



To: Regional Council
Meeting Date: December 5, 2024
From: Laura Mirabella
Commissioner of Finance and Regional Treasurer
Re: **Contract Awards from July 1, 2024, to September 30, 2024**

This memorandum advises Council of procurement activities pursuant to Section 6.2(g) of the [Procurement Bylaw 2021-103](#) (“Bylaw”).

Private Attachment 1 will be considered in private session as it relates to the security of Regional property, pursuant to Section 239(2)(a) and (i) of the *Municipal Act, 2001*.

Procurement Office is responsible for reporting procurement activities identified in Section 6.2(g) of the Bylaw to Council

The Bylaw requires the following procurement activities be reported to Council:

- Standard procurements awarded through a competitive process (“Competitive Awards”), including renewal terms (“Renewals”), with a total contract value of \$100,000 and over, as per Section 15.4 of the Bylaw
- Non-standard procurements awarded through a direct purchase (“Direct Purchase Awards”), with a total contract value of over \$100,000 and up to \$500,000, as per Section 16.3 of the Bylaw
- Non-standard procurements awarded through an emergency purchase (“Emergency Purchases”) at any contract value, as per Section 17.6 of the Bylaw
- Scope changes/additional deliverables (“Fast Tracks”), awarded at any contract value, as per Section 21.8 of the Bylaw

Between July 1, 2024 to September 30, 2024 (“Q3 2024”), 104 procurement activities in the value of \$632,132,847 were conducted in compliance with the Bylaw:

- 40 Competitive Awards worth \$618,387,805 (six of which, worth \$443,508,836, received a single bid)
- 13 Direct Purchase Awards worth \$3,958,521
- 8 Emergency Purchases worth \$235,204
- 8 Fast Tracks worth \$2,916,168

- 35 Renewals worth \$6,635,149

104 reportable procurement activities awarded in Q3 2024 valued at \$632,132,847

As shown in Table 1, 104 procurement activities valued at \$632,132,847 were authorized by Commissioners (or their delegates) and the CAO and Regional Chair, as applicable.

Full details of these procurement activities can be found in Attachment 1 and Private Attachment 1, where applicable.

Table 1
Summary of Reportable Procurement Activities in Q3 2024

Category and Department	Number of Procurement Activities	Value of Procurement Activities (\$)
Competitive Awards	40	618,387,805
Community and Health Services	3	3,684,106
Corporate Services	8	12,788,944
Public Works	29	601,914,755
Direct Purchases	13	3,958,521
Community and Health Services	2	520,000
Corporate Services	1	158,054
Office of the CAO	1	944,943
Public Works	9	2,335,523
Emergency Purchases	8	235,204
Community and Health Services	3	61,550
Corporate Services	4	124,154
Public Works	1	49,500
Fast Tracks	8	2,916,168
Community and Health Services	1	3,504
Corporate Services	2	150,096
Public Works	5	2,762,568
Renewals	35	6,635,149
Community and Health Services	14	1,245,322
Corporate Services	3	2,176,775
Legal and Court Services	7	360,000
Public Works	11	2,853,051
TOTAL	104	632,132,847

Note: The "Value of Procurement Activities" values may not sum to total due to rounding.

Competitively procured contracts are awarded to the top-ranked compliant bidder, even when a single bid is received, in accordance with Section 15.3 of the Bylaw

The Region’s competitive bid opportunities are posted openly on an external bidding platform. Contracts are awarded to the top-ranked compliant bidder even when a single bid is received.

Where one bid is received, the Procurement Office ensures value for money is secured through:

- Comparing the bid price to the procuring department’s estimated contract value and historical spending data
- Surveying other municipalities to gauge the competitiveness of the bid received
- Surveying registered suppliers interested in the bid opportunity (“plantakers”) to understand their reasoning for not bidding

Based on the above analysis, the Procurement Office holds discussions with procuring departments to improve the quality of the Region’s competitive procurement process and determine an approach to future departmental bid opportunities.

Table 2 shows the six competitive awards in Q3 2024 that received one bid.

Table 2
Summary of Single Bid Competitive Awards in 2024

Quarter	Number of Single Bid Competitive Awards	Value of Single Bid Competitive Awards (\$)
Q1 2024	3	3,107,801
Q2 2024	4	25,564,943
Q3 2024	6	443,508,836
Q4 2024	-	-
TOTAL	9	460,590,887

More specifically, single bid-related items within this report are related to detailed design, contract administration, and site inspection services; fire extinguishers, emergency lights, suppression systems, and standpipe and fire hoses maintenance services; guide rail materials; specialized construction services; and weigh scales maintenance services.

Full details of these procurement activities are provided in Attachment 1 and Private Attachment 1, where applicable.

Four contracts approved by Council through individual departmental reports were awarded in Q3 2024

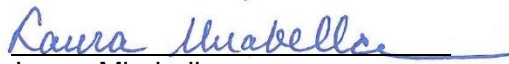
The following four contracts received Council's approval to negotiate and execute direct purchases through individual departmental reports. Although this memo does not capture contracts awarded by Council through individual departmental reports, the following outlines the details of these awards for full transparency.

- In [June 2022](#), Council authorized the Commissioner of Public Works to negotiate and execute a direct purchase with Emerald Energy from Waste Inc. (Emerald EFW) for residual waste haulage and processing services. This contract was awarded in July 2024 for an initial term of 13-years and four optional renewal terms with combined duration of 10-years. The total contract value of this award can be found in Private Attachment 2 as it relates to commercial and financial information supplied in confidence to the Region.
- In [March 2023](#), Council authorized the Commissioner of Public Works to negotiate and execute a direct purchase with Jacobs Consultancy Canada Inc. for engineering services related to the York Durham Sewage System Primary System. This contract was awarded in June 2024 for an initial term of 10-years in the initial contract value of \$50,000,000 and one optional 10-year renewal term.
- In [March 2023](#), Council authorized the Commissioner of Public Works to negotiate and execute a direct purchase with Revay And Associates Limited for project planning and monitoring services related to the York Durham Sewage System Primary System. This contract was awarded in June 2024 in the total contract value of \$2,000,000 for a term of 10-years.
- In [February 2024](#), Council authorized the award of an Ontario Shared Services (OSS) Vendor of Record (VOR) agreement to Iron Mountain for the provision of records storage services. This contract was awarded in June 2024 for an initial term of ten years and one optional 5-year renewal term in the total contract value of \$2,382,882.

Procurement activities were completed in compliance with the Bylaw, approved budgets, and Regional policies and processes

All procurement activities were within approved budgets and completed in compliance with the Bylaw and applicable Regional policies and procedures.

For more information on this memo, please contact Fadi Samara, Director, Procurement Office at 1-877-464-9675 ext. 71650. Accessible formats or communication supports are available upon request.



Laura Mirabella
Commissioner of Finance and Regional Treasurer



Erin Mahoney
Chief Administrative Officer

November 23, 2024
#16428992
Attachments (3)

Attachment 1 - Contract Awards from Jul 1 to Sep 30, 2024
Private Attachment 1 - Contract Awards from Jul 1 to Sep 30, 2024
Private Attachment 2 - Financial Details of Emerald EFW Award