,223

As shown in Table 1, 88 contract awards including Emergency purchases, Fast Tracks, and Renewals, in the value of \$151,943,223, were authorized by the Commissioners (or their delegates) and the CAO and Regional Chair, as applicable.

Full details of the inclusions within this memorandum can be found in Attachment 1 and Private Attachment 1 where applicable.

Table 1
Overall Summary of Report Inclusion

| Category and Department | Volume of Report Inclusions | Value of Report Inclusions (\$) |
|-------------------------------|-----------------------------|---------------------------------|
| Competitive Award | 53 | 139,973,725 |
| Community and Health Services | 3 | 3,754,378 |
| Corporate Services | 6 | 7,505,164 |
| Finance | 3 | 849,733 |
| Public Works | 41 | 127,864,450 |
| Direct Purchase | 5 | 1,525,634 |
| Corporate Services | 1 | 489,866 |
| Public Works | 4 | 1,035,768 |
| Emergency | 1 | 145,607 |
| Corporate Services | 1 | 145,607 |
| Fast Track | 11 | 3,854,832 |
| Community and Health Services | 2 | 238,075 |
| Corporate Services | 5 | 439,197 |
| Public Works | 4 | 3,177,560 |
| Renewal | 18 | 6,443,425 |
| Community and Health Services | 3 | 100,450 |
| Corporate Services | 2 | 143,768 |
| Finance | 1 | 75,250 |
| Public Works | 12 | 6,123,957 |
| TOTAL | 88 | 151,943,223 |

There were no COVID-19 related procurement activities for inclusion in this memo

Since 2020, the Procurement Office has tracked and identified COVID-19 related procurements that fall under the categories of inclusion for this memo and previous reports. For the first time since then, this memo includes no COVID-19 items.

The Region continues to prepare for potential new waves of COVID-19, which may result in procurement volume volatility due to operational demands. The volume of COVID-19 activities reported to Council will depend on the severity of future COVID-19 waves and associated procurement needs.

Table 2 outlines the total volume and value of COVID-19 related procurements in 2023.

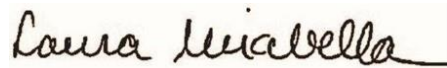
Table 2
2023 COVID-19 Related Inclusions

| Quarter | Volume of COVID-19 Report Inclusions | Volume of Report Inclusions | Value of COVID-19 Report Inclusions (\$) | Value of Report Inclusions (\$) |
|---------|--------------------------------------|-----------------------------|--|---------------------------------|
| Q1 | 2 | 98 | 3,686,639 | 634,526,689 |
| Q2 | 0 | 88 | 0 | 151,943,223 |
| Q3 | - | - | - | - |
| Q4 | - | - | - | - |

Contract awards were completed in compliance with the Bylaw, approved budgets, and Regional policies and processes

All contract awards, including Emergency purchases, Fast Tracks, and Renewals, were within approved budgets and were completed in compliance with the Bylaw and in accordance with all applicable Regional policies and procedures.

For more information on this report, please contact Fadi Samara, Director, Procurement Office at 1-877-464-9675 ext. 71650. Accessible formats or communication supports are available upon request.



Laura Mirabella
Commissioner of Finance and Regional Treasurer



Bruce Macgregor
Chief Administrative Officer

September 5, 2023
eDOCS 15693845
Attachments (2)

Attachment 1 - Contract Awards from April 1 to June 30, 2023
Private Attachment 1 - Contract Awards from April 1 to June 30, 2023