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## Report of the Commissioner of Finance

### **Contract Awards and Amendments Requiring Council Approval for March 2026**

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#### **1. Recommendations**

1. Council approve the new non-standard procurements, extensions, and increases described in Attachment 1 and Private Attachment 1.
2. Council authorize the Chief Administrative Officer (CAO) to delegate signing authority to Regional staff for contracts in Attachment 1 and Private Attachment 1 and related instruments.

#### **2. Purpose**

Pursuant to Section 18 of [Procurement Bylaw 2021-103](#) (Bylaw), this consolidated corporate-wide report seeks Council approval to authorize new non-standard procurements, extensions, and increases planned for execution over 2026 and 2027.

Private Attachment 1 will be considered in private session pursuant to Sections 239(2)(a), (b), (d), and (i) of the *Municipal Act, 2001*, as the items relate to the security of Regional property, personal matters (including personal information), labour relations or employee negotiations, and information that, if disclosed, would prejudice the competitive position of a third-party.

#### **Key Points:**

- This report consolidates 47 new non-standard purchases, extensions, and increases requested across four Regional departments, with a total value of \$98,535,444
- Procurement Office has validated all requests within this report to ensure they meet the criteria to be procured as non-standard procurements, extensions, renewals, and increases
- All requests have been validated by Commissioners/Department Heads to ensure alignment with departmental business and budget objectives

- Legal Services has confirmed the specific circumstances outlined in this report where non-standard procurements are permissible under the applicable procurement trade treaties

### **3. Background**

#### **The Bylaw specifies that non-standard procurement activities require Council approval**

A non-standard procurement is the procurement of deliverables using a method other than the one normally required for the type and value of the deliverables.

Pursuant to Section 18 of the Bylaw, the following circumstances require Council approval prior to authorization:

- Where the term of a proposed term contract is for a period greater than five years, or where extension or renewal of a contract would result in an aggregate term of greater than five years (Section 18.1(c))
- Where a contract term does not provide for a renewal option, or all renewal options have been exercised (Section 18.1(d))
- Where the total cost of a non-standard procurement exceeds \$500,000 (Section 18.1(e))

#### **This report provides a consolidated approach to approval of non-standard procurements by Council**

As part of annual procurement planning, departments are encouraged to assess their need for non-standard procurements and are required to submit requests for inclusion in this report in advance of contract expiry. In 2026, this report will be submitted to Council in March and June. There will be no October submission due to the municipal election.

When an urgent non-standard procurement requiring Council approval arises between scheduled reports, departments have four options to address urgent business needs:

1. Submit a stand-alone report to Council (available year-around)
2. Working with the Procurement Office to determine whether a discretionary short-term extension (up to six months) can be granted to bridge the contract to the next scheduled report (available year-around)
3. Seeking approval through the Regional Chair and CAO to award additional deliverables, per Section 21.7 of the Bylaw (available year-around)
4. Seeking approval by CAO and Treasurer under delegated authority through Council Recess Bylaw 2023-32 (available during Council Recess only)

## 4. Analysis

### **Requests within this report align with domestic and international trade treaty requirements for non-standard procurements**

In specific circumstances, domestic and international trade treaties permit using non-standard procurement methods, including purchasing directly without competition.

Requests within this report align with permissible reasons for non-standard procurements, as prescribed by applicable trade treaties, including but not limited to the following circumstances:

- Where deliverables can only be supplied by a particular supplier as no reasonable alternative or substitute exists due to compatibility with existing deliverables
- Where existing deliverables must be maintained by the manufacturer or their representative(s) for warranty purposes
- Where a change of supplier cannot be made for economic or technical reasons, as changing the supplier would cause significant inconvenience or substantial duplication of costs, including scenarios where changing the supplier would result in new requirements for interchangeability or interoperability with existing equipment, software, services, or installations procured under the initial procurement

### **Value-for-money analyses ensure best value for the Region**

Where non-standard procurements are used, staff conduct value-for-money exercises to ensure these methods represent best value for the Region. Staff are encouraged to test and research the market before the completion of a contract term to ensure up-to-date awareness and understanding of prices for the required deliverables. Staff can also conduct Requests for Information or Expressions of Interest to gather additional information from potential suppliers for the required deliverables.

Where contract extensions are negotiated, the cost is validated to align with departmental budgets, market prices, and inflation values.

## 5. Financial Considerations

### **Departmental budgets include funding for these requests and factor in annual cost adjustments and forecasted changes in user, business, and operational requirements**

This report identifies potential financial implications beyond the current budget year that are reflected in the budget outlook. As part of the intake process for this report, departments attest that sufficient funds exist within their current year budgets, can be accommodated in their endorsed budget outlook, and will be requested for confirmation through future Council budgets. Where Provincial or

Federal funding is available to offset the requests in this report, departments are responsible for validating that these recoverables have been captured in the annual budget process.

Table 1 provides an overall detailed summary of the estimated cost to award or extend and increase the requested deliverables.

**Table 1**  
**Overall Summary of Requests**

Type	Number of Requests	Value of Requests (\$) <sup>1</sup>
<b>Stream 1</b> - New direct purchases over \$500,000, or applicable at any contract value where the contract term is over five years ('Stream 1')	5	12,353,129
<b>Stream 2</b> - Extension and associated increase to a standard contract at any original contract value where the contract is or will be over five years ('Stream 2')	7	2,382,581
<b>Stream 3</b> - Extension and associated increase to a standard contract at any contract value where the contract does not provide renewal options or where all renewal option(s) have been exercised ('Stream 3')	2	870,000
<b>Stream 4</b> - Extension and associated increase to a non-standard contract over \$133,800. Also, an extension and associated increase to a non-standard contract at any original contract value where the contract is or will be over five years ('Stream 4')	21	8,979,050
<b>Stream 5</b> - Scope Change/Additional Deliverables where the requested contract increase exceeds the allowable 20% Scope change limit ('Stream 5')	12	73,950,685
<b>TOTAL</b>	<b>47</b>	<b>98,535,444</b>

<sup>1</sup> "Value of Requests" sum may differ from exact total due to rounding.

Table 2 provides a detailed summary of the estimated cost to award or extend and increase the requested deliverables by department.

**Table 2**  
**Summary of Requests by Department**

Department and Type	Number of Requests	Value of Requests (\$) <sup>1</sup>
<b>Community and Health Services</b>	<b>10</b>	<b>4,393,659</b>
Stream 1	1	1,166,791
Stream 2	4	548,581
Stream 4	4	539,600
Stream 5	1	2,138,687
<b>Corporate Services</b>	<b>10</b>	<b>13,687,721</b>
Stream 1	3	8,686,968
Stream 2	2	984,000
Stream 4	3	1,588,000
Stream 5	2	2,428,753
<b>Office of the Chief Administrative Officer</b>	<b>1</b>	<b>114,898</b>
Stream 4	1	114,898
<b>Public Works</b>	<b>26</b>	<b>80,339,167</b>
Stream 1	1	2,499,370
Stream 2	1	850,000
Stream 3	2	870,000
Stream 4	13	6,736,552
Stream 5	9	69,383,245
<b>TOTAL</b>	<b>47</b>	<b>98,535,444</b>

<sup>1</sup> "Value of Requests" sum may differ from exact total due to rounding.

**Fluctuations in departmental business needs drive variances in number of requests presented to Council across reports**

This March 2026 report includes 47 requests with a cumulative value of \$98,535,444. As the procurement planning and forecasting process continues to be leveraged, it is anticipated that there may be fluctuations related to changing business needs over the standard Bylaw-prescribed five-year contract term.

Compared to the 35 requests totaling \$35,599,329 in March 2025, the increase in volume of this report is largely driven by 21 Stream 4 requests, which account for more than 45% of all

submissions. Although most Stream 4 requests have relatively low dollar value, they require Council approval because they extend beyond the five-year contract term. The increase in total value of this report is influenced by Stream 5 requests, representing 75% of the overall value, with two top requests from Public Works (Transit) for the supply and delivery of additional 12m battery electric and diesel buses.

**Below are departmental requests at the branch level, along with a summary of required contract deliverables**

Tables 3 through 6 present departmental requests at the branch level and summarize requested contracts needed to enable delivery of Regional business objectives.

Full request details can be found in Attachment 1 and Private Attachment 1, where applicable.

**Table 3  
Community and Health Services**

<b>Branch</b>	<b>Number of Requests</b>	<b>Value of Requests (\$)<sup>1</sup></b>
Paramedic and Seniors Services	6	1,740,372
Public Health	3	514,600
Social Services	1	2,138,687
<b>TOTAL</b>	<b>10</b>	<b>4,393,659</b>

<sup>1</sup>“Value of Requests” sum may differ from exact total due to rounding.

Requests from Community and Health Services include equipment and supplies for Paramedic Services, such as response bags, rescue helmets, vehicle detailing, and training mannequins, along with related maintenance and repair. Digital and program needs include the wellness application and consultation services for the Community Paramedicine Program. Clinical requests cover sexual health services at the Markham and Vaughan clinics and the purchase of contraceptives for community distribution. Additional funding is also required for the Home Now program.

**Table 4  
Corporate Services**

<b>Branch</b>	<b>Number of Requests</b>	<b>Value of Requests (\$)<sup>1</sup></b>
Digital and Customer Experience	10	13,687,721
<b>TOTAL</b>	<b>10</b>	<b>13,687,721</b>

<sup>1</sup>“Value of Requests” sum may differ from exact total due to rounding.

Requests from Corporate Services relate to key technology and digital infrastructure needs, including enterprise information management and digital experience platforms, business continuity

and disaster recovery software, and professional services for corporate website redesign. Requests also include enterprise network access control, support for electronic document management, and licensing for e-learning and air quality monitoring. Additional requests relate to the Corporate Contact Centre Transformation through continued onboarding and enhancements to a Customer Relationship Management platform, along with funding to maintain state-of-good-repair through equipment refreshes and necessary security and system updates.

**Table 5**  
**Office of the Chief Administrative Officer**

Branch	Number of Requests	Value of Requests (\$) <sup>1</sup>
People, Equity and Culture	1	114,898
<b>TOTAL</b>	<b>1</b>	<b>114,898</b>

<sup>1</sup> "Value of Requests" sum may differ from exact total due to rounding.

The requests from the Office of the Chief Administrative Officer relate to labour-management consulting services.

**Table 6**  
**Public Works**

Branch	Number of Requests	Value of Requests (\$) <sup>1</sup>
Capital Delivery (TRN)	4	1,282,067
Capital Delivery (WWW)	2	1,272,547
Commissioner's Office	1	342,000
Digital and Process Transformation	3	1,720,000
Roads, Traffic & Fleet	2	425,000
Transit	2	66,486,631
Water & Wastewater	12	8,810,922
<b>TOTAL</b>	<b>26</b>	<b>80,339,167</b>

<sup>1</sup> "Value of Requests" sum may differ from exact total due to rounding.

Requests from Public Works relate to essential water, wastewater, and transportation infrastructure needs, including replacement equipment, parts, and services. Additional requests include training, data warehouse and business intelligence services, digital asset management, support for the Corporate Automatic Vehicle Locator system for vehicle locating, and parts and services for snowplow controls and winter road maintenance equipment. Funding is also required for project change orders tied to unforeseen site conditions and regulatory requirements, consultant

deliverables for road widening projects, Heating, Ventilation, and Air Conditioning process- control design updates, support for settlement preparation, and design revisions.

## 6. Local Impact

Approval of the new non-standard procurements, extensions, and increases requested in this report allows the Region to continue to deliver services to residents.

## 7. Conclusion

Council authorization is requested to award new non-standard procurements, extensions, and increases, as per Attachment 1 and Private Attachment 1, where applicable.

Requests within the report are critical to ensure business continuity and a consistent and stable business environment, enabling delivery of Regional business objectives.

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For more information on this report, please contact Fadi Samara, Director, Procurement Office at 1-877-464-9675 ext. 71650. Accessible formats or communication supports are available upon request.

Recommended by:



**Laura Mirabella**

Commissioner of Finance and Regional Treasurer



Approved for Submission:

**Erin Mahoney**

Chief Administrative Officer

February 13, 2026

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Attachment 1 - Contract Awards and Amendments Requiring Council Approval for March 2026  
(17122312)

Private Attachment 1 - Contract Awards and Amendments Requiring Council Approval for March 2026  
(17122296)