



To: Committee of the Whole
Meeting Date: March 6, 2025
From: Laura Mirabella
Commissioner of Finance and Regional Treasurer
Re: **Contract Awards from October 1, 2024, to December 31, 2024**

This memorandum advises Council of procurement activities pursuant to Section 6.2(g) of the Procurement Bylaw 2021-103 ("Bylaw").

Private Attachment 1 will be considered in private session as it relates to the security of Regional property, pursuant to Section 239(2)(a) and (i) of the *Municipal Act, 2001*.

Procurement Office is responsible for reporting procurement activities identified in Section 6.2(g) of the Bylaw to Council

The Bylaw requires the following procurement activities be reported to Council:

- Standard procurements awarded through a competitive process ("Competitive Awards"), including renewal terms ("Renewals"), with a total contract value of \$100,000 and over, as per Section 15.4 of the Bylaw
- Non-standard procurements awarded through a direct purchase ("Direct Purchase Awards"), with a total contract value of over \$100,000 and up to \$500,000, as per Section 16.3 of the Bylaw
- Non-standard procurements awarded through an emergency purchase ("Emergency Purchases") at any contract value, as per Section 17.6 of the Bylaw
- Scope changes/additional deliverables ("Fast Tracks"), awarded at any contract value, as per Section 21.8 of the Bylaw

Between October 1, 2024, to December 31, 2024 ("Q4 2024"), 114 procurement activities in the value of \$421,099,141 were conducted in compliance with the Bylaw:

- 37 Competitive Awards worth \$365,812,233 (4 of which, worth \$18,183,005, received a single bid)
- 14 Direct Purchase Awards worth \$5,622,580
- 4 Emergency Purchases worth \$1,195,619
- 8 Fast Tracks worth \$10,988,822
- 51 Renewals worth \$37,479,886

114 reportable procurement activities were awarded in Q4 2024 in the value of \$421,099,141

As shown in Table 1, 114 procurement activities, valued at \$421,099,141, were authorized by Commissioners (or their delegates), and the CAO and Regional Chair, as applicable.

Full details of these procurement activities can be found in Attachment 1 and Private Attachment 1, where applicable.

Table 1
Summary of Reportable Procurement Activities in Q4 2024

Category and Department	Number of Procurement Activities	Value of Procurement Activities (\$)
Competitive Awards	37	365,812,233
Community and Health Services	3	3,599,207
Corporate Services	8	10,553,161
Legal and Court Services	1	812,300
Public Works	25	350,847,565
Direct Purchases	14	5,622,580
Community and Health Services	5	828,614
Corporate Services	1	128,313
Office of the CAO	1	495,000
Public Works	7	4,170,654
Emergency Purchases	4	1,195,619
Corporate Services	3	615,326
Public Works	1	580,293
Fast Tracks	8	10,988,822
Corporate Services	2	90,661
Public Works	6	10,898,161
Renewals	51	37,479,886
Community and Health Services	17	1,964,667
Corporate Services	5	5,591,214
Finance	2	93,483
Legal and Court Services	3	84,800
Office of the CAO	3	559,745
Public Works	21	29,185,976
TOTAL	114	421,099,141

Note: The "Value of Procurement Activities" may not sum to exact total due to rounding.

Competitively procured contracts are awarded to the top-ranked compliant bidder, even when a single bid is received, in accordance with Section 15.3 of the Bylaw

The Region’s competitive bid opportunities are posted openly on an external bidding platform. Contracts are awarded to the top-ranked compliant bidder even when a single bid is received.

Where one bid is received, the Procurement Office ensures value for money is secured through:

- Comparing the bid price to the procuring department’s estimated contract value and historical spending data
- Surveying other municipalities to gauge the competitiveness of the bid received
- Surveying registered suppliers initially interested in the bid opportunity to understand their reasoning for not bidding

Based on the above analysis, the Procurement Office holds discussions with procuring departments to improve the quality of the Region’s competitive procurement process and determine an approach to future departmental bid opportunities.

Table 2 shows the four competitive awards in Q4 2024 that received one bid in comparison to single bids received in previous quarters.

**Table 2
Summary of Single Bid Competitive Awards in 2024**

Timeframe	Number of Single Bid Competitive Awards	Value of Single Bid Competitive Awards (\$)
Q1 2024	3	3,107,801
Q2 2024	4	25,564,943
Q3 2024 ¹	6	443,508,836
Q4 2024	4	18,183,005
TOTAL	17	490,364,585

Note: The “Value of Procurement Activities” may not sum to exact total due to rounding.

¹A high-value award to McNally Construction Inc. in the amount of \$431.49M contributes to the significantly higher value of Single Bid Competitive Awards in Q3 2024.

More specifically, single bid-related items within this report are related to Roads, Traffic and Fleet original equipment manufacturer (OEM) parts and services for North and South service areas, York Region Transit fleet consulting retainer services, and Water and Wastewater Capital Delivery construction services for electrical service and substation upgrades.

Full details of these procurement activities can be found in Attachment 1 and Private Attachment 1, where applicable.

In 2024, 413 reportable procurement activities were awarded in the value of \$1,339,265,040

As shown in Table 3, 413 procurement activities, in the value of \$1,339,265,040, were awarded in 2024.

Table 3
Summary of Reportable Procurement Activities between
January 1, 2024, to December 31, 2024

Category and Timeframe	Number of Procurement Activities	Value of Procurement Activities (\$)
Competitive Awards	159	1,185,581,293
January 1 – March 31, 2024 (Q1)	42	92,884,682
April 1 – June 30, 2024 (Q2)	40	108,496,572
July 1 – September 30, 2024 (Q3)	40	618,387,805
October 1 – December 31, 2024 (Q4)	37	365,812,233
Direct Purchase Awards	55	25,187,732
Q1 2024	14	6,875,977
Q2 2024	14	8,730,654
Q3 2024	13	3,958,521
Q4 2024	14	5,622,580
Emergency Purchases	24	12,658,557
Q1 2024	4	106,096
Q2 2024	8	11,121,639
Q3 2024	8	235,204
Q4 2024	4	1,195,619
Fast Tracks	39	22,220,420
Q1 2024	9	3,462,450
Q2 2024	14	4,852,979
Q3 2024	8	2,916,168
Q4 2024	8	10,988,822
Renewals	136	93,617,038
Q1 2024	17	5,697,960
Q2 2024	33	43,804,044
Q3 2024	35	6,635,148
Q4 2024	51	37,479,886
TOTAL	413	1,339,265,040

Note: The "Value of Procurement Activities" may not sum to exact total due to rounding.

Four contracts previously approved by Council, through individual departmental reports, had purchase orders issued in Q4 2024 with a total value of \$89.6 million

Four contracts, previously approved by Council, had purchase orders issued in Q4 2024 in the total value of \$89.6 million.

As shown in Table 4, these four contracts were previously approved by Council through individual departmental reports. Due to varying lengths of negotiations driven by the complexity of each of these contracts, contract award and purchase order issuance dates can vary. Purchase orders for these four contracts were issued in Q4 2024.

Council approved the negotiation and execution of these four contracts as direct purchases. While they are not included in the analysis of previous sections, they are detailed in Table 4 and Appendix A for full transparency.

Table 4
Summary of contracts, previously approved by Council through individual departmental reports, with purchase orders issued between October 1, 2024, to December 31, 2024

Department and Contract	Date of Council Approval	Value of Contracts (\$)
Public Works		
North York Durham Sewage System Expansion Phase 1 - Program Management, Engineering Design and Construction Support Services	November 2023	84,500,000
North York Durham Sewage System Expansion Phase 1 - Project Planning and Performance Monitoring Services	November 2023	3,000,000
Corporate Services		
JumpSTART Program	January 2024	1,080,000
York Region Business Innovation Support and Entrepreneurship and Innovation Funding	April 2024	1,000,000
	TOTAL	89,580,000

Procurement activities were completed in compliance with the Bylaw, approved budgets, and Regional policies and processes

All procurement activities were within approved departmental budgets and completed in compliance with the Bylaw and applicable Regional policies and procedures.

For more information on this memo, please contact Fadi Samara, Director, Procurement Office at 1-877-464-9675 ext. 71650. Accessible formats or communication supports are available upon request.



Laura Mirabella
Commissioner of Finance and Regional Treasurer



Erin Mahoney
Chief Administrative Officer

February 18, 2025
#16581258
Attachments (2)

Appendix A - Details on Four Contracts Previously Approved by Council, through Individual Departmental Reports, with Purchase Orders Issued between Oct. 1 to Dec. 31, 2024
Attachment 1 - Contract Awards from Oct. 1 to Dec. 31, 2024
Private Attachment 1 - Contract Awards from Oct. 1 to Dec. 31, 2024

**Details on Four Contracts Previously Approved by Council,
through Individual Departmental Reports, with Purchase Orders Issued
between Oct. 1 to Dec. 31, 2024**

Council approved the negotiation and execution of four contracts as direct purchases, in the value of \$89.6 million. The below details have been provided to ensure full transparency.

In [November 2023](#), Council authorized the Commissioner of Public Works to negotiate and execute a direct purchase with GHD Limited for program management, engineering design and construction support services for the North York Durham Sewage System Expansion Phase 1. This contract has an effective date of September 2024 and the purchase order was issued in October 2024 with a contract value of up to \$84.5 million.

In [November 2023](#), Council authorized the Commissioner of Public Works to negotiate and execute a direct purchase agreement with Revay and Associates Limited for project planning and performance monitoring services related to the North York Durham Sewage System Expansion Phase 1. This contract has an effective date of November 2024 and the purchase order was issued in November 2024 with a contract value of up to \$3.0 million.

In [January 2024](#), Council authorized the Commissioner of Corporate Services to execute funding agreements and any future extensions or amendments required for a direct purchase with York University for the Project JumpSTART program to increase the Region's innovation capacity through York University's Entrepreneurial Leadership and Learning Alliance program and Treefrog Accelerator Program. This contract has an effective date of April 2024 and the purchase order was issued in October 2024, with a contract term of three-years and a contract value of up to \$1.08 million.

In [April 2024](#), Council authorized the Commissioner of Corporate Services to execute funding agreements and renewals or amendments required for a direct purchase with ventureLAB for York Region Business Innovation Support and Entrepreneurship and Innovation Funding. This contract has an effective date of July 2024 and the purchase order was issued in October 2024, with a contract term of four-years and a contract value of up to \$1.0 million.