

SUMMARY OF REGIONAL MUNICIPALITIES WORK TO DATE (BASED ON PUBLICLY AVAILABLE INFORMATION ON COUNCIL WEBSITES)

YORK REGION:

Task Force Y/N	Membership Composition	Agendas Y/N	Terms of Reference Y/N	Purpose	Responsibilities	Topics	Frequency	Notes / Source
Y Governance Task Force	Mayors from all 9 local municipalities and the Chairman [York Region has a 21 member Regional Council, including Regional Chair]	TBD	Y February 21, 2019	<ul style="list-style-type: none">• To receive information and provide advice to Council relative to Regional Governance changes• To recommend responses to the provincial review of Regional Governments currently underway	<ul style="list-style-type: none">• Review current and recently proposed representation, representation in similar jurisdictions and consider optimal sizing of Regional Council along with any necessary procedural recommendations• Review service delivery currently and variations across other Regional municipalities and any other applicable jurisdictions – making recommendations concerning any proposed changes• Reflect on recent experiences in infrastructure and service delivery; make recommendations regarding changes that would most likely bring about efficiencies	TBD	TBD	February 28, 2019 – Report of the Regional Chairman, Terms of Reference for a Governance Task Force

YORK REGION - REGIONAL GOVERNMENT REVIEW HISTORICAL INFORMATION (1995 – PRESENT)

Summary	Resources
1995-1997	
<ul style="list-style-type: none">• A Governance Review was undertaken in 1995 to review and recommend ways of rationalizing services to eliminate duplication and reduce costs, to examine alternative methods of electing council members and Chair, and to examine municipal boundaries and number of municipalities - as a result, solid waste management services were consolidated to the regional level, water and wastewater were consolidated to the regional level, a review of transportation services was undertaken that led to the creation of York Region Transit (YRT) in 2001• These efforts were undertaken within context of larger scale changes being enacted by provincial government at the time - the provincial government moved from 815 to 447 municipalities. This included amalgamation of Toronto and later the amalgamation of Ottawa• During this time, the province transferred several responsibilities and costs for social housing, social assistance, public transit, child care and land ambulance services to municipalities	<p>1995:</p> <ul style="list-style-type: none">• January: Regional/Municipal Responsibility and Governance Committee (Report 1)• February: Regional/Municipal Responsibility Jurisdiction (Governance) Committee (Report 2)• March: Regional/Municipal Responsibility Jurisdiction (Governance) Committee (Report 3)• April: Regional/Municipal Responsibility Jurisdiction (Governance) Committee (Report 4); Chair of the Governance Review Committee (Report 1)• July: Governance Review Committee (Report 1)• November: Governance Review Committee (Report 2)• September: Joint Governance Review Committee and Legislation and Intergovernmental Affairs Committee (Report 1, Report 2, Report 3, Report 4) <p>1996:</p> <ul style="list-style-type: none">• February: Governance Review Task Force (Report 1); Regional Chief Administrative Officer (Report 4); Regional Chief Administrative Officer (Report 5)• May: Governance Review Task Force (Report 2)• June: Regional Chief Administrative Officer (Report 9)• July: Governance Review Committee (Report 1) <p>1997:</p> <ul style="list-style-type: none">▪ April: Fire Services Review Committee (Report 1); Fire Services Amalgamation Minutes, Report and Study)
2010- 2014	
<ul style="list-style-type: none">• In the 2010-2014 Council term, there was discussion around an extra Council Member for Vaughan based on representation by population, as well as an extra Member for each of Aurora, East Gwillimbury, King and Whitchurch-Stouffville based on workload and inability to attend all Regional meetings• York Region secured a Ministerial Regulation permitting the Region to go through the “triple majority” process• As a potential solution for the single member municipalities, the Region established a Committee of the Whole system resulting in the need to attend a fewer number of meetings	<p>2011:</p> <ul style="list-style-type: none">• October: Finance and Administration Committee 2011 Report 8, Clause 9 (staff requested report on Regional Council Representation) <p>2012</p> <ul style="list-style-type: none">• June: Council Minutes, June 28, Minute No. 126 (Notice of Motion re Representation)• September: Chief Administrative Officer 2012 Report 2 (Representation), Council Minutes, September 20, Minute No. 137 (Report deferred with Motion re Representation)• October: Council Minutes, October 18, Minute No. 168 (Motion and Recorded Votes re Representation, deferred to Council Education Session) <p>2013:</p> <ul style="list-style-type: none">• April: Council Education Session 25–Apr–13 (re Representation)• May: Council Minutes, May 16, Minute No. 74 (Recorded Vote re Regional Council Representation) and Minute No. 75 (Notice of Motions)• June: Council Minutes, June 27, Minute No. 102 (Recorded Votes re Representation)• October: Council Minutes, October 24, Minute No. 145 (Motion re Representation)

SUMMARY OF REGIONAL GOVERNANCE TASK FORCES

2014 - Present	
<ul style="list-style-type: none">• Council governance was more broadly considered during the 2014-2018 Council term• On February 18, 2016, Council approved the terms of reference for a review of Council governance which included consideration of:<ul style="list-style-type: none">◦ The manner of electing the Regional Chair◦ Council composition, including options for calculating the optimal number of Members◦ Direct versus double-direct election of members◦ Weighted voting• Professor Andrew Sancton assisted in the review which included an education session on May 26, 2016• The associated information report was first presented to Council on October 20, 2016 and was deferred for several months due to a request to obtain input from the local municipalities and to await clarity on some pending changes to the <i>Municipal Act</i> and the method for electing the Regional Chair• On January 26, 2017, Council received the report and pending receipt of further information on proposed <i>Municipal Act</i> amendments, deferred consideration of a motion to increase the number of Vaughan Members by one until April 2017• On April 20, 2017, Council initiated the “triple majority” process to provide an extra member for Vaughan. The triple majority requires the support of Regional Council and a majority of the local municipal councils representing a majority of the Region’s electors• The triple majority requirements were not met• On June 29, 2017, Council received a memorandum from the CAO confirming the situation and noting that any future change to Council composition will no longer require a Ministerial Regulation due to amendments to the Municipal Act• The <i>Municipal Act</i> was amended to permit local municipalities to appoint an alternate member who can attend Regional Council in the event the incumbent member is unable to attend.	<p>2015:</p> <ul style="list-style-type: none">• November: Council Minutes, November 19, Minute No. 216 (Motion re Review of Regional Governance) <p>2016:</p> <ul style="list-style-type: none">• February: Chief Administrative Officer, Report 2 (Terms of Reference for Review of Regional Governance)• May: Council Education Session - May 26, 2016• October: Committee of the Whole Report 15, Clause 15 (Review of Regional Governance, deferred to November - adopted in January 2017)• November: Committee of the Whole Report 17, Clause 17 (as above) (Review of Regional Governance, deferred to January 2017, adopted in January 2017) <p>2017:</p> <ul style="list-style-type: none">• January: Committee of the Whole Report 1, Clause 18 (Bill 68); Committee of the Whole Report 1, Clause 25 (Review of Regional Governance - report from October 2016, adopted in January 2017)• April: Committee of the Whole Report 7, Clause 16 (Regional Governance, Communications and Motion)• June: Council Minutes, June 29, Minute No. 94 (Communication re no triple majority for Vaughan representation increase) <p>2019:</p> <ul style="list-style-type: none">• February: Regional Chair Report (Terms of Reference, Governance Task Force) - Council Decision (G.6), Staff Report, Attachment (Terms of Reference)

SUMMARY OF REGIONAL GOVERNANCE TASK FORCES

SIMCOE COUNTY:

Task Force Y/N	Membership Composition	Agendas Y/N	Terms of Reference Y/N	Purpose	Responsibilities	Topics	Frequency	Notes / Source
Y Governance Committee	<p>Chairs and the Vice-Chairs of the three Standing Committees, the Deputy Warden and the Warden as an ex-officio member</p> <p>The Deputy Warden shall be the ex-officio Chair of the Governance Committee. The Committee shall at its first meeting in each year elect one of its members to be Vice-Chair</p> <p>Total: 8 members</p> <ol style="list-style-type: none">1. Warden2. Deputy Warden3. Mayor – Spring Water4. Mayor – Innisfil5. Deputy Mayor, Penetanguishene6. Mayor, Township of Oro-Medonte7. Deputy Mayor, Town of New Tecumseth8. Deputy Mayor, Township of Tiny <p>[Simcoe County has a 32 Member County Council, including County Warden]</p>	Y	Y May 13, 2014 (pg. 3 of 80)	To look at ways and means to enhance the governance structure and decision-making process and to ensure that the County is effectively and efficiently providing services to the member municipalities including the cities of Barrie and Orillia, and to inform the members of County Council on the responsibilities and assets of the County of Simcoe	<ul style="list-style-type: none">• Annually review and submit recommendations for improvement of the governance process including Standing Committee operation• Review best practices of other counties and regions and submit recommendations• Evaluate effectiveness of internal and external relationships, including undertaking a review of County communications to stakeholders (Communications Officer)• Review and submit recommendations as to which matters should be delegated to a standing committee or staff• Annually review the General Managers' performance appraisals with the CAO and annually evaluate the CAO of the Corporation• Assist the Warden, as required, to examine breaches of Council's Code of Conduct	<p>Pg. 1 of 80 (6.1-6.3), sample:</p> <ul style="list-style-type: none">• Ministry of Municipal Affairs and Housing correspondence dated January 15, 2019, regarding Regional Government Review• Ministry of Municipal Affairs and Housing News Release, dated January 15, 2019• GOV 2019-015 - High Level History of Past County Council Composition and Governance Model Options	Bi-monthly meetings (every two months) to be held at such times as agreed upon by the Committee, with the ability for additional meetings at the call of the Chair	Simcoe County website Note: Governance Committee most recent meeting – February 5, 2019, subject: High level history of past county Council composition and governance model discussion and options


SUMMARY OF REGIONAL GOVERNANCE TASK FORCES

MUSKOKA DISTRICT:

Task Force Y/N	Membership Composition	Agendas Y/N	Terms of Reference Y/N	Purpose	Responsibilities	Topics	Frequency	Notes / Source
NA However, there is a Council Composition Review Committee in place (has been in place since September 21, 2017)	Council Composition Review Committee [1 District Chair + 6 Mayors] Committee Chair: 1. Councillor B. Young Vice-Chair: 2. District Chair J. Klinck Members: 3. Councillor S. Aitchison 4. Councillor P. Cooper 5. Councillor L. Giaschi-Pacini 6. Councillor P. Harding 7. Councillor P. Kelly [Muskoka has a 23 member County Council, including District Chair]	NA Council Composition Review Committee – agendas available	NA	NA Last resolution, for Council Composition Review Committee , October 15, 2018 <ul style="list-style-type: none">• WHEREAS the Council of the District of Muskoka formed the Council Composition Review Committee to initiate analysis and provide recommendations of future Council Composition, and• WHEREAS the Committee has met and reviewed all available data on population studies, other composition models in use, and new ideas for District Council and Governance, and• NOW THEREFORE it is recommended that the next Council immediately cast a committee or other structure and begin the deliberations of the reduction in size of the District Council and the change in Governance• It is recommended that at the earliest opportunity, after some initial guidelines have been established, that the people of Muskoka are consulted, potentially in the same manner as one would for a major land use planning proposal	NA	Council Composition Review Committee agendas (sample): <ul style="list-style-type: none">• Community Engagement• Defining a resident• Composition reviews• Guiding Principles of Committee• Etc.	NA	October 5, 2017 – The District Municipality of Muskoka retained the services of Andrew Sancton Consulting to undertake a review of the size and composition of Muskoka District Council. As part of the process, the consultant reviewed: <ul style="list-style-type: none">• How many representatives each local municipality has on District Council;• How many votes each representative has; and,• How those issues should be resolved given the unique challenges posed by the District's large seasonal population. Council Composition Review Committee has not met since October 15, 2018

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DURHAM REGION:

Task Force Y/N	Membership Composition	Agendas Y/N	Terms of Reference Y/N	Purpose	Responsibilities	Topics	Frequency	Notes / Source
NA However, there is a Regional Council Composition Review Committee (RCCRC) , effective July 17, 2015	NA RCCRC Membership: <ol style="list-style-type: none">Regional ChairOne Regional Councillor from each area municipality by Regional CouncilOne representative from the Ajax-Pickering Board of Trade and Whitby Chamber of CommerceOne representative from the Greater Oshawa Chamber of Commerce and Clarington Board of TradeOne representative from the Beaverton District, Scugog and Uxbridge Chambers of CommerceOne representative from each of the University of Ontario Institute of Technology, Durham College and Trent University *No provision for alternate members to participate in meetings of the RCCRC *Chair and Vice-Chair selected by membership of the RCCRC. The Regional Chair will chair the inaugural meeting for voting purposes [Durham Region has a 29 member Regional Council, including Regional Chair] Support services: <ul style="list-style-type: none">The CAO or designate will serve as staff liaison to the RCCRCThe Regional Clerk or designate will provide procedural, secretarial and other support services through Legislative Services	NA Agendas available for RCCRC, but is focused on Composition only)	NA RCCRC TOR	NA RCCRC: To make final recommendations directly to Regional Council no later than March 2016, with an interim report to Regional Council in November 2015.	NA RCCRC: To review the composition of Regional Council. Scope of the RCCRC includes: <ul style="list-style-type: none">Meeting to review and discuss how best to advise Regional Council on its composition to ensure governance is viewed as fair, effective and responsive to evolving communityHolding public consultations as the RCCRC deems appropriate; andEngaging external experts	NA	NA Once a month, or more frequently at the discretion of the RCCRC	Somewhat limited public information available - article referencing the interviews conducted with the Provincial Government. November 16, 2018 Durham Region received “other municipalities/correspondence” - Township of McKellar correspondence with Government of Ontario and the Association of Municipalities of Ontario regarding Governance Models (pg. 10 of 16) July 17, 2015 – Regional Council Composition Review Committee Meeting minutes  July 17 2015 - Regional Council Com

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PEEL REGION:

Task Force Y/N	Membership Composition	Agendas Y/N	Terms of Reference Y/N	Purpose	Responsibilities	Topics	Frequency	Notes / Source
NA However, there is a Government Relations Committee	NA Government Relations Committee: The term of appointment shall commence following the establishment of the Committee by Regional Council. The members shall continue in office until the end of the term of Regional Council or until their successors are appointed Members: 1. Regional Chair Nando Iannicca (ex-officio) 2. Patrick Brown, Mayor, City of Brampton 3. Allan Thompson, Mayor, Town of Caledon 4. Bonnie Crombie, Mayor, City of Mississauga 5. Stephen Dasko 6. Gurpreet Singh Dhillon 7. Johanna Downey 8. Annette Groves 9. Jennifer Innis 10. Michael Palleschi 11. Karen Ras 12. Rowena Santos 13. Paul Vicente [Peel has a 25 member Regional Council, including Regional Chair]	NA	NA	NA Government Relations Committee Mandate: <ul style="list-style-type: none">To develop, coordinate, implement and monitor government relations strategies, based on Regional Council endorsed advocacy positions, with Members of the Provincial Legislature, the Provincial Government, members of the Parliament of Canada, the Government of Canada, and related governmental agencies, including lower tier municipalities;To organize meetings with the Prime Minister, Premier, Ministers, MPs, MPPs, as well as community stakeholders /organizations;To monitor activity with major municipal sector associations [e.g. Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipal Association (ROMA)] and recommend engagement strategies with these organizations	NA	NA	NA	NA Interviews of members of Peel Region Council reaction to Regional Government Review Process available City of Mississauga January 15, 2019 – Mayor Statement January 15, 2019 – article January 17, 2019 March 8, 2019 – article October 30, 2013 - Mississauga Council position within a two-tier system in context of Regional Government Review City of Brampton January 10, 2014 – Brampton representation on Peel Regional Council Town of Caledon February 8, 2019 – Statement on Regional Government Review by Town of Caledon Mayor Allan Thompson

Source: Publicly available information on Council websites
***Note:** Some regions may have closed-sessions or private meetings that would not be publicly available

SUMMARY OF REGIONAL GOVERNANCE TASK FORCES

REGIONAL MUNICIPALITIES WITH LIMITED REGIONAL GOVERNMENT REVIEW INFORMATION PUBLICLY AVAILABLE (ON COUNCIL WEBSITES)

HALTON REGION:

- February 20 Council Meeting – resolution – [memo](#) sent to Minister of Municipal Affairs and Housing, Honourable Steve Clark, (dated February 13, 2019) from Regional Chair and Municipal Mayors (Burlington, Halton Hills, Milton, Oakville) endorsing two-tier government structure

NIAGARA REGION:

- Interviews of members of Niagara Region Council reaction to Regional Government Review Process available ...
- March 7, 2019:
 - Regional Government Review did appear on consent agenda ([6.1 COTW-C 01-2019](#)) for Committee of the Whole – material not publicly available – was distributed in Council only

WATERLOO REGION:

- Interviews of members of Waterloo Region Council reaction to Regional Government Review Process available...
- **February 7, 2019**
 - Media release ([news and public notice](#)) referencing interviews conducted with Provincial Government and the Regional Chair and Mayors; municipal perspectives shared were:
 - Highlighting those communities within Waterloo region are working well under the current two-tier system in terms of governance, decision-making and service delivery...
 - Emphasizing that they are open to exploring opportunities that would help to: improve municipal service delivery; avoid duplication of activities; reduce costs; optimize infrastructure investments; and position the communities of the region to compete effectively...
 - Stressing that any potential changes the Province may choose must ensure that the region's urban and rural communities are well represented...
 - Etc.
- **February 26, 2019**
 - [News and public notice](#), subject: Regional Chair and Local Mayors discuss regional priorities with Queen's Park

OXFORD COUNTY:

- **January 23, 2019**
 - Oxford County Council Minutes - Oxford County has only acknowledged receipt of Correspondence from Minister of Municipal Affairs and Housing (Honourable Steve Clark), dated January 15, 2019, regarding a Regional Government Review – [Consideration of Correspondence](#) – Resolution No. 5 (pg. 1, 8.1)

Source: Publicly available information on Council websites