

**Minutes**  
**Audit Committee**

June 5, 2019  
Committee Room A  
17250 Yonge Street, Newmarket

Members: W. Emmerson, J. DiPaola, V. Hackson, D. Hamilton, I. Lovatt,  
T. Mrakas, T. Vegh  
Staff: K. Antonio-Hadcock, L. Bigioni, A.M. Carroll, P. Casey,  
M. Cheong, P. Duggan, R. Farrell, R. Huetl, J. Hulton,  
P. Jankowski, D. Kuzmyk, J. Li, B. Macgregor, J. Magill,  
E. Mahoney, L. Mirabella, J. Petrungaro, M. Rabeau, M. Shatil  
Other: K. Travers

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**A. Call to Order**

The Audit Committee meeting was called to order at 1:06 p.m. with Mayor Hackson as Chair.

**B. Disclosures of Interest**

None.

**C. Presentations**

**C.1 KPMG Audit Findings Report**

Audit Committee recommends receipt of the presentation by Kevin Travers, KMPG LLP.

(See Item D.1)

**C.2 2018 Financial Statements and Auditor's Report**

Audit Committee recommends receipt of the presentation by Laura Mirabella, Commissioner of Finance and Regional Treasurer and Jason Li, Acting Director of Controllershship Office.

(See Item E.1)

## **D. Communications**

### **D.1 KPMG Audit Findings Report**

Audit Committee recommends receipt of the communication from Kevin Travers, KMPG LLP, dated April, 2019.

### **D.2 Implementation of Audit Recommendation - Requirement to Develop and Implement Integrated Housing Software**

Audit Committee recommends receipt of the communication from Katherine Chislett, Commissioner of Community and Health Services, dated May 29, 2019.

## **E. Reports**

### **E.1 2018 Financial Statements and Auditor's Report**

Audit Committee recommends adoption of the following recommendation in the report dated May 29, 2019 from the Commissioner of Finance and Regional Treasurer:

1. Council receive this report for information.

### **E.2 Award of External Audit Services and Appointment of Auditor for 2019 to 2023**

Audit Committee recommends adoption of the following recommendations in the report dated May 29, 2019 from the Commissioner of Finance and Regional Treasurer:

1. Council approve the award of the contract for external audit services to KPMG LLP (KPMG), pursuant to Request for Proposal RFP 19-21 for an initial term of five years at a total cost of \$840,000.00, excluding HST, and authorize the execution of the contract on behalf of the Region.
2. The Commissioner of Finance be authorized to exercise the option to extend the contract for one additional term of five years, on the same terms and conditions, for a total five year cost of \$905,139.77, excluding HST, provided that the auditor has performed the services to the satisfaction of the Commissioner and the total cost is within the budget allocated to audit services.
3. Council appoint KPMG as the municipal auditor for the fiscal years 2019 to 2023 inclusive.
4. The Regional Solicitor be authorized to prepare the necessary bylaw to give effect to the appointment.

### **E.3 Audit Services Branch Report**

Audit Committee recommends adoption of the following recommendation in the report dated May 29, 2019 from the Director of Audit Services:

1. Council receive this report for information.

### **F. Other Business**

None.

### **G. Private Session**

Audit Committee resolved into private session at 2:01 p.m. At 2:04 p.m. Audit Committee resumed in public session and reported the following:

#### **G.1 Private Attachment to Item D.1 - Critical Accounting Estimates - KPMG Audit Findings Report - Ongoing Negotiations**

Audit Committee received the private attachment referred to in Item D.1.

#### **G.2 Private Attachments to Item E.3 - Tables C and D - Audit Services Branch Report - Security of Regional Property**

Audit Committee received the private attachments referred to in Item G.2.

### **H. Adjournment**

The Audit Committee meeting adjourned at 2:05 p.m.