



Report of the Commissioner of Finance

Contract Awards and Amendments Requiring Council Approval for March 2025

1. Recommendation

1. Council approve the new non-standard procurements, extensions, and increases described in Appendix A and Private Attachment
2. Council authorize the Signing Authorities in Table 6 of this report to execute the related contracts and instruments for the purchases in Appendix A and Private Attachment 1.

2. Purpose

Pursuant to Section 18 of [Procurement Bylaw 2021-103](#) (Bylaw), this consolidated corporate-wide report seeks Council approval to authorize new non-standard procurements, extensions, and increases planned for execution over 2025 and 2026.

Key Points:

- This report consolidates 35 new non-standard purchases, extensions, and increases requested across four Regional departments, with a total value of \$35,599,329
- Procurement Office has validated all requests within this report to ensure they meet the criteria to be procured as non-standard procurements, extensions, renewals, and increases
- All requests have been validated by Commissioners/Department Heads to ensure alignment with departmental business and budget objectives
- Legal Services has confirmed the specific circumstances outlined in this report where non-standard procurements are permissible under the applicable procurement trade treaties
- Private Attachment 1 will be considered in private session as the items relate to the security of Regional property, pursuant to Section 239(2)(a) of the *Municipal Act, 2001*

3. Background

The Bylaw specifies that non-standard procurement activities require Council approval

A non-standard procurement is the procurement of deliverables using a method other than the one normally required for the type and value of the deliverables.

Pursuant to Section 18 of the Bylaw, the following circumstances require Council approval prior to authorization:

- Where the term of a proposed term contract is for a period greater than five years, or where extension or renewal of a contract would result in an aggregate term of greater than five years (Section 18.1(c))
- Where a term contract does not provide for a renewal option, or all renewal options have been exercised (Section 18.1(d))
- Where the total cost of a non-standard procurement exceeds \$500,000 (Section 18.1(e))

A new stream, Stream 5: Scope Change/Additional Deliverables, has been introduced into this report to support procurement planning and reduce ad hoc reports to Council

The purchase of scope change/additional deliverables are subject to Council approval where:

- The total cost of the additional deliverables exceeds twenty percent (20%) of the total cost of the contract at the time of award (Section 21.3(a))

Historically, these requests have been authorized through stand-alone reports to Council or jointly authorized by the Regional Chair and Chief Administrative Officer as permitted through Section 21.7 of the Bylaw. The inclusion of such purchases in this report supports departmental procurement planning and reduces the need for ad hoc reports to Council.

When an urgent scope change/additional deliverables request requiring Council approval arises between reports, departments may request the joint authorization of the Regional Chair and Chief Administrative Officer, per section Section 21.7 of the Bylaw. These activities would then be reported to Council through the quarterly Contract Awards memorandum.

This report provides a consolidated approach to approval of non-standard procurements by Council

The Contract Awards and Amendments Requiring Council Approval report was first submitted to Council in November 2020 and has been submitted three times a year since 2021 to reduce the number of ad hoc reports to Council.

This report format facilitates a consistent, coordinated, and compliance-focused approach to approving non-standard procurements. It ensures regular reporting, greater transparency and visibility, compliance and oversight with the Bylaw and related policies, and improved departmental procurement planning.

As part of annual departmental procurement needs planning, departments are encouraged to review their need for non-standard procurements and are required to submit requests to this report in advance of contract expiry. In 2025, this report will be submitted to Council in March, June, and October.

When an urgent non-standard request requiring Council approval arises between reports, departments have several options to address urgent business needs. These options include:

1. Seeking approval through a stand-alone report to Council (any time of the year)
2. Working with the Procurement Office to determine if a discretionary short-term extension (up to six months) can be granted to tide the contract over to the next submission of this report (any time of the year)
3. Seeking approval through the Regional Chair and Chief Administrative Officer to award additional deliverables, per Section 21.7 of the Bylaw (any time of the year; Stream 5 only)
4. Seeking approval by CAO and Treasurer under delegated authority through Council Recess Bylaw 2023-32 (during Council Recess only)

4. Analysis

Requests within this report align with domestic and international trade treaty requirements for non-standard procurements

In specific circumstances, domestic and international trade treaties permit using non-standard procurement methods, including purchasing directly without competition.

Requests within this report align with permissible reasonings for non-standard procurements, as prescribed by applicable trade treaties, including but not limited to the following circumstances:

- Where deliverables can only be supplied by a particular supplier, as no reasonable alternative or substitute exists due to compatibility with existing deliverables
- Where existing deliverables must be maintained by the manufacturer or their representative(s) for warranty purposes
- Where a change of supplier cannot be made for economic or technical reasons, as changing the supplier would cause significant inconvenience or substantial duplication of costs, including scenarios where changing the supplier would result in new requirements for interchangeability or interoperability with existing equipment, software, services, or installations procured under the initial procurement

Value-for-money analyses ensure best value for the Region

Where non-standard procurements are used, staff conduct value-for-money exercises to ensure these methods represent best value for the Region. Staff are encouraged to test and research the market before the completion of a contract term to ensure up-to-date awareness and understanding

of prices for the required deliverables. Staff can also conduct Requests for Information or Expressions of Interest to gather additional information from potential suppliers for the required deliverables.

Where contract extensions are negotiated, the cost is validated to align with departmental budgets, market prices, and inflation values.

5. Financial Considerations

Departmental budgets include funding for these requests and factor in annual cost adjustments and forecasted changes in user, business, and operational requirements

This report identifies potential financial implications beyond the current budget year that are reflected in the budget outlook. As part of the intake process for this report, departments attest that sufficient funds exist within their current year budgets, can be accommodated in their endorsed budget outlook and will be requested to be confirmed by Council through future budgets. Where Provincial or Federal funding is available to offset the requests in this report, departments are responsible for validating that these recoverables have been captured in the annual budget process.

Table 1 outlines the estimated cost to award or extend and increase the deliverables requested in this report.

Table 1
Overall Summary of Requests

| Department and Type | Number of Requests | Value of Requests (\$) |
|---|--------------------|------------------------|
| Overall | 35 | 35,599,329 |
| Stream 1 - New direct purchases over \$500,000 | 4 | 18,058,543 |
| Stream 2 - Extensions and increases resulting in a total contract term over five (5) years | 15 | 7,012,355 |
| Stream 3 - Extensions and increases for contracts that do not provide renewal options, or where all renewal options have been exercised | 3 | 77,433 |
| Stream 4 - Extensions and increases for existing non-standard procurements over \$100,000 | 5 | 1,059,758 |
| Stream 5 - Scope Change/Additional Deliverables | 8 | 9,391,239 |

| Department and Type | Number of Requests | Value of Requests (\$) |
|---|---------------------------|-------------------------------|
| Community and Health Services | 7 | 4,883,782 |
| Stream 1 - New direct purchases over \$500,000 | 1 | 688,545 |
| Stream 2 - Extensions and increases resulting in a total contract term over five (5) years | 5 | 4,045,237 |
| Stream 4 - Extensions and increases for existing non-standard procurements over \$100,000 | 1 | 150,000 |
| Corporate Services | 11 | 18,840,551 |
| Stream 1 - New direct purchases over \$500,000 | 1 | 15,000,000 |
| Stream 2 - Extensions and increases resulting in a total contract term over five (5) years | 5 | 1,913,118 |
| Stream 3 - Extensions and increases for contracts that do not provide renewal options, or where all renewal options have been exercised | 3 | 77,433 |
| Stream 4 - Extensions and increases for existing non-standard procurements over \$100,000 | 1 | 175,000 |
| Stream 5 - Scope Change/Additional Deliverables | 1 | 1,675,000 |
| Office of the Chief Administrative Officer | 3 | 689,758 |
| Stream 2 - Extensions and increases resulting in a total contract term over five (5) years | 1 | 50,000 |
| Stream 4 - Extensions and increases for existing non-standard procurements over \$100,000 | 2 | 639,758 |
| Public Works | 14 | 11,185,237 |
| Stream 1 - New direct purchases over \$500,000 | 2 | 2,369,998 |
| Stream 2 - Extensions and increases resulting in a total contract term over five (5) years | 4 | 1,004,000 |
| Stream 4 - Extensions and increases for existing non-standard procurements over \$100,000 | 1 | 95,000 |
| Stream 5 - Scope Change/Additional Deliverables | 7 | 7,716,239 |

Note: The "Value of Requests" may not sum to exact total due to rounding.

Fluctuations in departmental business needs drive variances in number of requests presented to Council across reports

This March 2025 report has 35 requests with a cumulative value of \$35,599,329 compared to the 32 requests in March 2024, which had a cumulative value of \$25,234,669.

As the procurement planning and forecasting process continues to be leveraged, it is anticipated that there may be fluctuations related to changing business needs over the standard Bylaw-prescribed five-year contract term.

Below are departmental requests at the branch level, along with a summary of required contract deliverables

Tables 2 through 5 present departmental requests at the branch level and summarize requested contracts required to enable delivery of Regional business objectives.

Full request details can be found in Appendix A and Private Attachment 1, where applicable.

Table 2
Community and Health Services

| Branch | Number of Requests | Value of Requests (\$) |
|--------------------------------|---------------------------|-------------------------------|
| Paramedic and Seniors Services | 3 | 1,579,134 |
| Public Health | 1 | 181,523 |
| Social Services | 3 | 3,123,125 |
| TOTAL | 7 | 4,883,782 |

Note: The "Value of Requests" may not sum to exact total due to rounding.

Requests from Community and Health Services relate to repair and maintenance services (including parts) for ambulance vehicles and paramedics, software licensing and associated maintenance services, clinical supervision, and specialized training services.

Table 3
Corporate Services

| Branch | Number of Requests | Value of Requests (\$) |
|--|--------------------|------------------------|
| Data, Analytics and Visualization Services | 3 | 662,118 |
| Information Technology Services | 4 | 16,426,000 |
| Property Services | 4 | 1,752,433 |
| TOTAL | 11 | 18,840,551 |

Note: The "Value of Requests" may not sum to exact total due to rounding.

Requests from Corporate Services relate to IT hosting and maintenance services, Wide Area Network services, software licensing and associated maintenance services, pest management services, grounds maintenance, and detailed design services for electrification infrastructure.

Table 4
Office of the Chief Administrative Officer

| Branch | Number of Requests | Value of Requests (\$) |
|----------------------------|--------------------|------------------------|
| People, Equity and Culture | 3 | 689,758 |
| TOTAL | 3 | 689,758 |

Note: The "Value of Requests" may not sum to exact total due to rounding.

The request from the Office of the Chief Administrative Officer relate to talent acquisition services, and software licensing and associated maintenance services.

Table 5
Public Works

| Branch | Number of Requests | Value of Requests (\$) |
|---------------------------------------|--------------------|------------------------|
| Capital Delivery (TRN) | 4 | 7,337,364 |
| Digital and Process Transformation | 8 | 1,808,625 |
| Infrastructure Asset Management (WWW) | 1 | 1,850,248 |
| Roads and Traffic Operations | 1 | 189,000 |
| TOTAL | 14 | 11,185,237 |

Note: The "Value of Requests" may not sum to exact total due to rounding.

Requests from Public Works relate to IT hosting and maintenance services, software licensing and associated maintenance services, web design services, environmental assessments and analyses, contract administration and site inspection services, culvert/intersection modifications and development, additional material testing, and consulting services for a joint water quality study.

6. Local Impact

Approval of the new non-standard procurements, extensions, and increases requested in this report allows the Region to continue to deliver services to residents.

7. Conclusion

Council authorization is requested to award new non-standard procurements, extensions, and increases, as per Appendix A and Private Attachment 1, where applicable.

Requests within the report are critical to ensure business continuity and a consistent and stable business environment, enabling delivery of Regional business objectives.

Further to this report's second recommendation, Table 6 outlines the Signing Authority levels required to execute the non-standard procurements, extensions, and increases within this report once approved by Council.

Table 6
Signing Authority Required to Execute
Reported Procurement Requests Once Approved by Council

| Total Contract Value* | Approval for Contract Execution |
|------------------------------|---|
| \$0 to \$15,000 | Supervisor |
| Over \$15,000 to \$25,000 | Manager |
| No limit | Commissioner/Department Head, or General Manager, or Director |

*Total Contract Value refers to the sum of the "Previously Approved Contract Value" and "Requested Contract Value" of Appendix A and Private Attachment 1.

For more information on this report, please contact Fadi Samara, Director, Procurement Office at 1-877-464-9675 ext. 71650. Accessible formats or communication supports are available upon request.



Recommended by:

Laura Mirabella

Commissioner of Finance and Regional Treasurer



Approved for Submission:

Erin Mahoney

Chief Administrative Officer

February 18, 2025

16581121

Appendix A - Contract Awards and Amendments for Council Approval for March 2025

Private Attachment 1 - Contract Awards and Amendments for Council Approval for March 2025

(16581226)

CONTRACT AWARDS AND AMENDMENTS REQUIRING COUNCIL APPROVAL

March 2025

Submissions in this attachment are presented in descending order based on the requested contract value, by stream and department.

Table 1 - Community and Health Services

STREAM 1 - NEW DIRECT PURCHASES OVER \$500,000

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|--|------------------------------------|---|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Paramedic and Seniors Services | Not applicable as this is a new direct purchase. | | Three-years with one optional two-year extension term | \$ 688,545.20 | \$ 688,545.20 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|---|------------------------------------|---|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Social Services | This contract has been active as of 2018. | \$3,984,000.00 | Five-years with one optional five-year extension term | \$ 2,888,000.00 | \$ 6,872,000.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Paramedic and Seniors Services | This contract has been active as of 2016. | \$8,131,988.15 | One-year | \$ 740,589.18 | \$ 8,872,577.33 |
| Supplier | Stryker Canada ULC | | | | | |
| Description | Supply and delivery of cardiac monitors, accessories, maintenance, and repairs. Cardiac monitors are a critical piece of equipment, required by all paramedic services in order to comply with Provincial legislation. Approval of this request is required for the Region to maintain accessories and maintenance of current regional assets during the transition period to next generation cardiac monitors with improved design, technology and features, as all frontline staff will require training prior to implementation in Paramedic Operations. These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables. The current contract term ends June 30, 2025. | | | | | |
| Branch | Social Services | This contract has been active as of 2018. | \$221,895.57 | Five-years with one optional four-year extension term | \$ 211,125.00 | \$ 433,020.57 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Public Health | This contract has been active as of 2021. | \$269,550.00 | Two-years with two optional one-year extension terms | \$ 181,523.07 | \$ 451,073.07 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Social Services | This contract has been active as of 2023. | \$11,340.00 | Five-years | \$ 24,000.00 | \$ 35,340.00 |
| Supplier | Dr. Adriana Shnall | | | | | |
| Description | Provision of clinical supervision of the Integrated Support Program's Social Workers for up two hours per month. Clinical supervision will be provided to staff in a group setting through a virtual platform. Integrated Support Program Social Workers can also access one-to-one consultation if additional supports are required. Approval of this request is required for the Region to maintain clinical supervision of the Integrated Support Program's Social Workers to support the goal of preventing and reducing homelessness, as part of the commitment to the Provincial Homelessness Prevention Program and 2024 to 2027 York Region Homelessness Service System Plan. The deliverables ensure that the Integrated Support Program's social workers meet the clinical supervision requirements set by the Ontario College of Social Workers and Social Service Workers. These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables. The current contract term ends June 30, 2025. | | | | | |

STREAM 4 - EXTENSIONS AND INCREASES FOR EXISTING NON-STANDARD PROCUREMENTS OVER \$100,000

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|---|---|------------------------------------|--|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Paramedic and Seniors Services | This contract has been active as of 2024. | \$22,000.00 | Three-years with two optional one-year extension terms | \$ 160,000.00 | \$ 172,000.00 |
| Supplier | Durham College of Applied Arts and Technology | | | | | |
| Description | Provision of point of care blood work testing interpretation training for devices such as the i-STAT blood analyzers currently used by Paramedic Services. Approval of this request is required for the Region to educate Paramedics Services staff on point of care blood work testing interpretation. This training enhances patient care delivery and outcomes, optimizes healthcare resources, and increases effective community engagement. These deliverables can only be procured from the identified supplier, as only one entity can reasonably provide the required deliverables due to exclusive rights regarding the deliverables or as no reasonable alternative exists. The current contract term ends January 31, 2025. | | | | | |

Table 2 - Corporate Services

STREAM 1 - NEW DIRECT PURCHASES OVER \$500,000

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|--|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Information Technology Services | Not applicable as this is a new direct purchase. | | Three-years | \$ 15,000,000.00 | \$ 15,000,000.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|---|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Information Technology Services | This contract has been active as of 2014. | \$3,402,035.99 | Four-years | \$ 920,000.00 | \$ 4,322,035.99 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Information Technology Services | This contract has been active as of 2014. | \$2,895,579.73 | Four-years | \$ 460,000.00 | \$ 3,355,579.73 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Data, Analytics and Visualization Services | This contract has been active as of 2013. | \$610,620.62 | Five-years | \$ 406,050.00 | \$ 1,016,670.62 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Data, Analytics and Visualization Services | This contract has been active as of 2016. | \$112,248.00 | Five-years | \$ 81,068.00 | \$ 193,316.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Information Technology Services | This contract has been active as of 2014. | \$293,800.53 | One-year | \$ 46,000.00 | \$ 339,800.53 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |

STREAM 3 - EXTENSIONS AND INCREASES FOR CONTRACTS THAT DO NOT PROVIDE RENEWAL OPTIONS, OR WHERE ALL RENEWAL OPTIONS HAVE BEEN EXERCISED

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|------------------|---|---|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Property Services | This contract has been active as of 2022. | \$196,900.00 | Six-months | \$ 31,775.00 | \$ 228,675.00 |
| Supplier | GreenEarth Canada Contracting Ltd. | | | | | |
| Description | <p>Supply and delivery of year-round grounds maintenance for Spring, Summer, and Fall 2025 at the Newmarket Health Centre.</p> <p>Approval of this request is required for the Region to continue to receive these services and align with the transition of these services to another competitive procurement.</p> <p>This request does not fall within the reasonings for non-standard procurements, as prescribed by applicable trade treaties. However, the service cannot be transitioned before the contract expiration date. As such, a short-term non-standard extension and increase is required to meet critical business needs. This extension will ensure the provision of services until the complete transition of these services to another competitive procurement.</p> <p>The current contract term ends April 30, 2025.</p> | | | | | |
| Branch | Property Services | This contract has been active as of 2024. | \$66,910.26 | Five-months | \$ 29,260.16 | \$ 96,170.42 |
| Supplier | Pesticon Pest Control Inc. | | | | | |
| Description | <p>Provision of pest management services at various Regional water and waste-water facilities.</p> <p>Approval of this request is required for the Region to continue to receive these services and align with the award of a new competitive procurement.</p> <p>This request does not fall within the reasonings for non-standard procurements, as prescribed by applicable trade treaties. However, the service cannot be competitively procured before the contract expiration date. As such, a short-term non-standard extension and increase is required to meet critical business needs. This extension will ensure the provision of services until the award of a competitive procurement, scheduled for date.</p> <p>The current contract term ends July 1, 2025.</p> | | | | | |
| Branch | Property Services | This contract has been active as of 2022. | \$167,074.29 | Six-months | \$ 16,397.95 | \$ 183,472.24 |
| Supplier | GreenEarth Canada Contracting Ltd. | | | | | |
| Description | <p>Supply and delivery of year-round grounds maintenance for Spring, Summer, and Fall 2025 at the Maple Health Centre.</p> <p>Approval of this request is required for the Region to continue to receive these services and align with the transition of these services to another competitive procurement.</p> <p>This request does not fall within the reasonings for non-standard procurements, as prescribed by applicable trade treaties. However, the service cannot be transitioned before the contract expiration date. As such, a short-term non-standard extension and increase is required to meet critical business needs. This extension will ensure the provision of services until the complete transition of these services to another competitive procurement.</p> <p>The current contract term ends April 30, 2025.</p> | | | | | |

STREAM 4 - EXTENSIONS AND INCREASES FOR EXISTING NON-STANDARD PROCUREMENTS OVER \$100,000

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|------------------|---|---|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Data, Analytics and Visualization Services | This contract has been active as of 2017. | \$344,037.31 | Five-years | \$ 175,000.00 | \$ 519,037.31 |
| Supplier | See note in "Description" field | | | | | |
| Description | <p>Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property.</p> | | | | | |

STREAM 5 - SCOPE CHANGE/ADDITIONAL DELIVERABLES

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|------------------|---|---|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Property Services | This contract has been active as of 2019. | \$3,528,048.19 | Two-years | \$ 1,675,000.00 | \$ 5,203,048.19 |
| Supplier | Stantec Consulting Ltd. | | | | | |
| Description | <p>Provision of prime consultant services to develop the design for the expansion of the YRT facility at 55 Orlando Avenue in the City of Richmond Hill.</p> <p>The additional deliverables required include detailed design services for electrification infrastructure to support the increased electric bus capacity at 55 Orlando Avenue. The design scope will encompass additional architectural, electrical, mechanical, structural, and civil components to ensure comprehensive and integrated project delivery.</p> <p>The additional deliverables are required to prevent interruption in service delivery and to avoid incurring extra costs.</p> <p>Approval of this request is required for the Region to support the Region's Transit Fleet Electrification project, the Region's strategic goals of sustainability, reducing greenhouse gas emissions, and transitioning to cleaner transportation solutions. The project is further strengthened by its eligibility under the Permanent Public Transit Program and the Zero Emission Transit Fund from Infrastructure Canada.</p> <p>The current contract term ends August 31, 2025.</p> | | | | | |

Table 3 - Office of the Chief Administrative Officer

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|---|------------------------------------|--|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | People, Equity and Culture | This contract has been active as of 2019. | \$26,050.00 | Three-years with two optional one-year extension terms | \$ 50,000.00 | \$ 76,050.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |

STREAM 4 - EXTENSIONS AND INCREASES FOR EXISTING NON-STANDARD PROCUREMENTS OVER \$100,000

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|---|------------------------------------|--|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | People, Equity and Culture | This contract has been active as of 2011. | \$578,991.19 | Three-years with two optional one-year extension terms | \$ 555,862.04 | \$ 1,134,853.23 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | People, Equity and Culture | This contract has been active as of 1996. | \$79,480.00 | Five-years | \$ 83,896.00 | \$ 163,376.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |

Table 4 - Public Works

STREAM 1 - NEW DIRECT PURCHASES OVER \$500,000

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|--|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Digital and Process Transformation | Not applicable as this is a new direct purchase. | | Five-years | \$ 519,750.00 | \$ 519,750.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Infrastructure Asset Management (WWW) | Not applicable as this is a new direct purchase. | | Three-years | \$ 1,850,248.00 | \$ 1,850,248.00 |
| Supplier | Stantec Consulting Ltd. | | | | | |
| Description | Provision of consulting services for joint water quality study with the Town of East Gwillimbury. Approval of this request is required for the Region and the Town of East Gwillimbury jointly to optimize water quality and reduce the ongoing cost of flushing within the inter-connected drinking water system in collaboration with local municipal partners. These deliverables can only be procured directly from the identified supplier as no reasonable alternative or substitute exists due to an absence of competition for technical reasons. Currently, Stantec Consulting Ltd. is the only supplier capable of delivering the required consulting services that meet the technical requirements for the joint water quality study. | | | | | |

STREAM 2 - EXTENSIONS AND INCREASES RESULTING IN A TOTAL CONTRACT TERM OVER FIVE (5) YEARS

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|---|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Digital and Process Transformation | This contract has been active as of 2021. | \$518,799.62 | Five-years | \$ 700,000.00 | \$ 1,218,799.62 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Roads and Traffic Operations | This contract has been active as of 2014. | \$180,000.00 | Five-years | \$ 189,000.00 | \$ 369,000.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--|--|---|------------------------------------|-----------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Digital and Process Transformation | This contract has been active as of 2020. | \$42,469.20 | Five-years | \$ 65,000.00 | \$ 107,469.20 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Digital and Process Transformation | This contract has been active as of 2023. | \$8,000.00 | Five-years | \$ 50,000.00 | \$ 58,000.00 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| STREAM 4 - EXTENSIONS AND INCREASES FOR EXISTING NON-STANDARD PROCUREMENTS OVER \$100,000 | | | | | | |
| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Digital and Process Transformation | This contract has been active as of 2021. | \$44,720.47 | Five-years | \$ 95,000.00 | \$ 139,720.47 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| STREAM 5 - SCOPE CHANGE/ADDITIONAL DELIVERABLES | | | | | | |
| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Capital Delivery (TRN) | This contract has been active as of 2011. | \$5,302,275.00 | Extend to December 31, 2030 | \$ 5,846,098.80 | \$ 11,148,373.80 |
| Supplier | Parsons Inc. | | | | | |
| Description | <p>Provision of professional and technical services for detailed design services for road widening, structures and associated work on Bathurst Street, from north of Highway 7 to Major Mackenzie Drive in the City of Richmond Hill and City of Vaughan.</p> <p>The additional deliverables required include consultant services to provide contract administration and site inspection services during the construction phase of the road widening project.</p> <p>The additional deliverables are required to avoid incurring extra costs.</p> <p>Approval of this request is required for the Region to help mitigate potential construction cost increases and reduce risks to the Region and local municipalities.</p> <p>The current contract term end December 31, 2025.</p> | | | | | |
| Branch | Capital Delivery (TRN) | This contract has been active as of 2017. | \$1,352,985.00 | Extend to December 31, 2027 | \$ 932,686.26 | \$ 2,285,671.26 |
| Supplier | Stantec | | | | | |
| Description | <p>Supply of all labour, material, and equipment for detailed design and engineering services for Elgin Mills Road from Bathurst Street to Yonge Street in the City of Richmond Hill.</p> <p>The additional deliverables required include redesigning active transportation facilities to meet current standards, foundation and hydrogeological investigations and reporting, topographic survey update, excess soils compliance planning, design of watermain replacement, geotechnical pavement report update, fluvial geomorphology and meander belt analysis, and additional conduits and handwells for YorkNet.</p> <p>The additional deliverables are required to prevent interruption in service delivery.</p> <p>Approval of this request is required for the Region to retain the current consultant and ensure completion of detailed design in time for planned construction in 2027.</p> <p>The current contract term ends December 31, 2021.</p> | | | | | |
| Branch | Capital Delivery (TRN) | This contract has been active as of 2021. | \$1,330,361.79 | Extend to December 31, 2027 | \$ 533,579.12 | \$ 1,863,940.91 |
| Supplier | HDR Corporation | | | | | |
| Description | <p>Supply of all labour, material, and equipment for detailed design and engineering services for Highway 11 from Green Lane to Bradford Boundary in the Town of East Gwillimbury.</p> <p>The additional deliverables required include regulatory changes to excess soil management, assessment of alternatives for culvert work and changes to elevation, drainage modifications and construction of a new intersection related to development.</p> <p>The additional deliverables are required to prevent interruption in service delivery.</p> <p>Approval of this request is required for the Region to retain the current consultant and ensure completion of detailed design in time for planned construction in 2025.</p> <p>The current contract term ends April 29, 2026.</p> | | | | | |

| Request Overview | | Previously Approved Contract Duration | Previously Approved Contract Value | Council Approval Required | | Total Contract Value |
|--------------------|--|---|------------------------------------|---------------------------|--------------------------|----------------------|
| | | | | Requested Contract Term | Requested Contract Value | |
| Branch | Digital and Process Transformation | This contract has been active as of 2017. | \$184,752.58 | No extension required | \$ 250,000.00 | \$ 434,752.58 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Digital and Process Transformation | This contract has been active as of 2019. | \$165,854.84 | No extension required | \$ 113,875.00 | \$ 279,729.84 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |
| Branch | Capital Delivery (TRN) | This contract has been active as of 2023. | \$44,600.00 | No extension required | \$ 25,000.00 | \$ 69,600.00 |
| Supplier | Engtec Consulting Inc. | | | | | |
| Description | <p>Provision of material testing and evaluations services on King Road between Yonge Street and 200m west of Bond Crescent to support the King Road construction project in the City of Richmond Hill.</p> <p>The additional deliverables required include additional material testing required due to unforeseen ground conditions such as discovery of old 'corduroy' road material and peat.</p> <p>The additional deliverables are required to prevent interruption in service delivery.</p> <p>Approval of this request is required for the Region to ensure protection against construction deficiencies and to prevent disruption in ongoing quality assurance work.</p> <p>The current contract term ends December 31, 2025.</p> | | | | | |
| Branch | Digital and Process Transformation | This contract has been active as of 2014. | \$37,730.44 | No extension required | \$ 15,000.00 | \$ 52,730.44 |
| Supplier | See note in "Description" field | | | | | |
| Description | Details on this item can be found in Private Attachment 1 of this report as it relates to the security of Regional property. | | | | | |

Table 5 - Summary

COMMUNITY AND HEALTH SERVICES

| Stream | | Number of Requests | New Funds Requested |
|--------------|---|--------------------|------------------------|
| Stream 1 | New direct purchases over \$500,000 | 1 | \$ 688,545.20 |
| Stream 2 | Extensions and increases resulting in a total contract term over five (5) years | 5 | \$ 4,045,237.25 |
| Stream 4 | Extensions and increases for existing non-standard procurements over \$100,000 | 1 | \$ 150,000.00 |
| TOTAL | | 7 | \$ 4,883,782.45 |

CORPORATE SERVICES

| Stream | | Number of Requests | New Funds Requested |
|--------------|--|--------------------|-------------------------|
| Stream 1 | New direct purchases over \$500,000 | 1 | \$ 15,000,000.00 |
| Stream 2 | Extensions and increases resulting in a total contract term over five (5) years | 5 | \$ 1,913,118.00 |
| Stream 3 | Extensions and increases for contracts that do not provide renewal options, or where all renewal options have been exercised | 3 | \$ 77,433.11 |
| Stream 4 | Extensions and increases for existing non-standard procurements over \$100,000 | 1 | \$ 175,000.00 |
| Stream 5 | Scope Change/Additional Deliverables | 1 | \$ 1,675,000.00 |
| TOTAL | | 11 | \$ 18,840,551.11 |

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

| Stream | | Number of Requests | New Funds Requested |
|--------------|---|--------------------|----------------------|
| Stream 2 | Extensions and increases resulting in a total contract term over five (5) years | 1 | \$ 50,000.00 |
| Stream 4 | Extensions and increases for existing non-standard procurements over \$100,000 | 2 | \$ 639,758.04 |
| TOTAL | | 3 | \$ 689,758.04 |

| PUBLIC WORKS | | | |
|---|--|---------------------------|----------------------------|
| Stream | | Number of Requests | New Funds Requested |
| Stream 1 | New direct purchases over \$500,000 | 2 | \$ 2,369,998.00 |
| Stream 2 | Extensions and increases resulting in a total contract term over five (5) years | 4 | \$ 1,004,000.00 |
| Stream 4 | Extensions and increases for existing non-standard procurements over \$100,000 | 1 | \$ 95,000.00 |
| Stream 5 | Scope Change/Additional Deliverables | 7 | \$ 7,716,239.18 |
| TOTAL | | 14 | \$ 11,185,237.18 |
| ALL DEPARTMENTS TOTAL | | | |
| Stream | | Number of Requests | New Funds Requested |
| Stream 1 | New direct purchases over \$500,000 | 4 | \$ 18,058,543.20 |
| Stream 2 | Extensions and increases resulting in a total contract term over five (5) years | 15 | \$ 7,012,355.25 |
| Stream 3 | Extensions and increases for contracts that do not provide renewal options, or where all renewal options have been exercised | 3 | \$ 77,433.11 |
| Stream 4 | Extensions and increases for existing non-standard procurements over \$100,000 | 5 | \$ 1,059,758.04 |
| Stream 5 | Scope Change/Additional Deliverables | 8 | \$ 9,391,239.18 |
| TOTAL | | 35 | \$ 35,599,328.78 |
| NOTE: | | | |
| The "Previously Approved Contract Value" column indicates the total contract value of the request at the time of the request's submission into this report. | | | |
| Total Contract Value = original contract value PLUS optional renewal terms PLUS permissible Scope (20%) and Contingency (15%) PLUS any additional Council and CAO/Chair approved increases PLUS Emergency purchases PLUS any Other approved increases. | | | |
| Even if funding remains on the Purchase Order, it effectively expires with the term of the original contract. Unspent budget will be used to pay for the partial cost of the request, once Council approval is obtained. | | | |
| The requested values within this report factor in annual cost adjustments and forecasted changes in user, business, and operational requirements. | | | |
| The required funding for these requests is included in the requesting department's 2024 budget and will be included in future budgets. | | | |