



Report of the Commissioner of Finance

Contract Awards and Amendments Requiring Council Approval

1. Recommendations

1. Council approve the new non-standard procurements, extensions, and increases described in Appendix A and Private Attachment 1.
2. Council authorize the Signing Authorities in Table 8 of this report to execute the related contracts and instruments for the purchases in Appendix A and Private Attachment 1.

2. Purpose

Pursuant to Section 18 of [Procurement Bylaw 2021-103](#) ('Bylaw'), this consolidated corporate-wide report seeks Council approval to authorize new non-standard procurements, extensions, and increases planned to be executed over 2024 and 2025.

Key Points:

- This report consolidates 28 new non-standard purchases, extensions, and increases requested across six Regional departments, with a total value of \$9,769,193
- Procurement Office has validated all requests within this report to ensure they meet the criteria to be procured as non-standard procurements, extensions, renewals, and increases
- All requests have been validated by Commissioners/Department Heads to ensure alignment with departmental business and budget objectives
- Legal Services has confirmed the specific circumstances outlined in this report where non-standard procurements are permissible under the applicable procurement trade treaties
- Private Attachment 1 will be considered in private session as the items relate to the security of Regional property, pursuant to Section 239(2)(a) of the *Municipal Act, 2001*

3. Background

Bylaw specifies non-standard procurement activities require Council approval

A non-standard procurement is the procurement of deliverables using a method other than the one normally required for the type and value of the deliverables.

Pursuant to Section 18 of the Bylaw, the following circumstances require Council approval prior to authorization:

- Term of a proposed term contract is for a period greater than five years, or where extension or renewal of a contract would result in an aggregate term of greater than five years (Section 18.1(c))
- A term contract does not provide for a renewal option, or all renewal options have been exercised (Section 18.1(d))
- The total cost of a non-standard procurement exceeds \$500,000 (Section 18.1(e))

This report format provides a consolidated approach to approval of non-standard procurements by Council

The Contract Awards and Amendments Requiring Council Approval report was first submitted to Council in November 2020 and has been submitted three times a year since 2021 to reduce the number of ad hoc reports to Council.

This report format facilitates a consistent, coordinated, and compliance-focused approach to approving non-standard procurements. It ensures regular reporting, greater transparency and visibility, compliance and oversight with the Bylaw and related policies, and improved departmental procurement planning.

As part of annual departmental procurement needs planning, departments are encouraged to review their need for non-standard procurements and are required to submit requests into this report in advance of contract expiry. In 2024, this report is submitted to Council in March, June, and October.

When an urgent non-standard request requiring Council approval arises between reports, departments have several options to address urgent business needs. These options include:

1. Seeking approval through a stand-alone report to Council (any time of the year)
2. Working with the Procurement Office to determine if a discretionary short-term extension (up to six months) can be granted to tide the contract over to the next submission of this report (any time of the year)
3. Seeking approval by CAO and Treasurer under delegated authority (during Council recess only)

4. Analysis

Requests within this report align to domestic and international trade treaty requirements for non-standard procurements

In specific circumstances, domestic and international trade treaties permit using non-standard procurement methods, including purchasing directly without competition.

Requests within this report align with permissible reasonings for non-standard procurements, as prescribed by applicable trade treaties, including but not limited to the following circumstances:

- Where deliverables can only be supplied by a particular supplier, as no reasonable alternative or substitute exists due to compatibility with existing deliverables
- Where existing deliverables must be maintained by the manufacturer or their representative(s) for warranty purposes
- Where a change of supplier cannot be made for economic or technical reasons, as changing the supplier would cause significant inconvenience or substantial duplication of costs, including scenarios where changing the supplier would result in new requirements for interchangeability or interoperability with existing equipment, software, services, or installations procured under the initial procurement

Value-for-money analyses ensure best value for the Region

Where non-standard procurements are used, staff conduct value-for-money exercises to ensure these methods represent best value for the Region. Staff are encouraged to test and research the market before the completion of a contract term to ensure up-to-date awareness and understanding of prices for the required deliverables. Staff can also conduct Requests for Information or Expressions of Interest to gather additional information from potential suppliers for the required deliverables.

Where contract extensions are negotiated, the cost is validated to align with departmental budgets, market prices, and inflation values.

5. Financial Considerations

Departmental budgets include funding for these requests and factor in annual cost adjustments and forecasted changes in user, business, and operational requirements

Table 1 outlines the estimated cost to award or extend and increase the deliverables requested in this report.

As part of this report's intake process, departments attest that sufficient funds exist within their budgets and that amounts for future years will be included in future budgets. Where Provincial or

Federal funding is available to offset the requests in this report, departments are responsible for validating that these recoverables have been captured in the annual budget process.

Table 1
Overall Summary of Requests

Department and Type	Number of Requests	Value of Requests (\$)
Overall	28	9,769,193
Stream 1: New direct purchase over \$500,000	1	950,000
Stream 2: Extension and/or increase for a term contract, resulting in a total contract term over five years	14	3,577,798
Stream 3: Extension and/or increase for a term contract that does not provide renewal options, or where all renewal options have been exercised	5	365,462
Stream 4: Extension and/or increase for a contract over \$100,000 that was previously awarded through a direct purchase	8	4,875,933
Community and Health Services	13	4,264,188
Stream 2: Extension and/or increase for a term contract, resulting in a total contract term over five years	5	1,937,358
Stream 3: Extension and/or increase for a term contract that does not provide renewal options, or where all renewal options have been exercised	5	365,463
Stream 4: Extension and/or increase for a contract over \$100,000 that was previously awarded through a direct purchase	3	1,961,367
Corporate Services	6	1,290,000
Stream 1: New direct purchase over \$500,000	1	950,000
Stream 2: Extension and/or increase for a term contract, resulting in a total contract term over five years	3	200,000
Stream 4: Extension and/or increase for a contract over \$100,000 that was previously awarded through a direct purchase	2	140,000
Finance	1	0
Stream 2: Extension and/or increase for a term contract, resulting in a total contract term over five years	1	0
Legal and Court Services	1	26,193
Stream 2: Extension and/or increase for a term contract, resulting in a total contract term over five years	1	26,193

Department and Type	Number of Requests	Value of Requests (\$)
Office of the Chief Administrative Officer	1	349,246
Stream 2: Extension and/or increase for a term contract, resulting in a total contract term over five years	1	349,246
Public Works	6	3,839,566
Stream 2: Extension and/or increase for a term contract, resulting in a total contract term over five years	3	1,065,000
Stream 4: Extension and/or increase for a contract over \$100,000 that was previously awarded through a direct purchase	3	2,774,566

Fluctuations in departmental business needs drive variances in number of requests presented to Council across reports

This June 2024 report has 28 requests with a cumulative value of \$9,769,193 compared to the 63 requests in June 2023, which had a cumulative value of \$15,190,345.

As the procurement planning and forecasting process continues to be leveraged, it is anticipated that there may be a reduction in non-standard procurement requests and fluctuations related to changing business needs over the standard Bylaw-prescribed five-year contract term.

Below are the departmental requests at the branch level, along with a summary of required contract deliverables

Tables 2 through 7 present departmental requests at the branch level and summarize the requested contracts required to enable the delivery of Regional business objectives.

Full request details can be found in Appendix A and Private Attachment 1, where applicable.

**Table 2
Community and Health Services**

Branch	Number of Requests	Value of Requests (\$)
Housing Services	1	113,125
Paramedic and Seniors Services	9	2,908,615
Public Health	2	1,167,448
Social Services	1	75,000
TOTAL	13	4,264,188

Requests from Community and Health Services relate to animal control and testing services, batteries for ambulance/emergency response vehicles, consulting services, mobile outreach services, repair and maintenance services (including parts), and software licensing and associated maintenance services.

Table 3
Corporate Services

Branch	Number of Requests	Value of Requests (\$)
Data, Analytics and Visualization Services	1	20,000
Information Technology Services	5	1,270,000
TOTAL	6	1,290,000

Requests from Corporate Services relate to professional services, software licensing and associated maintenance services, and public Wi-Fi.

Table 4
Finance

Branch	Number of Requests	Value of Requests (\$)
Controllership Office	1	0
TOTAL	1	0

The request from Finance relates to professional services.

Table 5
Legal and Court Services

Branch	Number of Requests	Value of Requests (\$)
Court and Tribunal Services	1	26,193
TOTAL	1	26,193

The request from Legal and Court Services relates to hardware and software licensing and associated maintenance services.

Table 6
Office of the Chief Administrative Officer

Branch	Number of Requests	Value of Requests (\$)
Strategies and Initiatives	1	349,246
TOTAL	1	349,246

The request from Office of the Chief Administrative Officer relates to specialized training services.

Table 7
Public Works

Branch	Number of Requests	Value of Requests (\$)
Capital Delivery (TRN)	1	123,766
Digital and Process Transformation	3	1,065,000
Transit	1	186,800
Waste Management & Forestry	1	2,464,000
TOTAL	6	3,839,566

Requests from Public Works relate to engineering services, equipment, software licensing and associated maintenance services, hazardous waste depot management services, and specialized training services.

6. Local Impact

Approval of the new non-standard procurements, extensions, and increases requested in this report allows the Region to continue to deliver services to residents.

7. Conclusion and Next Steps

Council authorization is requested to award new non-standard procurements, extensions, and increases, as per Appendix A and Private Attachment 1, where applicable.

Requests within the report are critical to ensure business continuity and a consistent and stable business environment, enabling delivery of Regional business objectives.

Further to this report's second recommendation, the following table outlines the Signing Authority levels required to execute the non-standard procurements, extensions, and increases within this report once approved by Council.

Table 8
**Signing Authority Required to Execute Reported Procurement Requests Once Approved
 by Council**

Total Contract Value *	Approval for Contract Execution
\$0 to \$15,000	Supervisor
Over \$15,000 to \$25,000	Manager
No limit	Commissioner/Department Head, or General Manager, or Director

*"Total Contract Value" refers to the sum of the "Previously Approved Contract Value" and "Requested Contract Value" of Appendix A and Private Attachment 1.

For more information on this report, please contact Fadi Samara, Director, Procurement Office at 1-877-464-9675 ext. 71650. Accessible formats or communication supports are available upon request.



Recommended by:

Laura Mirabella
 Commissioner of Finance and Regional Treasurer



Approved for Submission:

Erin Mahoney
 Chief Administrative Officer

May 27, 2024
 eDOCS 16142522

Appendix A - Contract Awards and Amendments for Council Approval
 Private Attachment 1 - Contract Awards and Amendments for Council Approval (16142552)

CONTRACT AWARDS AND AMENDMENTS REQUIRING COUNCIL APPROVAL

June 2024

Submissions in this attachment are presented in descending order based on the requested contract value, by stream and department.

Table 1 - Community and Health Services

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Paramedic and Seniors Services	This contract has been active as of 2020.	\$ 942,700.46	Three-years with two optional one-year extension terms	\$ 1,378,358.56	\$ 2,321,059.02
Supplier	Stryker Canada ULC					
Description	<p>Provision of repair, parts, and maintenance services for automated external defibrillators (AEDs) currently installed in Regional buildings for public use. The AEDs are monitored by a software system that reports on equipment status and provides service alerts, as required.</p> <p>Approval of this request is necessary for the Region to maintain AEDs installed in Regional buildings to respond to individuals experiencing sudden cardiac arrest.</p> <p>These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables.</p> <p>The current contract term ends December 31, 2024.</p>					
Branch	Paramedic and Seniors Services	This contract has been active as of 2019.	\$ 295,500.00	Five-years	\$ 265,000.00	\$ 560,500.00
Supplier	See note in "Description" field					
Description	<p>Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.</p>					
Branch	Paramedic and Seniors Services	This contract has been active as of 2018.	\$ 182,033.54	Five-years	\$ 200,000.00	\$ 382,033.54
Supplier	Interstate Battery Systems of Brampton					
Description	<p>Supply of Interstate automotive batteries used for ambulances and emergency response vehicles.</p> <p>Approval of this request is necessary for the Region to replace ambulance and emergency response vehicle batteries as required, significantly reducing vehicle downtime and towing costs.</p> <p>These deliverables can only be procured from the identified supplier, as only one entity can reasonably provide the required due to exclusive rights regarding the deliverables or as no reasonable alternative exists.</p> <p>The current contract term ends October 31, 2024.</p>					
Branch	Paramedic and Seniors Services	This contract has been active as of 2020.	\$ 750,000.00	Five-years	\$ 50,000.00	\$ 800,000.00
Supplier	Rowland Emergency Vehicle Products Inc.					
Description	<p>Provision of parts, repair services, and maintenance services for emergency response vehicles to replace defective conversion parts with identical replacement parts to maintain vehicle certification.</p> <p>Approval of this request is necessary for the Region to maintain compliance with the Ministry of Health Ontario Provincial Land Ambulance and Emergency Response Vehicle Standard.</p> <p>These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables.</p> <p>The current contract term ends December 31, 2024.</p>					
Branch	Public Health	This contract has been active as of 2008.	\$ 40,300.00	One-year with four optional one-year extension terms	\$ 44,000.00	\$ 84,300.00
Supplier	AAA Gates Wildlife					
Description	<p>Provision of humane removal, rabies testing, and processing of bats that bite humans to prevent human rabies cases.</p> <p>Approval of this request is necessary for the Region to maintain compliance with Ontario Public Health Standards and the <i>Health Protection and Promotion Act</i> (Reg. 557: Communicable Diseases).</p> <p>These deliverables can only be procured from the identified supplier, as only one entity can reasonably provide the required due to exclusive rights regarding the deliverables or as no reasonable alternative exists.</p> <p>This service is paid for on an as-needed basis; therefore, there is no contract term end date.</p>					

STREAM 3 - EXTENSIONS AND INCREASES FOR CONTRACTS THAT DO NOT PROVIDE RENEWAL OPTIONS, OR WHERE ALL RENEWAL OPTIONS HAVE BEEN EXERCISED						
Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Paramedic and Seniors Services	This contract has been active as of 2011.	\$ 121,500.00	Three-years with two optional one-year extension terms	\$ 122,000.00	\$ 243,500.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Housing Services	This contract has been active as of 2012.	\$ 462,254.52	One-year with one optional one-year extension term	\$ 113,124.60	\$ 575,379.12
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Social Services	This contract has been active as of 2023.	\$ 24,975.00	One-year with four optional one-year extension terms	\$ 75,000.00	\$ 99,975.00
Supplier	HelpSeeker Technologies					
Description	<p>Provision of consulting services to further develop the systems planning forecasting model and key performance indicators as part of the implementation of the Homelessness Service System Plan.</p> <p>Approval of this request is necessary for the Region to develop forecasting capacity for the Homelessness Service System Plan and forecast demand for other human services.</p> <p>These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables.</p> <p>The current contract term ends June 28, 2024.</p>					
Branch	Paramedic and Seniors Services	This contract has been active as of 2020.	\$ 47,508.00	Three-years with two optional one-year extension terms	\$ 43,838.00	\$ 91,346.00
Supplier	Automated Logic Ontario					
Description	<p>Provision of inspection and preventative maintenance services at the Newmarket Health Centre for the automated building system, which reads thermostats and sensors throughout the building and operates the HVAC system.</p> <p>Approval of this request is necessary for the Region to operate the HVAC system in response to variations in temperature at the Newmarket Health Centre.</p> <p>These deliverables can only be procured from the identified supplier, as only one entity can reasonably provide the required due to exclusive rights regarding the deliverables or as no reasonable alternative exists.</p> <p>The current contract term ends December 31, 2024.</p>					
Branch	Paramedic and Seniors Services	This contract has been active as of 2020.	\$ 14,542.80	Three-years with one optional two-year extension term	\$ 11,500.00	\$ 26,042.80
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
STREAM 4 - EXTENSIONS AND INCREASES FOR EXISTING NON-STANDARD PROCUREMENTS OVER \$100,000						
Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Public Health	This contract has been active as of 2004.	\$ 5,400,729.22	One-year with one optional one-year extension term	\$ 1,123,448.00	\$ 6,524,177.22
Supplier	Loft Community Services					
Description	<p>Provision of mobile outreach services to marginalized, vulnerable and various priority populations across the Region who are experiencing homelessness, poverty, and/or mental health and addiction issues.</p> <p>Approval of this request is necessary for the Region to provide a point of access to health and social services for clients, including those who are under-housed and homeless and may not otherwise have access to such services.</p> <p>These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables.</p> <p>The current contract term ends December 31, 2024.</p>					
Branch	Paramedic and Seniors Services	This contract has been active as of 2016.	\$ 573,284.29	Five-years	\$ 510,000.00	\$ 1,083,284.29
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Paramedic and Seniors Services	This contract has been active as of 2020.	\$ 140,248.30	Three-years with two optional one-year extension terms	\$ 327,919.00	\$ 468,167.30
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					

Table 2 - Corporate Services

STREAM 1 - NEW DIRECT PURCHASES OVER \$500,000

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Term	Requested Contract Value	
Branch	Information Technology Services	Not applicable as this is a new direct purchase.		Five-years	\$ 950,000.00	\$ 950,000.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Information Technology Services	This contract has been active as of 2016.	\$ 196,002.00	Five-years	\$ 130,000.00	\$ 326,002.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Information Technology Services	This contract has been active as of 2015.	\$ 107,398.79	Two-years	\$ 50,000.00	\$ 157,398.79
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Data, Analytics and Visualization Services	This contract has been active as of 2014.	\$ 232,000.00	One-year	\$ 20,000.00	\$ 252,000.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					

STREAM 4 - EXTENSIONS AND INCREASES FOR EXISTING NON-STANDARD PROCUREMENTS OVER \$100,000

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Information Technology Services	This contract has been active as of 2023.	\$ 84,882.00	One-year	\$ 90,000.00	\$ 174,882.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Information Technology Services	This contract has been active as of 2023.	\$ 477,500.00	One-year	\$ 50,000.00	\$ 527,500.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					

Table 3 - Finance

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Controllershship Office	This contract has been active as of 2019.	\$ 1,704,000.00	One-year	\$ -	\$ 1,704,000.00
Supplier	First General Enterprises (Ontario) Ltd					
Description	<p>Provision of property damage assessments, repairs, and restoration services for insurance claims submitted by Property Services, Public Works, and Housing York Inc.</p> <p>The approval of this request is required for the Region to continue the safe and effective operation of various property facilities and deliver services to the Region and its residents.</p> <p>This request does not fall within the reasonings for non-standard procurements, as prescribed by applicable trade treaties. However, the service cannot be competitively procured before the contract expiration date. As such, a short-term non-standard extension and increase is required to meet critical business needs. This extension will ensure the provision of services until the award of a competitive procurement, scheduled for release in 2025.</p> <p>The current contract term ends June 30, 2024.</p>					

Table 4 - Legal and Court Services

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Court Services	This contract has been active as of 2009.	\$ 32,567.30	Two-years with one optional three-year extension term	\$ 26,193.00	\$ 58,760.30
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					

Table 5 - Office of the Chief Administrative Officer

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Strategies and Initiatives	This contract has been active as of 2015.	\$ 229,033.30	Five-years	\$ 349,246.41	\$ 578,279.71
Supplier	Excellence Canada					
Description	<p>Provision of specialized training services for the corporate-wide delivery of process management training through a seven-course certificate program (Certificate in Process Management).</p> <p>Approval of this request is necessary for the Region to support continuous improvement activities and increase organizational capacity and capability to drive positive customer experience outcomes.</p> <p>These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables.</p> <p>The current contract term ends December 31, 2024.</p>					

Table 6 - Public Works

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Digital and Process Transformation	This contract has been active as of 2015.	\$ 3,784,986.90	Five-years	\$ 800,000.00	\$ 4,584,986.90
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Digital and Process Transformation	This contract has been active as of 2005.	\$ 151,420.00	Five-years	\$ 150,000.00	\$ 301,420.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					
Branch	Digital and Process Transformation	This contract has been active as of 2020.	\$ 81,000.00	Five-years	\$ 115,000.00	\$ 196,000.00
Supplier	See note in "Description" field					
Description	Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.					

STREAM 4 - EXTENSIONS AND INCREASES FOR EXISTING NON-STANDARD PROCUREMENTS OVER \$100,000

Request Overview		Previously Approved Contract Duration	Previously Approved Contract Value	Council Approval Required		Total Contract Value
				Requested Contract Extension Term	Requested Contract Value	
Branch	Waste Management & Forestry	This contract has been active as of 2022.	\$ 4,582,000.00	One-year	\$ 2,464,000.00	\$ 7,046,000.00
Supplier	GFL Environmental Inc.					
Description	Provision of goods and services with respect to managing and haulage of hazardous waste for York Region's five waste depots. These services include depot staffing, staff training, records and equipment maintenance, transportation and processing of hazardous waste materials, snow removal, and ground maintenance. Approval of this request is necessary for the Region to ensure operational continuity of our public facing hazardous waste depots. These deliverables can only be procured from the identified supplier, as only one entity can reasonably provide the required due to exclusive rights regarding the deliverables or as no reasonable alternative exists. The current contract term ends November 30, 2024.					
Branch	Transit	This contract has been active as of 2021.	\$ 518,200.00	One-year	\$ 186,800.00	\$ 705,000.00
Supplier	Control Institute					
Description	Provision of training services for special constables and enforcement staff including basic training, new recruit training, and annual recertification training. Approval of this request is necessary for the Region to maintain compliance with training requirements in the <i>Community Safety and Police Act</i> . These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables. The current contract term ends December 31, 2024.					
Branch	Capital Delivery (TRN)	This contract has been active as of 2021.	\$ 661,836.00	Two-years	\$ 123,765.72	\$ 785,601.72
Supplier	CIMA Canada Inc.					
Description	Provision of additional design and construction liaison services to complete the King Road reconstruction contract. Approval of this request is necessary for the Region to complete design elements, including storm sewer and electrical design modifications and construction liaison services, including shop drawing reviews, design of field adjustments due to site conditions, review of proposed design changes, and provision of as-built drawings. These deliverables can only be procured from the identified supplier, as only one entity can reasonably provide the required due to exclusive rights regarding the deliverables or as no reasonable alternative exists. The current contract term ends June 30, 2025.					

Table 7 - Summary

COMMUNITY AND HEALTH SERVICES

Stream		Number of Requests	New Funds Requested
Stream 2	Extensions and increases resulting in a total contract term over five (5) years	5	\$ 1,937,358.56
Stream 3	Extensions and increases for contracts that do not provide renewal options, or where all renewal options have been exercised	5	\$ 365,462.60
Stream 4	Extensions and increases for existing non-standard procurements over \$100,000	3	\$ 1,961,367.00
TOTAL		13	\$ 4,264,188.16

CORPORATE SERVICES

Stream		Number of Requests	New Funds Requested
Stream 1	New direct purchases over \$500,000	1	\$ 950,000.00
Stream 2	Extensions and increases resulting in a total contract term over five (5) years	3	\$ 200,000.00
Stream 4	Extensions and increases for existing non-standard procurements over \$100,000	2	\$ 140,000.00
TOTAL		6	\$ 1,290,000.00

FINANCE

Stream		Number of Requests	New Funds Requested
Stream 2	Extensions and increases resulting in a total contract term over five (5) years	1	\$ -
TOTAL		1	\$ -

LEGAL AND COURT SERVICES

Stream		Number of Requests	New Funds Requested
Stream 2	Extensions and increases resulting in a total contract term over five (5) years	1	\$ 26,193.00
TOTAL		1	\$ 26,193.00

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Stream		Number of Requests	New Funds Requested
Stream 2	Extensions and increases resulting in a total contract term over five (5) years	1	\$ 349,246.41
TOTAL		1	\$ 349,246.41

PUBLIC WORKS

Stream		Number of Requests	New Funds Requested
Stream 2	Extensions and increases resulting in a total contract term over five (5) years	3	\$ 1,065,000.00
Stream 4	Extensions and increases for existing non-standard procurements over \$100,000	3	\$ 2,774,565.72
TOTAL		6	\$ 3,839,565.72

ALL DEPARTMENTS TOTAL

Stream		Number of Requests	New Funds Requested
Stream 1	New direct purchases over \$500,000	1	\$ 950,000.00
Stream 2	Extensions and increases resulting in a total contract term over five (5) years	14	\$ 3,577,797.97
Stream 3	Extensions and increases for contracts that do not provide renewal options, or where all renewal options have been exercised	5	\$ 365,462.60
Stream 4	Extensions and increases for existing non-standard procurements over \$100,000	8	\$ 4,875,932.72
TOTAL		28	\$ 9,769,193.29

NOTE:

The "Previously Approved Contract Value" column indicates the total contract value of the request **at the time of the request's submission into this report.**

Total Contract Value = original contract value **PLUS** optional renewal terms **PLUS** permissible Scope (20%) and Contingency (15%) **PLUS** any additional Council and CAO/Chair approved increases **PLUS** Emergency purchases **PLUS** any Other approved increases.

Even if funding remains on the Purchase Order, it effectively expires with the term of the original contract. Unspent budget will be used to pay for the partial cost of the request, once Council approval is obtained.

The requested values within this report factor in annual cost adjustments and forecasted changes in user, business, and operational requirements.

The required funding for these requests is included in the requesting department's 2024 budget and will be included in future budgets.